



Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313

TUTORIAL ROOM APPLICATION

Check one: _____ **NORTHPORT LIBRARY** _____ **EAST NORTHPORT LIBRARY**

Mail completed application to the Community Services Department, Northport-East Northport Public Library, 151 Laurel Avenue, Northport, NY 11768, at least two weeks prior to the requested date.

_____ requests permission to use a tutorial room
NAME OF TUTOR

on day _____ month(s) _____ year _____

between the hours of _____ and _____ .

Ending date _____ .

Tutorial Rooms are available for the following uses: *(please check which applies)*

Literacy Suffolk, Inc. **School-assigned Non-profit Tutor**

Name of School _____

Department Contact & Phone _____

I hereby certify that the building will be used only for the activity stated and I hereby agree that I have read the Regulations (yellow forms) included with this application form, and that I am authorized by the organization named on this application to accept the responsibility of the rules and regulations.

Signature of person making application (please print name next to signature)

Address

Telephone (Day) (Evening)

Date of application

Note: Please report any change of time, date, or cancellation of this activity to the Community Services Department.

APPROVAL OF APPLICATION

This application is approved.

Date approved

MaryEllen Moll, Head of Community Services
For Library Board of Trustees