

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of January 25, 1994

Prior to the regular meeting the Board convened at 6:03 p.m. in Executive Session to discuss personnel matters.

A letter from Douglas McNally, library counsel, was reviewed.

The Board agreed that in the event of the library closing because of inclement weather part-time custodial workers and security guards **scheduled** to work will be paid for the day.

The portions of the staff contract under Health Insurance which defines eligibility status for the family plan was reviewed.

Regular Session

The regular monthly meeting of the Board of Trustees was convened at 7:06 p.m. Present were Ruth McKay, C. Annette Carr, Jennifer Richmond, Michael Glennon, Stuart Goldblatt and Director Stephanie Heineman.

Assistant Director Eileen Minogue was absent with prior notice.

Douglas McNally, library counsel, and George Beatty, architect, also attended.

Mr. Kilarjian and Dr. Herman Saltz attended for the period of Public Participation.

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to accept the minutes of December 21, 1993 as presented, seconded by Mrs. Carr and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. Carr moved to approve warrant, page 2231, in the amount of \$89,641.13, seconded by Mr. Goldblatt and unanimously carried.

Mrs. Richmond moved to approve warrant, page 2232, in the amount of \$97,330.43, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2233, in the amount of \$104,090.41, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve Capital Reserve warrant, page 2234, in the amount of \$320.00, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

December 31, 1993	page 1441	\$80,939.50
December 31, 1993	page 1442	88.00
January 14, 1994	page 1443	80,727.45

Financial Secretary & Treasurer's Report (cont.)

The Board moved to approve the amending of the budget to provide funds for accounts where appropriations are now projected to exceed the budgeted amounts, to be modified as follows:

145 Custodial/security salaries	\$ 8,970.00
142 Clerical salaries	29,947.00

This modification can be accomplished by transferring:

910 NYS Retirement	\$ 22,728.00
110 Books	16,189.00

COMMUNICATIONS

Letters were received from:

Alice H. Rosen of East Northport thanking the librarians in the children's room for the "tremendous kindness" shown to their son David over the years. A contribution of \$25.00 was included.

Joan Stenzel of Northport expressing her views after reading the library's "A progress Report from Your Library Board of Trustees."

A thank you from Cub Scout Pack 232, Northport, thanking the librarians for their assistance in the Dens earning their Bear badge.

An unsigned letter was received expressing views regarding the building program.

DIRECTOR'S REPORT

The Director's report was delivered orally to the Board. The Director informed the Board that there were four library closings due to the inclement weather, the walkways and parking lots were cleared well of snow by the custodian and snow removal contractor making the buildings accessible.

The storage room now used for offices in the Northport building is overheated. Venting is being worked on. The oil tank lines in East Northport are clogged. All new lines may be needed.

The Village of Northport wishes to change the **NO PARKING** area in the front of the library to a **NO STOPPING** space. The Board suggested the possibility of requesting a **STOP** sign or a traffic light and possibly create another parking space. The Director will contact Chief of Police Howard to discuss the matter.

The two year copy machine contract is up for renewal. The Board discussed the possibility of reducing the ten cents a copy charge. The computers are being heavily used, favorable comments have been made regarding the January Newsletter and information from Jerry Nichols (SCLS) regarding telecommunications and the future - keeping up with technology was shared.

The Directors answered questions from eight patrons during the "Call In Lines" on January 18. Seven friends attended the Friends For Our Future meeting on January 18.

BUILDING PROGRAM

George Beatty explained in great detail his report on capital construction and repairs of both library buildings with input from Douglas McNally.

PERIOD FOR PUBLIC PARTICIPATION

Mr. Kilarjian and Dr. Saltz commented and made suggestions regarding the building program.

OTHER

The library's debt for SCLS basic services for fiscal 1994 will be \$8,693.00.

Mrs. Carr moved to approve the following resolution:

Resolved, that the SCLS Board of Trustees recommend the SCLS Resource Sharing Code be amended to provide for the reimbursement of materials lost on Direct Access by the borrower's home library, rather than by the Suffolk Cooperative Library System. This recommendation shall be submitted to the member library Boards of Trustees for their consideration.

Seconded by Mr. Goldblatt and unanimously carried.

DATE OF NEXT MEETING

The next regular meeting will be held on Tuesday, February 22, 1994 at 3:45 p.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 9:00 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Michael Glennon
Secretary