

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of April 23, 1998

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on April 23, 1998 in the Conference Room of the Northport library. (Renovations are not completed)

Michael Glennon called the meeting to order at 11:20 a.m. Also attending were Ruth McKay, C. Annette Carr, Stuart Goldblatt, Elizabeth McGrail, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, Library counsel, also attended.

Todd Harvey, architect, attended to accompany the Trustees on a tour of the building.

**MINUTES OF PREVIOUS MEETING**

Mr. Goldblatt moved to approve the minutes as amended, seconded by Mrs. McGrail and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McGrail moved to approve warrant for \$10,000.00, page 2745, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$93,424.78, page 2746, seconded by Mrs. Carr and unanimously carried.

Mrs. McKay moved to approve warrant for \$186,862.46, page 2747, **NORTHPORT BUILDING FUND**, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$72,446.30, page 2748, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$3,240.00, page 2749, **CAPITAL RESERVE FUND**, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$76,553.27, page 2750, **NORTHPORT BUILDING FUND**, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$150,252.77, page 2751, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$1,000.00, page 2760, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

April 3, 1998	page 1568	\$87,401.26
April 17, 1998	page 1569	85,655.92

**COMMUNICATIONS**

A postcard was received from C. Annette Carr from Florida.

**DIRECTOR'S REPORT**

The Director's Report was given orally and she discussed the following:

Meeting of the Northport Village Trustees regarding "traffic calming" on April 21, 1998. Attending were Mr. Goldblatt, Mr. Glennon, Mrs. Carr, Director Stephanie Heineman and Assistant Director Eileen Minogue.

The staff is very appreciative of the Board of Trustees for their adoption of the Internet Policy.

New York State Legislature has provided funding for libraries next year.

The Northport Library dedication ceremonies are tentatively planned for October 4, 1998.

All Suffolk libraries budget votes have been successful. Northport-East Northport had one of the largest turnouts in the county and efforts of our Board of Trustees were recognized.

The Library Public Relations Council has chosen "Snow Stories" compiled by Candace Reeder and submitted by our library for the "Share the Wealth" packets for distribution to the LPRC membership.

The library did not receive the 1998 NTC Career Materials Resource Grant we had applied for.

Mary Ellen Moll's feature article on the Library Cafe and the project of Angela Richards, library assistant, "Access to the Internet at Public Libraries on Long Island," appeared in the Spring 1998 "Suffolk Libraries."

The Director will speak at the Long Island Library Conference on the use of technology in building a new library or renovating an old one.

The staff is anxious to settle into their new building.

**PERSONNEL**

Mrs. Carr moved to approve "A" Salary Increases in the Personnel Report as follows:

Kevin Mulryan, page/step 2, media, 4/11/98; David Foster, Page/step 2, ref, 4/25/98, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows:

Kim VonBargen (rehire), page/step 3, media, 3/24/98; David W. Haug, p-t cust.worker I/step 1, custodial, 5/4/98, seconded by Mr. Goldblatt and unanimously carried.

**Personnel (cont.)**

Mr. Goldblatt moved to approve "E" Other - promotions in the Personnel Report as follows:

Nancy Morcerf, Librarian III/step 11 Head of Reference, ref, 4/27/98; Promotion - Provisional Appointment: Frances Byrne, Princ. Library Clerk/step 8, Head of Circulation, EN, Circulation, 4/23/98, duties to start on 5/18/98; Transfer from p-t Librarian I to f-t Librarian I: Michelle Epstein, Librarian I/step 4, ref, 4/23/98, duties to start on 6/1/98; Approval of upgraded civil service positions: Librarian III, Community services 4/23/98, to be filled by Mary Ellen Moll, step 13, community services, duties to start on 6/1/98; Head custodian, Hd.cust/step 17, custodial, 4/23/98, to be filled by Frederick DeGeorge, Hd.cust/step 17, custodial, duties to start on 5/1/98, seconded by Mrs. Carr and unanimously carried.

**BUDGET VOTE**

Mrs. McKay moved to accept the return on the proposed Library Budget for 1998/99 and to elect one Library Trustee for a term of five years, seconded by Mr. Goldblatt and unanimously carried.

I, FRANCES BURTON, Clerk of the Meeting for the Special District Meeting of Northport-East Northport Union Free School District held on April 7, 1998, do hereby CERTIFY the following returns on the voting on the proposed Library Budget for 1998/99 and to elect one Library Trustee for a term of five years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO. I  
PROPOSED LIBRARY BUDGET  
\$5,396,565

YES	NO
489	157

**LIBRARY TRUSTEE**

Thelma D. Jackson	-	124
Elizabeth A. McGrail	-	419
William H. Stringer	-	79
Other-Write In		0

TOTAL VOTES CAST BUDGET	646
TOTAL VOTES CAST TRUSTEE	622

(signed) Frances Burton

**TECHNOLOGY PLAN**

Mr. Goldblatt moved to accept and endorse the Technology Plan, dated 4/98, seconded by Mrs. McGrail and unanimously carried.

**PLAQUE**

Mrs. Carr moved to approve including Turner Construction Company, Inc., Project Management, on the Northport Library plaque (exact title to be determined by the Director), seconded by Mrs. McGrail and unanimously carried.

**DATE OF NEXT MEETING**

Thursday May 21, 1998 at 10:30 a.m.

**ADJOURNMENT**

Mr. Goldblatt moved to adjourn, seconded by Mrs. McGrail and unanimously carried.

**EXECUTIVE SESSION**

Mrs. McKay moved to convene in Executive Session, seconded by Mrs. Carr and unanimously carried.

**EXECUTIVE SESSION**

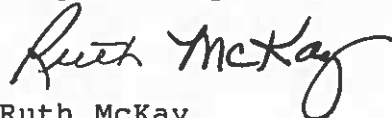
Mr. McNally discussed Personnel matters and matters regarding Library contracts.

Mr. Goldblatt moved to go out of Executive Session, seconded by Mrs. McGrail and unanimously carried.

**ADJOURNMENT**

Mr. Goldblatt moved to adjourn, seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Ruth McKay  
Secretary