

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of September 23, 1999

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, September 23, 1999 in the Board/Conference Room of the Northport Library.

The meeting was called to order at 9:30 a.m. by Chairperson Michael Glennon. Also attending were C. Annette Carr, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Elizabeth McGrail, William Martin, and Ruth McKay were absent with prior notice.

In the absence of a quorum items requiring a motion will be brought forward for approval at the October regular Board Meeting.

FINANCIAL SECRETARY & TREASURER'S REPORT

The Trustees present authorized the payment of usual and necessary bills and the Board of Trustees shall ratify the approval of the voucher itemizing such expenditures at the October Board Meeting.

MINUTES OF PREVIOUS MEETING

Minutes of the August 19, 1999 Meeting will be approved at the October Board Meeting.

COMMUNICATIONS

Communications were received from:

Irma Jennings thanking Mary Ellen Moll for inviting her to participate in the "Best Books of the Century" on October 1, 1999.

Edana Cichanowicz Reference Specialist SCLS thanking the Director and expressing her delight and thanks for supporting the electronic database project.

Betty Ann Tomforde, Youth Services; Rosemarie Jerome, Adult Services; Sarta Santo, Circulation Department; Peggy Siriam, Business Manager; from the Half Hollow Hills Library thanking the staff for their "warmth, thoroughness and kindness in answering our numerous questions" during their tour of the Northport and East Northport Libraries.

K. Morgillo complimenting the East Northport Library "on your selection of fine young women that were assigned to the summer reading program."

DIRECTOR'S REPORT

The Director's Report was given orally and she reported on the following:

The Library's Newsletters have been cited as outstanding particularly the September issue.

EAP training sessions for Crisis Intervention by Department Heads and Peer Groups.

The Cafe Statistics for Northport 1999 and East Northport August 1998 to 1999.

Parents Center opening and dedication in the Northport Library on Thursday, September 16, 1999.

Special Loan Service For Our schools (SLSFOS) program.

Open House for teachers Wednesday, September 29, 1999 at 3:00 p.m. in Northport sponsored by the Children's Department.

Preschoolers door to learning registration, Saturday, September 25, 1999.

SCLS Trustee Workshop "What's it all About" on Saturday, October 16, 1999.

Return of one of our library books found by young adult Claire Maguire, a resident of County Antrim, Northern Ireland.

Employer citation "Winning with Teamwork" from Developmental Disabilities Institute for our work with Lenny Schwartz.

Building upgrades: railings in EN painted, YA room painted in East Northport, hand railings in both buildings installed for little people, improved lighting in the mezzanine and over the new books in Northport, tracing leaks in Northport building and brick work watersealed in East Northport.

PERSONNEL

The trustees present authorized the Director to take action on all personnel matters and the Board of Trustees shall approve the September Personnel Report at the October Board Meeting.

OLD BUSINESS

Elwood: The Director brought the trustees up-to-date on the Elwood library card registrations.

Internet Access Policy Revision will be reviewed at the regular October Board Meeting with the changes to be adopted.

DATE OF NEXT MEETING

Wednesday, October 13, 1999 at 3:30 p.m.

ADJOURNMENT

Mrs. Carr moved to adjourn at 10:45 a.m., seconded by Mr. Glennon.

Respectfully submitted,

Ruth McKay
Secretary