

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of November 14, 2007

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Wednesday, November 14, 2007 in the Board Conference Room.

1) Chairperson Robert Little called the meeting to order at 10:00 AM. Also attending were Andrea Gladding, Ruth McKay, Elizabeth McGrail, J. Ronald Gaudreault, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

Also attending were Henry Graber and Tong Wu of Graber & Co. for the Auditor's Report on Examination.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of October 18, 2007 as presented, seconded by Mr. Gaudreault and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Discussion and acceptance of Auditor's Report

Mrs. McGrail moved to accept the Auditor's Report on Examination, seconded by Mr. Gaudreault and unanimously carried. copy attached

B. 501c(3) status for School District Libraries

A response from Kevin Verbese Director of SCLS, and opinions of Henry Graber library accountant, and Douglas McNally library attorney, regarding 501c(3) status for school district public libraries was reviewed.

C. Approval of warrants

Mrs. McGrail moved to approve warrant for \$ 308,953.40, page 3637, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 8,160.94, page 3638, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 483,537.33, page 3639, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 550.00, COURTYARD FUND, page 3640, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$ 199,974.79, page 3641, seconded by Mr. Gaudreault and unanimously carried.

The Board accepted the payroll for the periods ending:

October 19, 2007	Page 1928	\$193,526.94
November 02, 2007	Page 1929	186,805.192

4) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance she reported on the following:

To further improve patrons safety an extension to the railing on the back steps was installed at the Northport Library.

New shelving is being installed in the Media section of the Northport Library to improve access to the collection.

The New York Times article on Sunday, November 11, 2007 "Much Loved, Now Much used, Renovated Libraries Reflect Web's Impact and offer Places to Meet" delineates how today's customer based approach to service was incorporated a decade ago in planning the new Northport and East Northport libraries.

Nassau County leaders proposal to consolidate the county's 54 public libraries.

Four articles in the U*N*A*B*A*S*H*E*D Librarian 2007 featured programs and services of the Northport-East Northport Public Libraries.

5) PERSONNEL REPORT

Mrs. McGrail moved to approve "B New Employees" in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve "C Resignations" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried. (copy attached)

6) SUFFOLK COOPERATIVE LIBRARY SYSTEM TRUSTEE, TOWN OF HUNTINGTON

The Board of Trustees individually signed the ballot for candidate Stuart Horowitz to serve on the System Board to fill a term beginning January 2, 2008 – December 31, 2010.

7) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

The Town of Huntington has issued the building permit for the placing of the Bear and footing on a portion of Town of Huntington property.

D. Bridge Restoration Project

The work on the bridge should be completed during the next two weeks.

8) DATE OF NEXT LIBRARY BOARD MEETING
Thursday, December 20, 2007 at 10:00 AM – Regular Board Meeting

9) MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS
ADMINISTRATION CONTRACT

Mrs. McKay moved to go out of the Regular Meeting and into Executive Session, seconded by Mrs. McGrail and unanimously carried.

Mrs. McKay moved to leave the Executive Session and return to the Regular Meeting, seconded by Mrs. McGrail and unanimously carried.

10) ACCEPTANCE OF ADMINISTRATION CONTRACT PROPOSAL

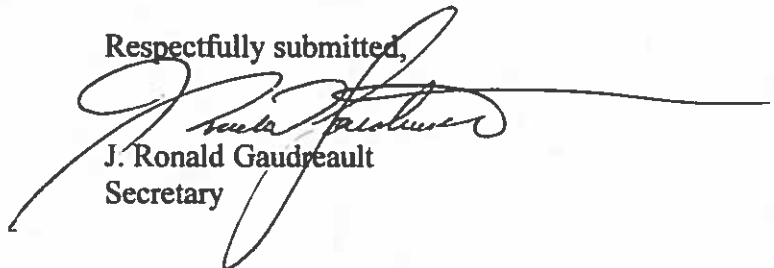
Mrs. McKay moved to accept the Administrative Contract Proposal, as recommended by the Personnel Committee seconded by Mrs. McGrail, accepted by Mr. Little and Mrs. Gladding. Mr. Gaudreault opposed.

Mr. Gaudreault recommended that his request for a formalized process and policy for executive compensation conforming to current generally accepted best practices be addressed.

11) ADJOURNMENT

Mrs. McGrail moved to adjourn the meeting at 12:05 PM, seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,



J. Ronald Gaudreault
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
November 14, 2007

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Melissa Panarello	Page/Step 1	Youth Services	11/01/07
Stephanie Tantillo	Page/Step 1	Youth Services	11/01/07
Robert Wilson	Security Guard/Step 1	Security	10/30/07
Andrew Cowie	Page/Step 1	Computer Services	11/07/07

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Thomas Hatzfeld	Page/Step 1	Computer Services	11/01/07
Joseph Caselli	Security Guard/Step 1	Security	11/06/07
Mark Cooper	Security Guard/Step 4	Security	11/06/07

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------