

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of September 20, 1994

The regular monthly meeting of the Board of Trustees was held on September 20, 1994 in the Northport library. C. Annette Carr called the meeting to order at 7:10 p.m. Also attending were Michael Glennon, Stuart Goldblatt, Nancy Schuman, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Henry Graber, of Graber & Co., Certified Public Accountant, attended; and Douglas McNally, library counsel, also attended.

Suzanne Maguire, a patron and library school student, attended.

**MINUTES FROM PREVIOUS MEETING**

Mrs. McKay moved to accept the minutes of August 23, 1994 as amended, seconded by Mr. Goldblatt and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mr. Glennon moved to approve warrant, page 2288, in the amount of \$98,151.48, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2289, in the amount of \$52,752.30, seconded by Ms. Schuman and unanimously carried.

Ms. Schuman moved to approve warrant, page 2290, in the amount of \$104,197.43, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve capital reserve fund warrant, page 2291, in the amount of \$518.50, seconded by Mr. Glennon and unanimously carried.

The Board accepted the payroll for the period ending:

August 26, 1994	page 1461	\$85,899.20
September 9, 1994	page 1462	85,919.45

Mr. Henry Graber of Graber & Company reviewed the Report on Examination with the Board.

Mrs. McKay moved that the library will defray the \$5,000.00 deductible under the Trustee and Directors' insurance, seconded by Mr. Goldblatt and unanimously carried.

**APPROVAL OF BUDGET MODIFICATIONS**

Mr. Glennon moved to accept the budget modifications recommended by Graber & Company, Certified Public Accountants, for the period July 1, 1993 to June 30, 1994, seconded by Mr. Goldblatt and unanimously carried.

**APPROVAL OF REPORT ON EXAMINATION**

Mr. Glennon moved to accept the auditor's report on examination, seconded by Mr. Goldblatt and unanimously carried.

**COMMUNICATION**

Communications were received from: William Peters, President, Board of Trustees, SCLS, informing the library that the term of office of Maria Bertone, as a member of the SCLS Board of Trustees, representing the Towns of Huntington and Smithtown, expires on December 31, 1994. The library may nominate a candidate.

the law offices of Ingerman, Smith, Greenberg, Gross, Richmond, Heidelberger, Reich & Scricca enclosing a check for \$1,481.25 representing the balance of the share due the library pursuant to the Last Will and Testament of Raymond E. Freygang.

Joseph C. Dragone thanking the Board of Trustees for considering him as a candidate to fill the vacancy on the Board and expressing a willingness to help in the building program.

**DIRECTOR'S REPORT**

The Director orally informed the Board that the library will participate in the Cow Harbor parade and Cow Harbor Day; the Director will attend an afternoon seminar at the Boston Public Library on October 29, 1994 sponsored by Simmons College Library School entitled "Public Library designed for the next century."

A brief overview of the library's busy activities in August and early September was presented; the building and grounds have been maintained, the retaining wall and pavement, and the parking lot in Northport were repaired; the air conditioner in the East Northport building was repaired.

Mr. Glennon moved to direct the Director to forthwith engage the community in planning a cost effective building improvement program to meet the needs of the community, seconded by Mr. Goldblatt and unanimously carried.

**ROLL CALL**

Michael Glennon	yes	Ruth McKay	yes
Stuart Goldblatt	yes	C. Annette Carr	yes
Nancy Schuman	yes		

Mr. Goldblatt moved to convene in Executive Session to discuss personnel matters and the proposed acquisition of real property, seconded by Mr. Glennon and unanimously carried.

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**EXECUTIVE SESSION**

The Board discussed the building program, made decisions and instructed counsel how to proceed.

The Board adjourned the Executive Session and returned to the regular meeting.

**PERSONNEL**

Ms. Schuman moved to approve Barbara Kott as permanent part-time library clerk effective August 22, 1994, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve non-completion of 26 week civil service probationary period effective August 26, 1994 by Alison McKenna, library clerk, seconded by Mr. Goldblatt and unanimously carried.

The Board approved the request of Jeri Sapir for unpaid vacation for the weeks of September 25, 1994 and October 2, 1994.

The Board approved a leave-of-absence for Myrna Weyant from October 27, 1994 to November 16, 1994.

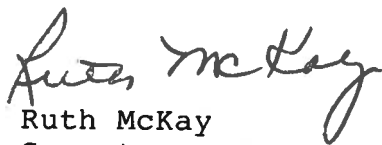
**DATE OF NEXT MEETING**

The next regular meeting will be held on October 18, 1994 at 4:15 p.m.

**ADJOURNMENT**

Mr. Goldblatt moved to adjourn at 9:00 p.m., seconded by Mr. Glennon and unanimously carried.

Respectfully submitted,



Ruth McKay  
Secretary