

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

Meeting of January 26, 1995

The regular monthly meeting of the Board of Trustees was held on January 26, 1995 in the Northport library. C. Annette Carr called the meeting to order at 7:00 p.m. Also attending were Nancy Schuman, Michael Glennon, Stuart Goldblatt, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

George Beatty, architect, and Michael Conte, ERNM, attended for the building program discussion.

Douglas McNally, library counsel, also attended.

Mr. Goldblatt moved to convene to Executive Session to discuss the acquisition of real property, seconded by Mr. Glennon and unanimously carried.

Mr. Goldblatt moved to reconvene to Regular Session, seconded by Ms. Schuman and unanimously carried.

**MINUTES OF PREVIOUS MEETING**

Mrs. McKay moved to accept the minutes of December 20, 1994 as amended, seconded by Ms. Schuman and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mr. Glennon moved to approve warrant, page 2316, in the amount of \$100,124.16, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2317, in the amount of \$116,205.90, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant, page 2318, in the amount of \$99,038.97, seconded by Ms. Schuman and unanimously carried.

The Board accepted the payroll for the period ending.:

December 30, 1994	page 1470	\$84,657.50
December 30, 1994	page 1471	1,667.62
January 13, 1995	page 1472	79,295.85
January 13, 1995	page 1473	21,500.64

**COMMUNICATIONS**

A note was received from Mr. & Mrs. Bruce Rosen of East Northport thanking the library for "its' wonderful amenities" and for "the wonderful Children's Room Staff." They included a donation of \$25.00.

**DIRECTOR'S REPORT**

The Director reported that a doorbell has been installed in the Northport library to alert the Circulation Desk that a patron needs assistance, a suggestion made by ABLE ADVISOR Concetta Pipia; another suggestion by Ms. Pipia to enable better access to the Reference Computer station was accomplished by turning the computer table around; "Proper Conduct in the Library" policies are being drawn up; the water heater in Northport was replaced at a cost of approximately \$1,000.00; a Y/A creative writing reception with 300 entrants was held; a publication of the creative writing contest "Write Now" was distributed.

Homeward Bound: The custodians are delivering library materials and picking them up again because of the increase in postage; The Director discussed a reference network to link Info tract, SIRS and other CD products. She explained how different computers will all be linked together, this predicated on the cost - will discuss further..

The Director selected the Reference Department's December monthly report prepared by Judy Killen to read to the Board; She also reviewed the progress of SCLS and 27 participating libraries on the selection of an integrated automated OPAC system; Carol Brand has been invited to be on the LEAP committee to assist in the preparation and review of RFPs for this system.

**PERSONNEL**

Mrs. McKay moved to approve "A" Salary Increase of the Personnel Report as follows:  
James Conti, Page/Step 2, Media, effective 1/25/95; Elizabeth Corace, Page/Step 8, EN-Adult, effective 1/31/95; Erin Cressy, Page/Step 6, Reference, effective 1/21/95; Christine Cuilwik, Page/Step 2, Reference, effective 1/18/95; Michael Epstein, Page/Step 2, Media, effective 1/25/95; Jonathan Magel, Page/Step 2, Media, 1/26/95; Megan Mazzeo, Page/Step 2, Reference, effective 1/25/95; Michelle Mezic, Page/Step 2, EN - Childrens, effective 1/5/95, seconded by Ms. Schuman and unanimously carried.

Ms. Schuman moved to approve "B" New Employees of the Personnel Report as follows:  
Dorothy Carlson, Account Clk-Typ/Step 1, Accounting, effective 1/11/95; David Levitsky, Page/Step 3, Computer/Tech. Serv. effective 1/5/95, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve "C" Resignation of the Personnel Report as follows:  
Nicole Beer, Page/Step 2, Young Adult, effective 8/18/94, seconded by Mr. Goldblatt and unanimously carried.

**Personnel (Cont.)**

Mr. Goldblatt moved to approve "E" Other - Request for New Civil Service Position of the Personnel Report as follows: Library Assistant, Grade 13b, Computer/Tech Services, effective July 1995, seconded by Mrs. McKay and unanimously carried.

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY PROPOSED BUDGET**

Mrs. McKay moved to accept the Northport-East Northport Public Library Budget for 1995/96 as proposed, seconded by Mr. Goldblatt and unanimously carried.

**NEW BUSINESS**

Ms. Schuman moved to approve the proposed Amendments to the SCLS Plan of Service dated December 21, 1994, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve the amended 1995 SCLS budget dated December 8, 1994, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve the out of district library card fee at \$233.00 effective July 1, 1995, seconded by Mr. Glennon and unanimously carried. (The out of district senior citizen library card fee will remain at \$100.00 for 65 or older.)

Mr. Glennon moved to allow Carol Brand, Head of Computer and Technical Services, to attend the Computer In Libraries '95 Conference, February 28 to March 2, in Arlington, Virginia not to exceed \$770.00, seconded by Ms. Schuman and unanimously carried.

Mr. Goldblatt moved to convene in Executive Session to discuss matters leading to the appointment of a professional contract, seconded by Ms. Schuman and unanimously carried.

Mrs. McKay moved to reconvene in Regular Session, seconded by Ms. Schuman and unanimously carried.

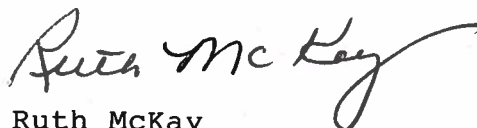
**ADJOURNMENT**

Mr. Goldblatt moved to adjourn at 9:30 p.m., seconded by Mrs. McKay and unanimously carried.

**DATE OF NEXT MEETING**

Thursday, February 16, 1995 at 4:15 p.m.

Respectfully submitted,



Ruth McKay  
Secretary