

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of June 21, 1994

The regular monthly meeting of the Board of Trustees was held on Tuesday, June 24, 1994 in the Northport library.

Ruth McKay called the meeting to order at 3:45 p.m. Also present were C. Annette Carr, Stuart Goldblatt, Michael Glennon, Director Stephanie Heineman and Assistant Director Eileen Minogue.

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to accept the minutes of the **regular** Board meeting of May 24, 1994 as presented, seconded by Mr. Glennon and unanimously carried.

Mr. Goldblatt moved to accept the minutes of the **special** Board meeting of May 24, 1994 as presented, seconded by Mr. Glennon and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Goldblatt moved to approve warrant, page 2266, in the amount of \$84,442.19, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2267, in the amount of \$61,311.75, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve Capital Reserve Fund warrant, page 2268, in the amount of \$804.00, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2269, in the amount of \$104,144.71, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

June 3, 1994	page 1453	\$77,518.35
June 17, 1994	page 1454	79,615.24

COMMUNICATIONS

Communications were received from:

Diane K. Podell, of Long Island University, thanking the library and particularly the reference staff for their "courtesy and assistance" in the preparation of her newly-published book.

William S. O'Brien thanking the library for "having such a dedicated and professional staff."

SCLS informing the Directors and Board that the 1994 New York State Budget provides an additional \$8.9 million for library funding.

Judith L. Quarry, part-time Librarian, "requesting a two week leave without pay beginning July 24, 1994 and extending to August 7, 1994."

Communications (cont.)

George L. Williams, III of Paxton & Williams, Attorneys at Law, of Florida, informing the Board that they can expect a final check from the settlement of the estate of Raymond E. Freygang.

HELEN ELDER'S BOOK

The Library has been given a copy of a personally autographed book "Living Through the Twentieth Century" written by former Library Trustee Helen Elder.

DIRECTOR'S REPORT

The Director anticipates a very busy summer due to the possibility that the school district may not be offering their usual summer programs. This may put a strain on the library both space and finance-wise; the non-fiction talking book collection is being classified in the Dewey system.

The Director is investigating different products to switch from micro-film to CD Rom products in order to save space; in the future we are looking forward to dialing from home to request services; Peggy Vespe explained the library's services to the Pioneers of The First Presbyterian Church of Northport; the Board viewed a portion of the video made during Gordon Korman's visit before the Y/A "Speaking of Writing" program.

BUILDING PROGRAM

The Director related to the Board the progress made in regard to the building program.

PERSONELL

Mr. Goldblatt moved to grant the request of Judith L. Quarry for a two week leave without pay beginning July 24, 1994 and extending to August 7, 1994, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve the resignation of Susan Halpern, part-time library clerk, effective June 18, 1994, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve the appointment of Myrna Truncale as permanent part-time clerk-typist, effective May 10, 1994, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve the appointment of Carol Senatore as permanent part-time clerk-typist, effective May 16, 1994, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve hiring Allison McKenna, library clerk, grade 3, step 1, effective July 1, 1994, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve hiring Lisa Herskowitz, librarian trainee, trainee grade, step 3, effective July 1, 1994, seconded by Mr. Glennon and unanimously carried.

DISCUSSION OF FUEL OIL BIDS

Mr. Goldblatt moved to accept the bid from Ivan Kovac, All American Fuel Company, Box 1035, Syosset, N.Y. for \$.0533 over base price of oil per gallon L.I. tank car reseller price as posted in the Journal of Commerce on date of delivery, from July 1, 1994 to June 30, 1997, seconded by Mrs. Carr and unanimously carried.

OLD BUSINESS

An announcement will be put in the July Newsletter informing the public that there is a vacancy on the Board of Trustees due to the resignation of Jennifer Richmond. The deadline for applications for this position will be July 22, 1994.

DATE OF NEXT MEETING

July 26, 1994 at 10:30 a.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 5:20 p.m., seconded by Mr. Glennon and unanimously carried.

EXECUTIVE SESSION

Mr. Glennon moved to convene in Executive Session to discuss personnel matters, seconded by Mrs. Carr and unanimously carried.

Robert Pelofsky, a member of the custodial staff, whose six months of disability insurance coverage was completed in May, has had surgery and will be incapacitated at least until August.

Mr. Glennon moved to agree to increase the hourly rate of Douglas McNally, library counsel, from \$160. an hour to \$170. per hour, his staff remaining on the same hourly rates as outlined in his correspondence, for a period of two years, ending June 30, 1996, seconded by Mrs. Carr and unanimously carried.

Adjourned at 5:34 p.m.

Respectfully submitted,



Michael Glennon
Secretary