

## NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

November 17, 1999

The regular monthly meeting of the Northport-East Northport Public Library was held on Wednesday November 17, 1999 in the Community Room of the Northport Library.

The meeting was preceded by a sixty minute presentation of Input-Output by Deborah Formosa of Computer Services and Nancy Morcerf of Reference Services Departments.

Michael Glennon called the regular meeting to order at 4:07 p.m. Also attending were C. Annette Carr, William Martin, Ruth McKay, Elizabeth McGrail, Director Stephanie Heineman and Assistant Director Eileen Minoque.

**MINUTES OF PREVIOUS MEETING**

Mrs. McGrail moved to approve the minutes of October 13, 1999 as amended, seconded by Mrs. McKay and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McKay moved to approve warrant for \$159,948.92, page 3010, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$8,256.40, page 3011, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$1,355.50, page 3012, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$139,482.78, page 3013, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$21,261.24, page 3014, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$96,971.93, page 3015, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$121,529.78, page 3016, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

October 15, 1999	Page 1611	\$115,968.65
October 29, 1999	Page 1612	117,892.46
November 12, 1999	Page 1613	114,803.94

**COMMUNICATIONS**

Communications were received from:  
Stuart Goldblatt from Italy.

Frances Burton thanking the Board for "the lovely retirement luncheon and gift."

Lisa Pratt and Alice Pryor, Co-Chairs of The Ocean Avenue Publishing Company, thanking Doris Gebel for "presenting the work of Ocean Avenue's students in the Celebrating Children's Creativity showcase at the library this summer."

Communications (cont.)

Arthur Kuman, Jr. and Irene Mazur, teachers at St. Paul's School, thanking Mrs. Koven for their first grade student's tour of the library.

Marcia and Bruce Hunt, Skiathos Greece, thanking James Olney and Nancy Morcerf for finding them a poem written by Fitz Greene Halleck about the death of Marcos Botzaris.

**DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported the following:

The annual meeting of SCLS will be held on December 1, 1999.

Beginning November 1, 1999 a new 631 area code will serve Suffolk County replacing area code 516.

Updated thank you cards depicting the Northport Library building and the East Northport Library building being sent to patrons who have donated books.

The Library Cafe has opened in both libraries. A new menu was distributed.

Revenue from the public telephones has demonstrated how "doing it yourself" can be an income source.

AARP Journal for Suffolk Chapter 5053 features article on monthly meeting at the Northport library.

SCLS minutes of September 1, 1999 include mention of Mr. Wendol and other Comsewogue Trustees' visit to the Northport and East Northport libraries and their positive impressions.

Thank you to Reference Department from Marie Butera for the donation of Books in Print to the Northport High School library.

Dr. Richard Streb spoke to a small crowd on October 22 about his recent experiences and his newly published book Life and Death Aboard the U.S.S. Essex.

The annual Northport Rotary Club Memorial Jazz Concert was held on Friday November 5, 1999 and was huge success with almost 200 in attendance.

Northport Village received an Excellent Achievement Award from the Automobile Association of America's Community Traffic Safety Program for the traffic calming island built on Laurel Avenue in front of the Northport library.

Children's Services Department bookmarks and bibliographies were distributed.

SCLS Career Research Exchange brochure was distributed.

Suffolk Public Library Glossary October 1999 -words and acronyms commonly used in Suffolk public libraries developed by SCLS was distributed.

**Director' Report (cont.)**

The concrete will be poured on the back steps this week at the Northport building.

A photo album of the assembling of the Millennium bookball was shared.

Dedication of the Millennium Bookball on December 12, 1999.

Dedication of The Fred De George Memorial. He's Like Me and She's Like Me sculptures by David Jackier on November 15, 1999.

**PERSONNEL REPORT**

Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows:

Ryan Quinn, page/step 1, Ref., 11/2/99; Sheri Novak, p-t Lib. Trainee/step 6, Children's, 11/8/99; Alison O'Reilly, p-t Lib. Trainee/step 1, Children's, 11/8/99; Stephanie Epstein, Lib. Clerk/step 1, Administration, 11/8/99; Patricia Moisan, Lib. Clerk, step 1, Ref., 11/8/99;; Laura Gleason, page/step 1, Ref., 10/25/99; Gary Becker, security Guard/step 1, security, 10/25/99; Timothy Bossert, security guard/step 1, security, 10/29/99; Megan Flanagan, page/step 1, computer, 10/27/99; Emmalee Dyling, p-t, Lib. Clerk/step 1, Circulation, 11/2/99; Laura DeNapoli, page/step 1, Ref., 11/20/99, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Michael Graci, Computer Technician (Provisional), Computer, 10/29/99.

(Approval of Non-completion of 26 week civil service probationary period effective 10/29/99)

Approval of civil service positions:

P-T Food Service Worker, cafe worker/step 1, Community Services, 11/8/99, seconded by Mrs. Carr and unanimously carried.

(see attached salary scale)

**PERSONNEL REPORT ADDENDUM**

Mrs. Carr moved to approve "B" New Employees in the Personnel Report as follows:

Joyce Bernat, cafe worker/step 9, community services, 11/10/99; Kelly Westcott, cafe worker/step 1, community services, 11/11/99; Corrine Lydon, Cafe worker/step 1, community services, 11/15/99; Megan Sheridan, cafe worker/step 1, community services, 11/11/99, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "E" Other in the Personnel Report as follows:

Danielle Kontovas, cafe worker/step 1, community services, 11/10/99, (promotion from Page to Cafe Worker), seconded by Mrs. McKay and unanimously carried.

**2000 SCLS OPERATING BUDGET PROPOSAL**

Mrs. McKay moved to approve the proposed 2000 Budget of the Suffolk Cooperative Library System, dated November 3, 1999, and approved by the SCLS Board of Trustees, seconded by Mr. Martin and unanimously carried.

**OLD BUSINESS**

**Contracts with Unserved Districts**

The Board reviewed a chart of the total Elwood patrons registered by the library.

**OTHER**

The dedication party for the Millennium Bookball will be held on Sunday, December 17, 1999, at 5:00 p.m. to 7:00 p.m. in the main reading room.

Henry Graber, library accountant, will be in attendance at the December meeting to review the 1998-99 fiscal year audit.

**DATE OF NEXT MEETING**

Wednesday, December 15, 1999 at 3:30 p.m.

**ADJOURNMENT**

Mrs. Carr moved to adjourn the regular meeting at 4:40 p.m., seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to go into Executive Session to discuss personnel matters and matters regarding library contracts, seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,

Ruth McKay  
Secretary