

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

July 20, 1995

Mrs. Carr called the meeting to order at 7:05 p.m. Also attending were Ruth McKay, Elizabeth McGrail, Stuart Goldblatt, Michael Glennon, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, library counsel; Todd Harvey, architect; Roger Lisi and Nicholas Andreadis from Turner Construction were also present.

OATH OF OFFICE

Douglas McNally gave the oath of office to Elizabeth McGrail for Trustee for the period June 1995/June 1998; and to C. Annette Carr for Trustee for the period June 1995/June 2000.

REORGANIZATION OF BOARD

Mr. Glennon moved to re-nominate C. Annette Carr as Chairperson, seconded by Mrs. McKay and unanimously carried.

Mr. Goldblatt moved to nominate Mr. Glennon Vice-Chairperson, seconded by Mrs. McKay and unanimously carried.

Mrs. Carr moved to nominate Mrs. McKay Secretary, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to nominate Elizabeth McGrail Financial Secretary & Treasurer, seconded by Mr. Glennon and unanimously carried.

PERSONNEL COMMITTEE

Mr. Goldblatt moved to appoint Mrs. McGrail to the Personnel Committee, seconded by Mr. Glennon and unanimously carried. Mr. Glennon moved to re-appoint Mr. Goldblatt, seconded by Mrs. McKay and unanimously carried.

BUILDING PROGRAM COMMITTEE

Mr. Goldblatt nominated Mr. Glennon to head the Building Program Committee, seconded by Mrs. McKay and unanimously carried.

Mr. Glennon nominated the entire Board to serve on the Building Program Committee, seconded by Mr. Goldblatt and unanimously carried.

DESIGNATION OF PERSON AND ALTERNATE CERTIFIED TO SIGN PAYROLL AND SUPPLEMENTARY WARRANTS

Mrs. Carr nominated Mrs. Heineman to be designated person and Mrs. Minogue as alternate to sign payroll and supplementary warrants, seconded by Mr. Glennon and unanimously carried.

APPROVAL OF NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY INVESTMENT PERSONNEL COMMITTEE

Mr. Goldblatt moved to approve the Investment Policy July 1, 1995 to June 30, 1996, seconded by Mrs. McKay and unanimously carried.

APPROVAL OF DEFERRED COMPENSATION AND AMOUNT FOR 1995/96 FISCAL YEAR

Mr. Glennon moved to approve the Deferred Compensation in the same amount as the 1994/95 fiscal year for 1995/96 fiscal year, seconded by Mr. Goldblatt and unanimously carried.

ADOPTION OF 1996 SCHEDULE OF HOLIDAY OPENINGS & CLOSINGS

Mrs. McKay moved to adopt the 1996 schedule of openings and closings, seconded by Mrs. McGrail and unanimously carried.

APPROVAL OF APRIL 2, 1996 TO HOLD ANNUAL LIBRARY ELECTION AND TRUSTEE VOTE

Mrs. McKay moved to approve April 2, 1996 to hold the annual Library election and Trustee vote, seconded by Mr. Goldblatt and unanimously carried.

APPROVAL OF FRANCES BURTON AS CLERK OF THE ANNUAL VOTE

Mr. Glennon moved to approve Frances Burton as clerk of the annual vote, seconded by Mr. Goldblatt and unanimously carried.

APPROVAL OF THE DESIGNATION OF THE OBSERVER AND THE RECORD AS THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES

Mrs. McKay moved to approve The Observer and The Record as the official newspapers for the publication of legal notices, seconded by Mr. Goldblatt and unanimously carried.

APPROVAL OF STEPHANIE HEINEMAN AS RECORDS ACCESS OFFICER 1995/96

Mr. Glennon moved to approve Stephanie Heineman as Records Access Officer 1995/96, seconded by Mrs. McGrail and unanimously carried.

SCHEDULE OF 1995/96 BOARD MEETINGS

Mr. Goldblatt moved to approve the schedule of 1995/96 Board Meetings, seconded by Mrs. McGrail and unanimously carried.

Mrs. McKay moved to adjourn the reorganizational meeting, seconded by Mr. Goldblatt and unanimously carried.

REGULAR BOARD MEETING

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to accept the minutes of June 22, 1995 with changes, seconded by Mr. Goldblatt and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Glennon moved to approve warrant for \$91,150.23, page 2356, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$126,479.50, page 2357, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$101,786.99, page 2358, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

June 30, 1995	page 1485	\$81,500.01
July 14, 1995	page 1486	86,435.86

COMMUNICATIONS

Letters were received from:

Alicia Kang thanking the Library "for providing an environment that is so welcoming."

John Hill "offering constructive advice that will enhance the relationship between the Library and the taxpayers of this community."

Isabella Eridita thanking the library for the use of the Community Room for her piano recitals.

DIRECTOR'S REPORT

The Internet program is well underway.

Representatives from the LEAP Committee made a site visit to Nashville Public Library to see the Innovative Interfaces System. After their investigation a decision was made by the Committee to instruct SCLS to negotiate a contract with Innovative Interfaces System. Carol Brand has been chosen to serve on the Migration Committee.

There are 1400 children and young adults participating in the summer reading clubs.

A Literacy Volunteer from Babylon who has been tutoring in the Library is very impressed on how well the Library is run.

This is my eighty-fifth Board Meeting and the beginning of my eighth year. It has been a privilege working with Annette, Stu, Ruth -- Mike I can't say enough. Betsy I look forward to working with you - and Eileen, Jean and Doug. Thank you.

ASSISTANT DIRECTOR

Smithtown has 2,000 children in their reading program with a population of 113,000. Northport has 1400 with a population of 36,000.

BUILDING PROGRAM

Mr. Glennon, Chairperson Building Committee, reviewed what has transpired up to now.

Mr. Harvey, architect; and Mr. Andreadis and Mr. Lisi from Turner Construction, gave their findings of the Northport Middle School and the viability of using it for a library.

PUBLIC PARTICIPATION

During the period for public participation the following items were discussed:

Extensive and lengthy exploration of the use of the Northport Middle School as a library facility.

Conducting Board Meetings according to Roberts Rules of Order.

PERSONNEL REPORT

Mr. Glennon moved to approve "A" Salary increases of the Personnel Report as follows:

Erin Cressy, Page/Step 7, Reference-Npt, 7/21/95; Christine Culwik, Page/Step 3, Reference-Npt, 7/25/95; Michelle Mezcic, Page/Step 3, Childrens-EN, 7/5/95; Elizabeth Corace, Page/Step 9, Reference-EN, 7/31/95; Michael Epstein, Page/Step 3, Media-Npt, 7/25/95; Jonathan Magel, Page/Step 3, Media-Npt, 7/26/95, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve "B" New Employees of the Personnel Report as follows:

Joshua M. Sapir, Guard/Step 1, Security, 6/22/95; Patricia Pastor, Page/Step 1, Childrens-EN, 6/27/95; Kristen Cain, Page/Step 1, Childrens-Npt, 6/26/95; Paul Vespe, Page/Step 1, Childrens-Npt, 6/29/95; Marian Rowland, Page/Step 1, Reference-Npt, 7/18/95, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "C" Resignations of the Personnel Report as follows:

John DiSpigno, Guard/Step 1, Security, 6/30/95; Allison Alexander, Page/Step 3, Childrens-Npt, 6/30/95; Jason Macagnone, Page/Step 6, Childrens-EN, 7/1/95; seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "E" Other-leave of absence of the Personnel Report as follows:

Myrna Weyant, P-T Librarian/Step 12, Reference, 9/19/95 -10/5/95, seconded by Mr. Goldblatt and unanimously carried.

NEW BUSINESS

Mrs. McKay moved for the library to become an official member of the East Northport Chamber of Commerce at a cost of \$200.00, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to adjourn the regular meeting, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to go into Executive Session, seconded by Mrs. McGrail and unanimously carried.

EXECUTIVE SESSION

PERSONNEL

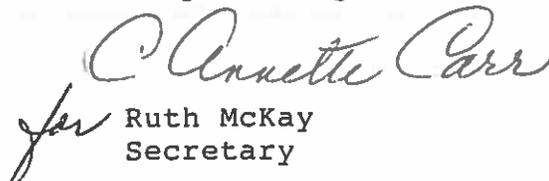
Mr. Goldblatt moved to allow Carolyn Maue, clerk/typist, a nine months leave of absence starting July 27, 1995, seconded by Mr. Glennon and unanimously carried.

Mr. Goldblatt moved to adjourn the Executive Session at 10:31 p.m., seconded by Mrs. McKay and unanimously carried.

DATE OF NEXT MEETING

Thursday, August 24, 1995 at 4:15 p.m.

Respectfully submitted,


for Ruth McKay
Secretary