

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY**

**MEETING JUNE 18, 2020**

The regular meeting of the Board of Trustees of the Northport East Northport Public Library was held in the Northport Library Conference Room on Thursday June 18, 2020.

**I. CALL TO ORDER**

Chairperson Georganne White called the meeting to order at 10:10am. Also present were Jacqueline Elsas, Judith Bensimon, Assistant Director Nancy Morcerf and Director James Olney. Margaret Hartough and Elizabeth McGrail attended via telephone conference.

**II. PLEDGE OF ALLEGIANCE was recited by those attending.**

**III. ADOPTION OF THE AGENDA**

Mrs. Hartough moved to approve the agenda, seconded by Mrs. Elsas and unanimously carried.

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. MINUTES OF PREVIOUS MEETING**

Mrs. Elsas moved to approve minutes of May 21, 2020, seconded by Mrs. Bensimon and unanimously carried.

**VI. FINANCIAL SECRETARY & TREASURER'S REPORT**

**A. Approval of Warrants**

Mrs. Bensimon moved to approve warrant for \$217,499.36, page 4205, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$271,260.91, page 4206, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$47,950.49, page 4207, seconded by Mrs. Elsas and unanimously carried.

**B. Payroll Register**

Mrs. Elsas moved to approve payroll of \$196,574.74, page 2273, seconded by Mrs. Bensimon and unanimously carried.

Mrs. Bensimon moved to approve payroll of \$191,488.93, page 2274, seconded by Mrs. McGrail and unanimously carried.

**C. Review of Monthly Expenditures**

**D. Review of Statistical Summary**

**VII. COMMUNICATIONS**

No communication to report

VIII. DIRECTOR'S REPORT

Library is now in Phase II of the opening and things are going well. Staff are calling holds and hoping to start Inter-Library Loans in the near future.  
Summer reading clubs will be done solely on line.  
Phase III could start as early as next month, which would include limited access to the building for public computer use.

IX. PERSONNEL REPORT

Mrs. Elsas moved to approve "C. Resignations" in the personnel report, seconded by Mrs. Bensimon and unanimously carried.  
Mrs. Bensimon moved to approve "D. Retirements" in the personnel report, seconded by Mrs. McGrail and unanimously carried.  
Mrs. McGrail moved to approve "E. Other" in the personnel report, seconded by Mrs. Hartough unanimously carried.

X. ACCEPTANCE OF RESULTS OF THE LIBRARY ELECTION OF TRUSTEE

Mrs. Elsas moved to accept results of the Library Election of Trustee (see attached), seconded by Mrs. Bensimon and unanimously carried.

XI. OTHER BUSINESS

Construction of the retaining wall, staircase, fence and handrails are just about complete. The next project will be replacement of the roof on the Northport Building, followed by the installation of solar panels in 2021.

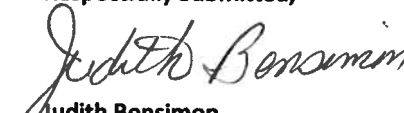
XII. DATES OF FUTURE MEETINGS

Thursday, July 16, 2020	9:30am -	Reorganizational Meeting
Thursday, July 16, 2020	10:30am -	Regular Meeting

XIII. ADJOURNMENT

Mrs. Hartough moved to adjournment meeting at 11:29am, seconded by Mrs. Elsas and unanimously carried.

Respectfully Submitted,

  
Judith Bensimon  
Secretary



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, June 18, 2020, at 10:00 AM** in the Board Conference Room.

## AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meeting (Motion required)
- VI. Financial Secretary & Treasurer's Report
  - A. Approval of warrants (Motion required)
  - B. Acceptance of payroll registers (Motion required)
  - C. Review of monthly expenditures
  - D. Review of statistical summary
- VII. Communications
- VIII. Director's Report
- IX. Personnel Report (Motion required)
- X. Acceptance of results of the Library Election of Trustee (Motion required)
- XI. Other Business
- XII. Dates of next library board meetings:  
Thursday, July 16, 2020, 9:30 AM – Reorganizational Meeting  
10:30 AM – Regular Meeting
- XIII. Adjournment

## **LIBRARY BOARD MEETING**

**JUNE 18, 2020**

### ***ACCOUNTS PAYABLE***

<b>4205</b> <b>5/28/20</b>	<b>\$217,499.36</b>	<b>Two Hundred and Seventeen Thousand Four Hundred and Ninety Nine Dollars &amp; Thirty Six Cents</b>
<b>4206</b> <b>6/10/20</b>	<b>\$271,260.91</b>	<b>Two Hundred Seventy One Thousand Two Hundred and Sixty Dollars &amp; Ninety One Cents</b>
<b>4207</b> <b>6/18/20</b>	<b>\$47,950.49</b>	<b>Forty Seven Thousand Nine Hundred and Fifty Dollars &amp; Forty Nine Cents</b>

### ***PAYROLL REGISTER***

<b>2273</b> <b>5/29/20</b>	<b>\$196,574.74</b>	<b>One Hundred Ninety Six Thousand Five Hundred Seventy Four Dollars &amp; Seventy Four Cents</b>
<b>2274</b> <b>6/12/20</b>	<b>\$191,488.93</b>	<b>One Hundred Ninety One Thousand Four Hundred Eighty Eight Dollars &amp; Ninety Three Cents</b>

I, Beth M. Nystrom, District Clerk for the Board of Education of the Northport-East Northport Union Free School District, Town of Huntington, County of Suffolk, do here CERTIFY the following voting returns for the Budget Vote & Election of Trustees and Election of Library Trustee held by absentee ballot Tuesday, June 9, 2020 (extended to June 16, 2020 to receive absentee ballots by mail)

Election District	Proposition #1 2020-2021 Budget \$172,752,759		BOARD OF EDUCATION CANDIDATES				LIBRARY TRUSTEE CANDIDATES	
	YES	NO	David Badanes	Victoria Bento	Donna McNaughton	Amy Connor	Georganne White	
Fifth Avenue	1,418	434	1,352	728	1,248	799	736	
Dickinson Avenue	1,810	537	1,790	939	1,572	915	1,032	
William J Brosnan	2,013	574	1,977	1,095	1,643	1,077	1,127	
Total Machine								
Absentee Ballots	5,241	1,545	5,119	2,762	4,463	2,791	2,895	
GRAND TOTALS	5,241	1,545	5,119	2,762	4,463	2,791	2,895	

Summary: Proposition #1 approved by 3,696 votes

Board of Education Trustees Elected: David Badanes, Donna McNaughton  
Library Trustee Elected: Georganne White

Total Budget Votes Cast: 6,786  
Affidavit Ballots: 0

  
Beth M. Nystrom, District Clerk

Writers: Joseph Sabia (41), Denise Schwartz (8), Jeffrey Kropp (4), Warner Frey (3), Tor Vincent (3), Lauren Handler (3), Edward Zirek (3), Henry Trodden (3)  
Nicole Raganella (2), Julie Atkins (2), John Ferro (2), Brett W. Jones (2), Sheila Wilson (1), Katherine Giavacco (1), Elaine Meyburg (1), Joseph Cancroft (1), Henry Vaunleuvan (1), Rachel Cloward (1), Sara Siddiqui (1), Michael Taub (1), Michelle Coggins (1), Edward Velan (1), Daniel McNaughton (1), George Lechleitner (1), Judy Sullivan (1), Lynne Marchese (1), Paul Darrigo (1), Vasillos Christoforatos (1), Brian Asher (1), Brigid Connor (1), Chase Cetta (1), Timothy Carrew (1), Kevin McGinn (1), Ken Savin (1), Carolyn Cooney (1), Bill McKenna (1), Joseph Pushee (1), Jim Garvey (1), Mike Oliveri (1)

**X. Acceptance of results of the Library Election  
of Trustee (Motion required)**

**The Northport-East Northport Public Library Election of Trustee was held by absentee ballot in conjunction with the Northport-East Northport Union Free School District as approved by New York State Executive Order 202.26. This election was for a five-year term commencing on July 1, 2020 and ending June 30, 2025. The results of the election are as follows:**

<b>Amy Connor</b>	<b>2,791</b>
<b>Georganne White</b>	<b>2,895</b>

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
June 18, 2020

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Jacob Schmotzer	PT Librarian I/Step 1	Adult & Teen Svcs	06/04/20
Anna Schwen	PT Librarian I/Step 1	Adult & Teen Svcs	07/18/20

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Laura Kronenberg	Prin. Accounts Clerk/Step 20+14	Accounting	03/06/20
Dolores Stewart	PT Library Clerk/Step 9	Circulation Services	05/31/20
Mary Ann Morrisroe	Page/\$13.00 hr.	Circulation Services	06/02/20

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**Request for Leave of Absence**

Kathleen Lotito	PT Library Clerk/Step 1	Circulation Services	06/01/20 – 08/31/20
Janet Schultz	PT Library Clerk/Step 8	Circulation Services	06/01/20 – 09/30/20
Christine Condon	Page/\$13.00 hr.	Children & Family Svcs	06/02/20 – 08/03/20

**Promotion**

Elliot Macolino	Cafe Worker/\$13.40 hr. (previously Page)	Community Services	07/01/20
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Report approved by Board of Trustees

  
 Secretary