

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

June 22, 1995

The regular monthly meeting of the Board of Trustees was held on Thursday, June 22, 1995.

C. Annette Carr called the meeting to order at 4:21 p.m. Also attending were Michael Glennon, Stuart Goldblatt, Ruth McKay, Nancy Schuman, Assistant Director Eileen Minogue and Director Stephanie Heineman.

Elizabeth McGrail, newly elected Trustee, attended as a guest.

Three patrons attended for the Period of Public participation.

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to accept the minutes of May 25, 1995 as amended, seconded by Mr. Goldblatt and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Ms. Schuman moved to approve warrant, page 2348, in the amount of \$1,270.75, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2349, in the amount of \$86,211.85, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant, page 2350, in the amount of \$57,081.54, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2351, in the amount of \$105,079.68, seconded by Ms. Schuman and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2355, in the amount of \$765.18, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

June 2, 1995	page 1483	\$82,334.40
June 16, 1995	page 1484	81,154.63

COMMUNICATIONS

Personnel

Evelyn Degen requesting an unpaid leave of absence for the week of August 7 to 11, 1995.

Judith Quarry requesting a two week leave without pay during the weeks of July 31, 1995 and August 7, 1995.

Joan Tumminello requesting approval to take an unpaid temporary leave of absence for the period July 10-18, 1995.

DIRECTOR'S REPORT

The Director reported that the "deleaved" trees in Northport have been sprayed twice.

Director's Report (Cont.)

Fifty-nine lighting ballasts have been replaced in the Children's Room in Northport at a cost of \$2950.

The Director explained about the proposed new computer system. Twenty-seven libraries are working together and they have selected Innovative Interfaces to further investigate.

On July 1 the library will be contacting those patrons that have shown an interest in Internet and they will be given an opportunity to come in and fill out an application for a password, if they have the equipment at home.

READING CLUBS

"Reading the World Over" for young children and "Read Around the World" for young adults is set up and ready to start.

The 1995 Northport High School Yearbook has a picture of the Northport library on its title page.

PERSONNEL REPORT

Mrs. McKay moved to approve "A" Salary Increases of the Personnel Report as follows:

Margaret Doran, Page/Step 8, Technical Services, 6/2/95; Robert Friedrich, Page/Step 8, Reference-EN, 6/22/95; Jaclyn Henneberry, Page/Step 5, Reference-Npt, 6/30/95; Janice Hnath, Page/Step 5, Reference-Npt, 6/30/95; Melissa Turano, Page/Step 5, Childrens-EN, 6/28/95, seconded by Mr. Glennon and unanimously carried.

Ms. Schuman moved to approve "B" New Employees of the Personnel Report as follows:

Pamela Clark, Page/Step 7, Childrens-Npt, 6/12/95; Allison Galofaro, Page/Step 6, Childrens-Npt, 6/12/95; Erin Sheedy, Page/Step 5, Childrens-Npt, 6/12/95; David Levitsky, Page/Step 3, Media, 6/7/95; Joseph DaVino, Page/Step 1, Reference-EN, 5/30/95; Lisa Becker, Page/Step 1, Reference-EN, 6/1/95; Isabella Trauttmansdorf, library clerk/Step 1, Childrens-Npt, 6/12/95; Elizabeth Bisogno, Library Clerk/Step 1, Circulation-Npt, 6/5/95; Kristine Moore, Lib.Trainee/Step 3, Reference-Npt, 7/5/95, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve "C" Resignations of the Personnel Report as follows:

Kathryn Hunt, Page/Step 6, Childrens-Npt, 6/5/95; Kim Michaels, Page/Step 9, Childrens-Npt, 6/5/95; Kristin Scaduto, Page/Step 8, Reference-EN, 6/9/95; Sean Oliva, Page/Step 2, Reference-EN, 6/12/95; James Conti, Page/Step 2, Media/Computer, 6/6/95; Thomas Libretto, Guard, Step 1, Security, 5/31/95; Sharon Sheedy, Library Clerk/Step 5, Childrens-Npt, 6/5/95; Robert Pelofsky, Cust. Worker I, Custodial, 5/21/95, (Termination), seconded by Mrs. McKay and unanimously carried.

Ms. Schuman moved to approve "E" Other - Leave of Absence of the Personnel Report as follows:

Judith Quarry, P/T Librarian/Step 16, Reference, 7/31/95 to 8/11/95; Joan Tumminello, P/T Librarian/Step 4, Reference, 7/10/95 to 8/18/95; Evelyn Degen, P/T Librarian/Step 2, Reference, 8/7/95 to 8/11/95, seconded by Mr. Goldblatt and unanimously carried.

BUILDING PROGRAM

The Director stated that she would be meeting with the architects on Friday, June 23 to define the use of space; and review the requests from the community. There will be a Special Meeting on Tuesday, June 27 at 8:00 p.m. to discuss the Building Program.

PUBLIC PARTICIPATION

During the period for public participation the following comments were noted:

request for monthly financial statements
utilization of community expertise
consideration of lease/purchase equipment
new technology

The Director will comply with the request for financial statements.

OTHER

The Director on behalf of the Board and Assistant Director thanked Nancy Schuman for her position as a member of the Board of Trustees and told her that she would be missed.

DATE OF NEXT MEETING

Thursday, July 20, 1995 at 7:00 p.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the regular meeting, seconded by Mrs. McKay and unanimously carried.

Ms. Schuman moved to go into Executive Session to discuss matters leading to the appointment of a Professional Contract and to discuss Personnel Matters, seconded by Mr. Goldblatt and unanimously carried.

INSURANCE CONTRACT

The library's insurance coverage was reviewed and Vollmer Adair Agency, Inc. will continue to be the library's carrier. They submitted the lowest proposal among the three companies that submitted quotes.

The service fees of the library architects were discussed.

Mr. Goldblatt moved to go out of Executive Session at 5:24 p.m., seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,

C. Annette Carrer for Ruth McKay

Ruth McKay
Secretary