

# Annual Library Vote

Tuesday, April 6, 2021 9:00 a.m.-9:00 p.m.

The Library's annual vote will be for two purposes: to vote on the Library budget for 2021/2022 and to elect one trustee whose term will commence on July 1, 2021 as a result of the expiration of the term of office presently held by Margaret Hartough.

### Important Voting Facts:

#### Public Information Meeting –

Tuesday, March 23, 7:30 p.m.  
Northport building

#### Who Can Vote – Anyone who is

1. at least 18 years of age;
2. a citizen of the United States;
3. a resident of the Northport-East Northport School District for at least 30 days;
4. registered to vote.

If you have not voted within four years in a general, school, or library election, registration is required. You need to register prior to March 26 in person or by mail with the Suffolk County Board of Elections in Yaphank. Applications are available in both library buildings. Registration for only library and school district elections may be made in person prior to March 26 at the office of the School District Clerk, 158 Laurel Avenue, Northport, Monday through Friday from 8:00 a.m. to 4:00 p.m. any day that school is in session.

**Absentee Ballot Applications are available in both library buildings.**

## Responsive and Responsible

"Libraries are the most democratic and one of the most important institutions that we have in this world. The onset of the COVID pandemic has not only revealed the extent to which people rely on libraries, but in this moment where people are desperate for normalcy, stability, safety, and also craving information, while libraries are not as open physically to some, they continue to provide invaluable services in every way they possibly could," said New York City Council Member Jimmy Van Bramer in his opening remarks during an oversight hearing on New York City's public libraries and COVID-19.

Early in the pandemic, when the Library was not able to be physically open, and Personal Protective Equipment (PPE) was scarce, we worked in partnership with the Suffolk Cooperative Library System to print face shields for healthcare workers using 3D printers. We provided Wi-Fi access to the internet from outside the buildings and added Wi-Fi printing when access to the lobbies was restored. The Library also significantly expanded investment in online digital collections, which now contain over 800,000 ebooks, audiobooks, videos, and subscriptions. In anticipation of increasing demands arising from virtual learning mandates, the Library expanded access to Brainfuse, a leading online tutoring provider. Brainfuse includes live online tutoring for children from grades K-12, as well as test preparation and homework help. This service also helps adult learners and includes resources such as professional resume and cover letter assistance as well as the Microsoft Office Essential Skills Series.

The Northport-East Northport Public Library reopened its buildings in June. Our staff continues to serve the community in person while adhering to strict safety protocols and virtually by massively increasing our digital presence. The Circulation area is an example of some of the safety measures in place including socially-distanced checkouts and returns where patrons can request items online or by phone, pick up materials in the lobby, and then return them to drop-off bins where the items are placed in quarantine for a period of time.

Continued investment in the library's physical space as well as its virtual presence affords patrons a choice in how they might access and enjoy library information, materials, and professional guidance. The budget calculations include increased costs for pandemic-related requirements such as PPE, sanitizing products and frequent changing of high-filtration air filters, as well as more online programs and resources than ever before.

This budget proposal reflects the Library Board's long-standing commitment to provide exceptional library service to the community. As dedicated stewards, we have carefully and thoroughly evaluated each component of the budget to effectively allocate resources in support of the Library's mission to "inform, educate and culturally enrich the residents of all ages of the district through the selection, organization, promotion and dissemination of all forms of expression." This budget proposal ensures the continuation of our standard of excellence while complying with the property tax levy limit set by New York State.

#### Library Board of Trustees

Margaret Hartough, Chairperson

Georganne White Elizabeth McGrail Jacqueline Elsas Judith Bensimon



## Library Activities 2019/2020\*

**21,838** residents in the community have Library cards

**277,850** visits were made to the Library

**4,211** visits were made to the Library Courtyard

The Library has

- 91,968** books for adults
- 80,748** books for children
- 60,027** DVDs, compact discs, audiobooks, video games, and Playaways

Our programs entertained, educated, and enriched

- 10,096** adults
- 1,713** teens
- 12,947** children

**84,928** reference questions were answered

- 43,057** asked by adults
- 5,023** asked by teens
- 36,848** asked by children

**283,603** items were checked out

**46,609** items were interlibrary loaned

**79,763** items were downloaded

**116,149** patrons used the Library's Internet access

**10,685** patrons used the Library's computer software

**42,475** items were purchased from the Library Café

**669,047** visits were made to the Library website and social media

\*Statistical report June 2020

## Proposed Library Operating Budget 2021/2022

	BUDGET 2020/2021	PROPOSED BUDGET 2021/2022
<b>LIBRARY MATERIALS &amp; PROGRAMS</b>		
Books, Periodicals & Electronic Resources	475,500	505,800
DVDs, CDs, Audiobooks	129,100	130,600
Adult, Young Adult & Children's Programming	147,400	137,600
<b>LIBRARY OPERATIONS</b>		
Computer Hardware & Software	118,400	113,500
Online Public Access Catalog & Circulation Control	50,800	52,300
Telecommunications	47,900	50,400
Equipment	44,200	41,200
Office & Library Supplies	46,000	48,600
Café Supplies, NYS Sales Tax	53,700	38,800
Printing & Postage	73,800	74,900
Professional Development & Training	30,100	32,300
Accounting & Legal Fees	90,400	101,600
SCLS Plan of Service Participation	75,300	76,600
<b>LIBRARY BUILDINGS &amp; MAINTENANCE</b>		
Fuels & Utilities	119,700	114,000
Facilities Repairs & Improvements	63,000	65,000
Maintenance Supplies	25,700	27,500
Building & Equipment Service Contracts	233,300	228,400
Insurance	138,500	162,700
<b>EMPLOYEE SALARIES</b>		
Sunday & Holiday	177,800	180,000
Professional	2,837,600	2,945,800
Clerical/Technical, Café & Library Pages	2,191,300	2,131,600
Custodial & Security	520,000	533,200
<b>MANDATED &amp; EMPLOYEE BENEFITS</b>		
Social Security	433,300	437,700
Retirement, Deferred Compensation	779,800	821,000
Health Insurance, Disability & Group Life	1,239,100	1,122,000
<b>CAPITAL &amp; TECHNOLOGICAL IMPROVEMENTS</b>	9,000	100,000
<b>TOTAL EXPENDITURES</b>	10,151,100	10,273,100
<b>ANTICIPATED REVENUE</b>		
Fines & Fees	30,900	23,500
Interest, Library System Grant	44,400	59,000
Café	63,300	18,000
Unrestricted Fund Appropriation	0	0
<b>TOTAL REVENUE</b>	138,600	100,500
<b>TOTAL TO BE RAISED BY TAXATION</b>	<b>10,012,500</b>	<b>10,172,600*</b>

\*This amount is less than the property tax levy limit set by New York State for our Library.