

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on September 17, 1998 in the Community Room of the Northport Library.

The regular meeting was preceded by Executive Session.

EXECUTIVE SESSION

Betsy McGrail, Vice-Chairperson, called the Executive Session to order at 3:00 p.m. Also attending were C. Annette Carr, Stuart Goldblatt, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Ruth McKay and Michael Glennon were absent with prior notice.

Douglas McNally, library counsel, also attended.

Kevin Sawyer and Robert Kilar from Turner Construction and Todd Harvey of Beatty, Harvey & Associates were in attendance.

Discussion concerned matters regarding a Library Contract.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the Executive Session and to go into regular session, seconded by Mrs. Carr.

REGULAR MEETING

Mary Ellen Moll, Head of Community Services and Esther Tollen, Tile Artist were in attendance to participate in discussion concerning a mural for the East Northport Library.

MINUTES OF PREVIOUS MEETING

Mrs. Carr moved to approve the minutes of July 16, 1998, Reorganization of the Board also July 16, 1998 and August 20, 1998, seconded by Mr. Goldblatt and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Goldblatt moved to approve warrant for \$131,431.68, page 2831, seconded by Mrs. Carr and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$1,901.10, page 2832, NORTHPORT BUILDING FUND, seconded by Mrs. Carr and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$2,281.50, page 2833, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$68,290.37, page 2834, seconded by Mr. Goldblatt and unanimously carried.

Mrs. Carr moved to approve warrant for \$53,704.89, page 2835, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$119,945.65, page 2836, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$8,792.00, page 2845, CAPITAL RESERVE FUND, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

August 21, 1998	page 1579	\$110,454.21
September 3, 1998	page 1580	49,949.38
September 4, 1998	page 1581	108,988.33

COMMUNICATIONS

Communications were received from:

Joseph J. Augustine President, Board of Trustees Suffolk Cooperative Library System informing the Board that Irving H. Toliver's term of office as a member of the SCLS Board of Trustees representing the Town of Huntington expires on December 31, 1998. The Board was informed that Mr. Toliver is eligible for re-election. The Board is asked to consider candidates for nomination.

Mortimer Roberts, Commander American Legion Post #694 indicating how disturbed he is because of the absence of an American flag at the East Northport library.

DIRECTOR'S REPORT

The Director's Report was given orally and she discussed the following:

The postponement of the discussion regarding the sale of out of district cards and the possibility of contracting for library service.

The visit of the New York Times reporter and photographer.

Sending thank-you letters to everyone who fills out an application for employment.

Finalized close out with Lever in East Northport. Have all documents necessary to say the job is finished.

The distribution of a new address sheet for the Board.

Negative feedback regarding the Village's traffic calming island.

Fall registration for preschoolers. Excited to offer opportunities in two wonderful new facilities.

PERSONNEL

Mr. Goldblatt moved to approve "A" Salary Increases in the Personnel Report as follows:

Barbara Belford, page/step 10, Ref-EN, 8/18/98; Kristine Cody, page/step 15, Ref-EN, 8/2/98; Elizabeth Englert, page/step 9, Children's, 8/11/98; Lauren Esposito, page/step 2, Children's, 8/2/98; Miriam Roth, page/step 5, Tech.Processing, 8/27/98; Andrew Granelli, page/step 5, ref-Npt, 6/1/98, seconded by Mrs. Carr and unanimously carried.

Personnel (cont.)

Mrs. Carr moved to approve "B" New Employees in the Personnel Report as follows:

Eileen D'Addezio, clerk-typist/step 1, circulation, 8 /3/98; Stephen Latuso, page/step 4, computer, 7/17/98; Sondra Somma, page/step 4, computer, 7/20/98; Kacie Rocco, page/step 1, ref., 8/5/98; Katie Dickerson, page/step 1, children's, 8/3/98; Jerry John, page/step 1, ref., 8/17/98; Chris Rodriguez, page/step 1, ref., 8/17/98; Sherralynn Bologna, page/step 1, children's, 8/26/98; Lynne Chmurzynski, p-t Lib.I/step 2, children's, 8/3/98; Nancy Chu, p-t Lib.I/step 2, ref., 8/31/98; Renee Capitanio, p-t Lib I/step 2, ref, 8/14/98; Virginia Antonucci, p-t Lib. Trainee/step 3, ref., 9/15/98; Ernest Pucillo, p-t guard/step 1, security, 8/5/98; Alexander Savino, p-t guard/step 1, security, 9/2/98; George Laboe, p-t custodian/step 1, custodial, 7/22/98; Joseph Burkett, p-t custodian/step 1, custodial, 8/3/98, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve "C" Resignations in the Personnel Report as follows:

David Haug, p-t custodian/step 1, custodial, 7/21/98; Meghan Sullivan, page/step 3, children's, 8/15/98; Rita Meade, page/step 3, children's, 8/1/98; Lisa Becker, page/step 6, ref., 8/17/98; Christine Angermaier, page/step 4, ref., 8/15/98; Kathryn McCabe, page/step 4, ref., 8/15/98; Erin Cressy, page/step 9, ref., 8/25/98; Andrea Avena, page/step 6, ref., 8/15/98; Elissa Theiss, page/step 5, children's, 8/31/98; Melissa Voizard, page/step 6, children's, 8/31/98; Jason Horesco, guard/step 1, security, 8/19/98; Mark Cooper, guard/step 1, security, 8/29/98; Bernice Holmstrom, p-t account clk-typist/step 3, accounting, 8/20/98, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:

Transfers:

Suzann Ritchel, Lib. I, from Technical Services to Reference Dept., 7/6/98; Angela Richards, Lib. I, from Computer Services to Technical Services, 7/6/98, seconded by Mr. Goldblatt and unanimously carried.

NEW BUSINESS

A presentation was made on September 17, 1998 by Mary Ellen Moll, Head of Community Services, and Esther Tollen of Earth Designs. The project was endorsed by the Board as detailed in "Tile Mural of Old East Northport."

The following Resolution was offered by Mrs. Carr and seconded by Mr. Goldblatt:

RESOLUTION

WHEREAS, the Board of Trustees have reviewed the Director's report regarding the staining of the carpet tiles installed in the Northport Library by Gem Flooring, Inc. and the opinions of Todd Harvey, Architect and Commercial Flooring Specialists Ltd, and

WHEREAS, such opinions conclude that the staining condition must be immediately addressed to prevent further damage to the remaining carpet, and

WHEREAS, counsel to the Trustees has advised that Gem flooring, Inc. has failed to respond to requests to remedy the problem, and

WHEREAS, the Trustees have inspected the problem and have concluded that immediate repairs are necessary and that the process of competitive bidding may only increase the cost of repair, and

WHEREAS, the Trustees, based on the recommendation of the Director and the Library's Architect desire to award the repair work to Commercial Flooring Specialists Ltd. based on their report and quotation and the work they previously performed at the East Northport Library,

Now therefore be it resolved:

- 1) The Director is hereby authorized to execute a contract with Commercial Flooring Specialists, Ltd, for the repair of the carpet tile at the Northport Public Library as detailed in their report and quote of August 26, 1998, for a price not to exceed to \$70,000.00. However, such contract shall not be executed until the following is accomplished:
 - a) Independent lab test results to confirm the opinion of CFS regarding the cause of the staining.
 - b) The contract with CFS contain a warranty for repair or replacement for a one year period.
- 2) Such contract is awarded without competitive bidding as required by General Municipal Law section 103 as the Trustees declare the needed repairs to be a public emergency as contemplated in subdivision 4 of section 103;
- 3) The Director is hereby authorized to issue a down payment to Commercial Flooring in the amount of \$25,000.00 for the purpose of confirming the order of the replacement carpeting.
- 4) Counsel is directed to pursue all available remedies against Gem Flooring, Inc.

DATE OF NEXT MEETING

October 15, 1998 at 10:30 a.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the regular meeting at 5:09 p.m., seconded by Mrs. Carr and unanimously carried.

EXECUTIVE SESSION

Mrs. Carr moved to convene in Executive Session to discuss personnel matters, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to go out of Executive Session, seconded by Mrs. Carr and unanimously carried.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

C. Annette Carr for Ruth McKay
Ruth McKay
Secretary
Ruth McKay