

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of May 21, 1998

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on May 21, 1998 in the Conference Room of the Northport Library. (Renovations are not completed)

Michael Glennon called the meeting to order at 11:05 a.m. Also attending were Ruth McKay, C. Annette Carr, Stuart Goldblatt, Elizabeth McGrail, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, Library counsel, also attended.

Michael Conte, president of Syntax Communication, also attended.

**MINUTES OF PREVIOUS MEETING**

Mr. Goldblatt moved to approve the minutes of April 23, 1998 as amended, seconded by Mrs. McKay and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McKay moved to approve warrant for \$1,520.00, page 2761, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$185,500.00, page 2762, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$93,394.50, page 2763, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$97.00, page 2764, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$3,500.00, page 2765, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$147,725.30, page 2766, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$128,213.87, page 2767, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$22,694.45, page 2776, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$92,918.37, page 2777, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$22,000.00, page 2778, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

May 1, 1998	page 1570	\$90,798.86
May 15, 1998	page 1571	89,181.73

**COMMUNICATIONS**

A postcard was received from Stuart Goldblatt from Italy.

A note was received from Mary Schubart, Director of the Islip Public Library, thanking the Director and Assistant Director for giving her and the Islip Public Library Trustees an opportunity to view the East Northport and Northport libraries.

**DIRECTOR'S REPORT**

The Director's Report was given orally and she discussed the following:

Work to close the Interim Library was started on May 4 and completed on May 8.

Accounts Department, Administration, Computer Services, Community Services and custodial are now in Northport.

The Technical Services are presently in East Northport.

Northport is being repainted. The remainder of the staff will not return to Northport until the painting is completed.

The work on the carpet is unacceptable and will be redone.

The punch list has been enumerated and being addressed.

The Director and Assistant Director attended a presentation where author Judith Viorst was the keynote speaker; and also attended an internet training session at C.W.Post.

The Annual Long Island Library Conference was well attended by the staff. The Director made a presentation on Preparing for Technology when Designing a New Building or Renovating an Old One.

**PERSONNEL**

Doris Gebel met with a playgrounds environment consultant to plan the Adikes Memorial Children's Room "Imagination Center."

Mrs. Carr moved to approve "A" Salary Increases in the Personnel Report as follows:

Christine Angermaier, page/step 4, ref, 5/8/98, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve "B" New Employees in the Personnel Report as follows:

Christine Ranieri, p-t Librarian/step 1, children's, 7/1/98;  
Catherine Brindisi, p-t Lib.Clerk/step 1, Circulation, 6/1/98,  
seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "C" Resignations in the Personnel Report as follows:

Nicholas Souplos, page/step 1, Children's, 5/28/98, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "E" Other in the Personnel Report as follows:

**Summer Reading Club & Other Assignments**

Andrea Avena, Page/step 6, Children's 5/26/98 to 8/15/98: Erin Sheedy, page/step 19, Children's, 5/26/98 to 8/15/98: Elissa Theiss, page/step 5, Children's, 5/26/98 to 8/15/98; Melissa Voizard, Page/step 6, Children's, 5/26/98 to 8/15/98, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "Medical Leave Without Pay" in the Personnel Report as follows:

Joanne Halpern, p-t Lib/clerk/step 10, circulation, 4/15/98, seconded by Mr. Goldblatt and unanimously carried.

Mrs. McKay moved to approve "Transfer from Reference Dept. to Computer Services Dept. as follows:

James Olney, Lib.II/Step 4, Computer, 5/11/98, seconded by Mrs. McGrail and unanimously carried.

**CONTRACTS WITH UNSERVED DISTRICTS**

Michael Conte, president of Syntax Communication, discussed Contracts with Unserved Library Districts with the Board.

**OTHER**

James Corrigan, Village of Northport Trustee, discussed the Laurel Avenue Road Improvement plan with the Board.

**EXECUTIVE SESSION**

Mr. Goldblatt moved to go into Executive Session to discuss matters regarding library contracts, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to go out of Executive Session to regular meeting, seconded by Mrs. Carr and unanimously carried.

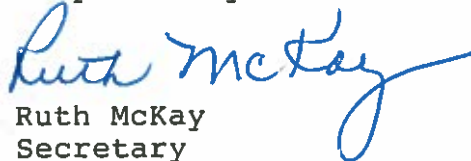
**DATE OF NEXT MEETING**

Thursday, June 18, 1998 at 10:30 a.m. in the Northport Library.

**ADJOURNMENT**

Mr. Goldblatt moved to adjourn at 12:32 p.m., seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,

  
Ruth McKay  
Secretary