

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of September 21, 1993

The regular monthly meeting of the Board of Trustees was held on September 21, 1993, in the Northport library.

Ruth McKay called the meeting to order at 7:00 p.m.

Also attending were C. Annette Carr, Stuart Goldblatt, Michael Glennon, Assistant Director Eileen Minogue and Director Stephanie Heineman.

Jennifer Richmond was absent with prior notice.

Attending for the building program discussion:

Douglas McNally - library counsel

Todd Harvey and George Beatty - architects

Edith Embler - member of the Building Committee as a consultative and advisory member

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to accept the minutes of August 18, 1993 as presented, seconded by Mrs. Carr and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. Carr moved to approve warrant, page 2201, in the amount of \$102,565.05, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2202, in the amount of \$100,565.05, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2203, in the amount of \$106,071.45, seconded by Mrs. Carr and unanimously carried.

Mr. Goldblatt moved to approve Capital Reserve Fund, page 2204, in the amount of \$1,649.00, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

August 27, 1993	page 1432	\$81,794.53
September 10, 1993	page 1433	81,130.12

COMMUNICATIONS

Letters were received from:

Northport-East Northport Union Free School District, John F. McGrath, President, Board of Education, rejecting the Library Board's request for a joint executive session to discuss the acquisition of the land for the new Central Library.

Mei Ling Louie Reason thanked the library and "research staff" for assisting her in her career.

DIRECTOR'S REPORT

The Director's report was mailed to the Board prior to the meeting for their review.

Libraries in the Town of Huntington are participating as designated collection sites for recycling used batteries.

PERSONNEL

Mr. Goldblatt moved to approve the resignation of Ellen Dundon, part-time Librarian Trainee, Children's Department, effective September 6, 1993, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve the resignation of Gail Forsyth, part-time Library clerk, Circulation Department, effective August 31, 1993, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve the upgrade of Kathleen Thompson, part-time Library clerk, Media Department, Grade 2, Step 1, effective August 9, 1993, seconded by Mr. Glennon and unanimously carried.

Mrs. Carr moved to approve the hiring of Judith Mark, part-time Library clerk, Circulation Department, Grade 2, Step 1, effective September 20, 1993, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve the hiring of Myrna Truncala, part-time Library clerk, Circulation Department, Grade 2, Step 1, effective September 20, 1993, seconded by Mr. Glennon and unanimously carried.

BUILDING PROGRAM

Mr. Beatty, Mr. Harvey, Mr. McNally, Mrs. Embler, the Directors and Board members discussed and contributed their input regarding the building program.

The Board agreed on how, what and when to proceed with the various elements of the program.

OTHER

Mr. Goldblatt moved to approve the change in Personnel Policies, paragraph one under **Schedules, Sunday service starts the second Sunday in September and ends the second Sunday in June in the Northport library**, seconded by Mrs. Carr and unanimously carried.

Mr. Goldblatt moved to hire and accept the estimate of Everything Green Designs Inc., of 720 Fort Salonga Road, Northport, for landscape and snow removal at a cost of \$10,800.00, seconded by Mrs. Carr and unanimously carried.

SCLS has requested a nomination for the position of Trustee representing the Towns of Smithtown and Huntington jointly.

DATE OF NEXT MEETING

The next regular meeting will be held Tuesday, October 26, 1993, at 7:00 p.m. in the Northport library.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 9:30 p.m., seconded by Mr. Glennon and unanimously carried.

The Personnel Committee met following the meeting.

Respectfully submitted,



Michael Glennon
Secretary