

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of December 15, 1999

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Wednesday, December 15, 1999 in the Community Room of the Northport Public Library.

Michael Glennon called the regular meeting to order at 3:07 p.m. Also attending were William Martin, Elizabeth McGrail, C. Annette Carr, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, Library counsel, and Henry Graber, Library accountant, also attended.

Mrs. Carr moved to go into Executive Session to discuss personnel matters and matters regarding Library contracts, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to go out of Executive Session at 3:25 p.m., seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to reconvene the regular meeting, seconded by Mr. Martin and unanimously carried.

MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of November 17, 1999 as amended, seconded by Mrs. Carr and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. Carr moved to approve warrant for \$4,778.15, page 3025, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$164,667.64, page 3026, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$99,962.74, page 3027, seconded by Mr. Martin and unanimously carried.

Mrs. Carr moved to approve warrant for \$6,420.00, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for period ending:

November 26, 1999	Page 1614	\$121,875.97
December 10, 1999	Page 1615	119,190.29

COMMUNICATIONS

Communications were received from the following:
Barbara Cuvier, past President of SCLS Board, thanking the Director and Assistant Director "for being such gracious hosts" of the Directors' meeting of December 10, 1999.

Christine Salita, library Director of Great Neck Library, thanking Margaret Brozek, Librarian, for the tour given members of the Great Neck Planning Committee.

DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported the following:

Suffolk County Department of Health Services Permits to operate food establishments in both buildings.

Board's support of the Millennium Bookball project and participation at the dedication.

Placement of Millennium Bookball plaque was discussed.

Applications to be submitted by Community Services Department to the American Library Association's John Cotton Dana Award for the Tile Mural in East Northport and the Millennium Bookball in Northport. Highly commended the Community Service Department for their dedicated work.

All staff members pitching in despite many illnesses.

Judy Willner, former Head of Reference at Northport Library, has been appointed Director of the Sachem Public Library.

The Director will be a presenter at the ALA Conference in Chicago in June 2000.

PERSONNEL REPORT

Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report as follows:

Robert Flanagan, page/step 5, EN Ref., 12/16/99; Kathryn Cressy, page/step 11, Children's, 12/16/99; Candace Boasi, page/step 3, EN/Children's, 12/21/99; Amelia Moller, page/step 3, Children's, 12/21/99; Denise Becker, page/step 4, EN/Ref, 12/23/99; Margaret Mallon, page/step 4, Ref, 12/23/99; Daniel Epstein, page/step 4, Media, 12/27/99; Meredith Greenberg, page/step 4, Computer, 1/1/00, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report as follows:

Marge Olita, page/step 3, Media, 12/14/99; Marie Lindner, cafe worker/step 1, Community Services, 12/3/99; Jacqueline Hagans, cafe worker/step 1, Community Services, 12/5/99; Diane DeMartino, p-t Library clerk/step 1, Tech.Services, 12/8/99, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "C" Resignations in the Personnel Report as follows:

Erik Stone, page/step 1, Ref, 11/18/99; Kim Von Bargaen, page/step 5, Media, 9/10/99; seconded by Mrs. Carr and unanimously carried.

Mrs. McKay moved to approve "E" Other in the Personnel Report as follows:

Claire Sarser, Administrative Assistant/Step 8, Administration, 12/31/99, seconded by Mrs. Carr and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "C" Resignations in the Personnel Report as follows:

Margaret Mallon, page/step 3, Ref, 12/13/99, seconded by Mrs. McGrail and unanimously carried.

DISCUSSION AND ACCEPTANCE OF AUDITOR'S REPORT ON EXAMINATION

Mrs. McGrail moved to accept the Auditor's Report given by Henry Graber of Graber & Co., seconded by Mr. Martin and unanimously carried.

CONTRACTS WITH UNSERVED DISTRICTS

The Board reviewed contracts with unserved districts.

OTHER

A demonstration of e-books will be presented at the January 19, 2000 Board Meeting.

The Board will hold a budget work session on Wednesday, February 9, 2000 at 10:30 a.m.

DATE OF NEXT MEETING

January 19, 2000 at 3:00 p.m.

ADJOURNMENT

Mrs. McGrail moved to adjourn at 4:30 p.m., seconded by Mr. Martin and unanimously carried.

Respectfully submitted,

Ruth McKay
Secretary