

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of July 19, 2012

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library on July 19, 2012.

1) CALL TO ORDER

Chairperson Elizabeth McGrail called the meeting to order at 10:50 AM. Also attending were Andrea Gladding, Robert Little, Margaret Hartough, Patricia Flynn, Director James Olney and Assistant Director Nancy Morcerf.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the opening of the Reorganizational Meeting which preceded the Regular Meeting.

3) MINUTES OF PREVIOUS MEETING

Mrs. Flynn moved to approve the minutes of June 22, 2012 as amended, seconded by Mr. Little and unanimously carried.

4) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrant

Mr. Little moved to approve warrant for \$ 275,711.53, page 3853, seconded by Mrs. Hartough and unanimously carried.

Mrs. Flynn moved to approve warrant for \$ 76,285.30, page 3854, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 201,700.55, page 3855, seconded by Mrs. Flynn and unanimously carried.

The Board accepted the payrolls for the period ending:

June 22, 2012	Page 2055	\$ 192,363.14
July 06, 2012	Page 2056	192,752.95

B. Review of monthly expenditures

C. Review of statistical summary

5) COMMUNICATIONS

A letter was received from Angela Richards, Librarian III/Step17, PALS/Tech Services, informing the library that she plans to retire from the Northport-East Northport Public Library effective date 08/03/12.

**6) DIRECTOR'S REPORT**

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following library service area highlights:

**Administrative Assistant - Revision of the staff census is being prepared for USI Consulting so that they may update our post-employment benefit obligations to meet GASB45 reporting requirements.**

**Buildings and Grounds - Landscape work at Northport provided an elegant setting for Eileen's tree and the replacement of Stu's tree inspired the thinning of overgrown foundation plantings at East Northport.**

**Circulation - East Northport - Results of an ongoing East Northport patron survey to identify their preferred method of hold notifications has resulted in 51% requesting to be contacted by phone, 43% by email, and 6% by text message. A total of 213 Northport and East Northport patrons have already signed up for text messaging revealing high growth potential for this service.**

**Circulation - Northport - Millennium Offline software provided needed backup during a busy Saturday afternoon in June when a squirrel disabled the county-wide circulation and catalog system.**

**Community Services - The Queazles, our first courtyard performance of the season, was very well attended by over 250 members of the community despite the warm weather.**

**Computer Services - The library's Facebook page now highlights our recent postings on YouTube which were converted from VHS to digital recordings for preservation and access. These include the dedications of the East Northport Public Library building, Millennium Bookball Sculpture, and Library Bear.**

**East Northport - Renovations to the East Northport quiet study room have brought new life to the space with fresh carpeting, new wall paint and improved lighting fixtures. The update will be completed soon with the installation of etched glass window film and additional soft seating.**

**Network and Systems - A recent firewall update was completed overnight so that no patrons would be affected. Work continues on our wireless access points revealing over 100 devices connected at 2AM with approximately 25 being active connections.**

Director's Report (continued)

Youth Services - The Children's Summer Reading Club has 897 children registered exactly matching the numbers we had last year at this time. A greater percentage is registered at East Northport.

The Teen Summer Reading Club Program registration of 68 participants has already outpaced last year's total registration for the year.

7) PERSONNEL REPORT

Mr. Little moved to approve "A Salary Increase" in the Personnel Report, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried.

Mrs. Flynn moved to approve "C Resignations" in the Personnel Report, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E Other" in the Personnel Report, seconded by Mrs. Hartough and unanimously carried. Two pages attached

PERSONNEL REPORT ADDENDUM

Mrs. Flynn moved to approve "D Retirement" in the Personnel Report Addendum, seconded by Mr. Little and unanimously carried. One page attached

8) PERIOD FOR PUBLIC EXPRESSION

9) UNFINISHED BUSINESS

10) REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Mr. Little moved to accept the recommendation of Michelle Epstein, Head of Adult Services, that the book "Works on Paper" by David Lynch be retained in the art collection of the Northport-East Northport Public Library, seconded by Mrs. Gladding and unanimously carried.

11) OTHER BUSINESS

12) DATES OF FUTURE MEETINGS

August 2012 - No meeting scheduled

Thursday, September 20, 2012 10:00 AM - Regular Board Meeting

13) ADJOURNMENT

Mrs. Gladding moved to adjourn the Regular Meeting at 11:55 AM, seconded by Mrs. Hartough and unanimously carried.

The Staff Recognition Ceremony followed the meeting.

Respectfully submitted,



Margaret Hartough  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
July 19, 2012

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Vincent Catalano	Guard/\$18.99 hr.	Security	07/02/12
Michael Collarini	Guard/\$18.49 hr.	Security	07/02/12
James Grillo	Guard/\$18.49 hr.	Security	07/02/12
Justin Ladick	Guard/\$18.49 hr.	Security	07/02/12
John Monaco	Guard/\$18.49 hr.	Security	07/02/12
Lam Nguyen	Guard/\$17.99 hr.	Security	07/02/12
Victor Nicotra	Guard/\$17.99 hr.	Security	07/02/12
Robert Norwood	Guard/\$17.99 hr.	Security	07/02/12
Ralph Pellegrino	Guard/\$18.99 hr.	Security	07/02/12
Salvatore Rapisardi	Guard/\$22.01 hr.	Security	07/02/12
Charles Sentowski	Guard/\$20.20 hr.	Security	07/02/12
Luigi Suriano	Guard/\$18.99 hr.	Security	07/02/12
Marilyn Barker	Café Worker/\$10.10 hr.	Community Services	07/02/12
Joyce Bernat	Café Worker/\$14.10 hr.	Community Services	07/02/12
Rose Boccia	Café Worker/\$11.35 hr.	Community Services	07/02/12
Florence Gorman	Café Worker/\$11.60 hr.	Community Services	07/02/12
Jill Krahel	Café Worker/\$11.10 hr.	Community Services	07/02/12
Jill Kuehn	Café Worker/\$11.10 hr.	Community Services	07/02/12
Barbara Minogue	Café Worker/\$7.90 hr.	Community Services	07/02/12
Kathleen O'Sullivan	Café Worker/\$10.35 hr.	Community Services	07/02/12
Caroline Prisco	Café Worker/\$11.60 hr.	Community Services	07/02/12
John Souto	Café Worker/\$12.35 hr.	Community Services	07/02/12
Dominick Tripolone	Café Worker/\$11.10 hr.	Community Services	07/02/12
Katherine Allacco	Page/\$7.85 hr.	Youth Services – EN	07/16/12
Olivia Bernard	Page/\$7.55 hr.	Computer Services	07/16/12
Andrew Bloecker	Page/\$8.20 hr.	Reference – EN	07/16/12
Timothy Bradford	Page/\$8.10 hr.	Reference – EN	07/16/12
Olivia Calandra	Page/\$7.70 hr.	Youth Services – Npt	07/16/12
Christine Condon	Page/\$7.70 hr.	Youth Services – EN	07/16/12
Jessica Connors	Page/\$8.35 hr.	Circulation - Npt	07/16/12
Devin Dwyer	Page/\$7.55 hr.	Circulation – Npt	07/16/12
Paolina Enrico	Page/\$7.55 hr.	Circulation – Npt	07/16/12
Victoria Galasso	Page/\$8.60 hr.	Circulation – Npt	07/16/12
Sean Garbarino	Page/\$7.85 hr.	Youth Services – Teen	07/16/12
John Grandy	Page/\$7.85 hr.	Circulation – Npt	07/16/12
Samanth Gross	Page/\$10.10 hr.	Adult Services – Npt	07/16/12
Bionca Hinton	Page/\$8.40 hr.	Youth Services – EN	07/16/12
Matthew Joyce	Page/\$7.55 hr.	Circulation – Npt	07/16/12
Julia Jozefowski	Page/\$7.55 hr.	Youth Services – EN	07/16/12
Elizabeth Klonowski	Page/\$7.55 hr.	Computer Services	07/16/12
Charlotte Latuso	Page/\$9.10 hr.	Circulation – Npt	07/16/12
Ashley Lizza	Page/\$7.55 hr.	Computer Services	07/16/12
Jenna Lopizzo	Page/\$7.55 hr.	Circulation – Npt	07/16/12
Kayla Macdonald	Page/\$7.85 hr.	Youth Services – Npt	07/16/12
Benjamin Maritato	Page/\$7.55 hr.	Youth Services – Npt	07/16/12
Kelly Mercer	Page/\$7.85 hr.	Computer Services	07/16/12

**A. Salary Increase (Continued)**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Gabrielle Mikorenda	Page/\$7.70 hr.	Youth Services – EN	07/16/12
Jacqueline Morreale	Page/\$8.05 hr.	Adult Services – Npt	07/16/12
Mary Ann Morrisroe	Page/\$11.35 hr.	Reference – EN	07/16/12
Lisa Olivieri	Page/\$9.35 hr.	Youth Services – Npt	07/16/12
Mary Jane Ritter	Page/\$11.60 hr.	Adult Services – Npt	07/16/12
Andrew Rizzuti	Page/\$7.55 hr.	Computer Services	07/16/12
Miriam Roth	Page/\$13.60 hr.	PALS/Tech Services	07/16/12
Regina Sammis	Page/\$7.85 hr.	Circulation – Npt	07/16/12
Amara Sarno	Page/\$7.55 hr.	PALS/Tech Services	07/16/12
Anoopa Singh	Page/\$8.35 hr.	Youth Services – Npt	07/16/12
Genevieve Spuhler	Page/\$7.85 hr.	Youth Services – Npt	07/16/12
Paulina Stewart	Page/\$8.85 hr.	Youth Services – Npt	07/16/12
Elena Suozzi	Page/\$7.55 hr.	Circulation – Npt	07/16/12
Megan Tighe	Page/\$7.85 hr.	Local History	07/16/12
Victoria Vissicchio	Page/\$7.55 hr.	Youth Services – Teen	07/16/12
Kerry Walsh	Page/\$9.85 hr.	Computer Services	07/16/12
Kimberly Washburn	Page/\$7.55 hr.	Youth Services – EN	07/16/12
Patricia Welsh	Page/\$10.60 hr.	Reference – EN	07/16/12
Peter Zuchowski	Page/\$8.20 hr.	Network & Systems	07/16/12
Alyssa Zurawsky	Page/\$7.55 hr.	Youth Services – EN	07/16/12

**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Anna Drewitz	Page/\$7.25 hr.	Circulation – Npt	08/01/12
Taylor Pearl	Page/\$7.25 hr.	Circulation – Npt	08/01/12
Mikhail Rumsey	Page/\$7.25 hr.	Circulation – Npt	08/01/12
Ruby Lindberg	Page/\$8.05 hr.	Youth Services – Npt	08/06/12
Maggie Toolan	Page/\$7.25 hr.	Youth Services – Npt	08/06/12
Julianne Younge	Page/\$7.25 hr.	Youth Services – Teen	08/14/12
Emily Timm	Page/\$7.25 hr.	Youth Services – Teen	08/15/12
Chelsea Cirruzzo	Page/\$7.25 hr.	Youth Services – EN	08/20/12

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Elena Suozzi	Page/\$7.55 hr.	Circulation – Npt	07/19/12
John Grandy	Page/\$7.85 hr.	Circulation – Npt	07/31/12
Kayla Macdonald	Page/\$7.85 hr.	Youth Services – Npt	08/04/12
Katherine Allacco	Page/\$7.85 hr.	Youth Services – EN	08/07/12
Sean Garbarino	Page/\$7.85 hr.	Youth Services – Teen	08/10/12
Victoria Vissicchio	Page/\$7.55 hr.	Youth Services – Teen	08/14/12
Olivia Calandra	Page/\$7.70 hr.	Youth Services – Npt	08/15/12
Gabrielle Mikorenda	Page/\$7.70 hr.	Youth Services – EN	08/18/12
Genevieve Spuhler	Page/\$7.85 hr.	Youth Services – Npt	08/18/12

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
<b>Request for Family Leave</b>			
Stephen Ingram	Librarian II/Step 14	Computer Services	08/01/12 – 09/30/12

**PERSONNEL REPORT  
ADDENDUM**

Approval of the Following Personnel Matters  
July 19, 2012

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Angela Richards	Librarian III/Step 17	PALS/Tech Services	08/03/12

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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