

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of April 19, 2005

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on April 19, 2005 in the Board Conference Room of the Northport Library.

1) Ruth McKay called the meeting to order at 10:27 AM. Also attending were C. . Annette Carr, Elizabeth McGrail, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

William Martin was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes as presented, seconded by Mr. Little and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mr. Little moved to approve warrant for \$189,979.01, page 3504, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$264,399.77, page 3505, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$170,869.30, page 3506, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$3,489.89, page 3507, seconded by Mrs. Carr and unanimously carried.

Mr. Little moved to approve warrant for \$83,838.51, page 3508, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

|                |           |              |
|----------------|-----------|--------------|
| March 11, 2005 | page 1855 | \$189,916.12 |
| March 25, 2005 | page 1856 | 164,441.44   |
| April 08, 2005 | page 1857 | 157,201.00   |

4) COMMUNICATIONS

The Director received a letter from Andrew Raia, Member of the New York State Assembly, thanking the Director for her letter and article.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

The very fine job Head of Buildings and Grounds Alan Olita has been doing looking out for our buildings and being helpful with so many things.

Nancy Morcerf, Doris Gebel, and James Olney gave a presentation for the Ocean Avenue PTA in their all purpose room showing how the library works with the schools and how the library helps students and teachers. They were asked by a School Board Member to present to the PTA Council in the fall. Due to the library's efforts, the library's relationship with the School District has steadily improved.

The planned modifications of the East Northport Library will be starting next week.

6) PERSONNEL REPORT

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "C" Resignations in the Personnel Report, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "E" Other/Promotions in the Personnel Report, seconded by Mrs. Mc Grail and unanimously carried. Page attached

PERSONNEL REPORT ADDENDUM

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report Addendum, seconded by Mrs. Carr and unanimously carried. Page attached

7) ACCEPTANCE OF RESULTS OF LIBRARY BUDGET VOTE AND ELECTION OF TRUSTEE

Mr. Little moved to accept the results of the April 5, 2005 Budget Vote and Election of Trustee, seconded by Mrs. Carr and unanimously carried as follows:

I, CLAIRE J. SARSER, clerk of the Meeting for the Special District Meeting of the Northport-East Northport Union Free School District held on April 5, 2005, do hereby CERTIFY the following returns on the voting on the proposed Library Budget for 2005/2006 and to elect one Library Trustee for a term of five years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO.1  
 PROPOSED LIBRARY BUDGET

LIBRARY TRUSTEE  
 C. Annette Carr - 508  
 Other - Write In - 0

\$8,217,900

|     |     |
|-----|-----|
| YES | NO  |
| 468 | 166 |

|                          |   |     |
|--------------------------|---|-----|
| TOTAL VOTES CAST BUDGET  | - | 634 |
| TOTAL VOTES CAST TRUSTEE | - | 508 |

Claire J. Sarser, Clerk of the Special District Meeting

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TALLY SHEET SPECIAL DISTRICT MEETING NORTHPORT-EAST NORTHPORT  
 PUBLIC LIBRARY      APRIL 5, 2005

|                                     |               |
|-------------------------------------|---------------|
| PROPOSITION - ANNUAL LIBRARY BUDGET |               |
| LIBRARY TRUSTEE                     | Page attached |

8) ACCEPTANCE OF NEW YORK STATE ANNUAL REPORT FOR PUBLIC AND ASSOCIATION LIBRARIES - 2004

Mrs. Carr moved to accept the New York State Annual Report for Public and Association Libraries - 2004, seconded by Mrs. McGrail and unanimously carried.

10) UNFINISHED BUSINESS

B. CIPA

The Government is reviewing e-rate.

C. Library Courtyard

Specifications for the Northport Library Courtyard have been received

11) OTHER

The meeting time for the regular Board of Trustees Meeting has been changed from 10:30 AM to 10:00 AM

12) DATE OF NEXT LIBRARY BOARD MEETING

Tuesday, May 17, 2005 at 10:00 AM - Regular Meeting

13) ADJOURNMENT

Mrs. Carr moved to adjourn at 11:35 AM, seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,



Robert Little  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
April 19, 2005

| <b>A. Salary Increase</b> |                                   |                   |                       |
|---------------------------|-----------------------------------|-------------------|-----------------------|
| <u>Name</u>               | <u>Position &amp; Grade/Step</u>  | <u>Department</u> | <u>Effective Date</u> |
| <b>B. New Employees</b>   |                                   |                   |                       |
| <u>Name</u>               | <u>Position &amp; Grade/Step</u>  | <u>Department</u> | <u>Effective Date</u> |
| Frank Piacente            | Security Guard/Step 1             | Security          | 03/28/05              |
| Nancy Gardner             | Security Guard/Step 1             | Security          | 03/28/05              |
| Maura Hickey              | Page/Step 1                       | Youth Services    | 04/04/05              |
| Lucia Villacis            | Page/Step 1                       | Youth Services    | 04/04/05              |
| Margaret Powers           | Seasonal Page/Step 3              | Reference – Npt   | 05/02/05-08/31/05     |
| Wahida Ali                | Seasonal Page/Step 2              | Youth Services    | 06/01/05-08/31/05     |
| Caitlyn Morrissey         | Seasonal Page/Step 4              | Youth Services    | 06/01/05-08/31/05     |
| <b>C. Resignations</b>    |                                   |                   |                       |
| <u>Name</u>               | <u>Position &amp; Grade/Step</u>  | <u>Department</u> | <u>Effective Date</u> |
| Michele Nathan            | Page/Step 1                       | Youth Services    | 04/01/05              |
| Kyle Hansen               | Page/Step 5                       | Computer Services | 04/07/05              |
| <b>D. Retirement</b>      |                                   |                   |                       |
| <u>Name</u>               | <u>Position &amp; Grade/Step</u>  | <u>Department</u> | <u>Effective Date</u> |
| <b>E. Other</b>           |                                   |                   |                       |
| <u>Name</u>               | <u>Position &amp; Grade/Step</u>  | <u>Department</u> | <u>Effective Date</u> |
| <b>Promotions</b>         |                                   |                   |                       |
| Angela Richards           | Librarian III/Step 9              | PAL/Tech Services | 04/25/05              |
| Ellen Granelli            | Permanent PT Library Clerk/Step 2 | Circulation       | 04/04/05              |

**TALLY SHEET  
SPECIAL DISTRICT MEETING  
NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
APRIL 5, 2005**

**PROPOSITION – ANNUAL LIBRARY BUDGET**

|                          | YES | NO  |
|--------------------------|-----|-----|
| <b>EAST NORTHPORT</b>    |     |     |
| Machine 97011            | 135 | 41  |
| Machine 97006            | 68  | 19  |
| <b>NORTHPORT</b>         |     |     |
| Machine 97037            | 90  | 38  |
| Machine 97282            | 132 | 59  |
| <b>ABSENTEE BALLOTS</b>  | 42  | 9   |
| <b>AFFIDAVIT BALLOTS</b> | 1   |     |
| <b>GRAND TOTALS</b>      | 468 | 166 |

**LIBRARY TRUSTEE**

|                          | <u>C. Annette<br/>Carr</u> | <u>Other</u> |
|--------------------------|----------------------------|--------------|
| <b>EAST NORTHPORT</b>    |                            |              |
| Machine 97011            | 142                        | 0            |
| Machine 97006            | 69                         | 0            |
| <b>NORTHPORT</b>         |                            |              |
| Machine 97037            | 104                        | 0            |
| Machine 97282            | 150                        | 0            |
| <b>ABSENTEE BALLOTS</b>  | 42                         | 0            |
| <b>AFFIDAVIT BALLOTS</b> | 1                          |              |
| <b>GRAND TOTALS</b>      | 508                        | 0            |

**TOTAL NUMBER OF VOTES CAST FOR BUDGET**

Northport 319 East Northport 263 Absentee 51 Affidavit 1 **TOTAL 634**

**TOTAL NUMBER OF VOTES CAST FOR TRUSTEE**

Northport 254 East Northport 211 Absentee 42 Affidavit 1 **TOTAL 508**