

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of April 16, 1997

The regular monthly meeting of the Board of Trustees was held on April 16, 1997 in the Northport Library.

Michael Glennon called the meeting to order at 4:20 p.m. Also attending were Stuart Goldblatt, Elizabeth McGrail, Director Stephanie Heineman and Assistant Director Eileen Minogue.

C. Annette Carr and Ruth McKay were excused with prior notice.

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to approve the minutes of March 20, 1997 as amended, seconded by Mrs. McGrail and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Goldblatt moved to approve warrant for \$100,125.81, page 2550, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$43,068.67, page 2551, seconded by Mr. Goldblatt and unaimously carried.

Mr. Goldblatt moved to approve warrant for \$96,249.40, page 2552, seconded by Mrs. McGrail and unanimously carried.

Mrs. Grail moved to approve warrant for \$23,281.17, page 2553, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$10,735.00, page 2554, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$1,090.00, page 2555, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$407,556.19, page 2556, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$95,028.82, page 2557, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$962.08, page 2563, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$54,840.00, page 2564, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

March 21, 1997	page 1539	\$86,351.86
April 4, 1997	page 1540	86,926.05

COMMUNICATIONS

A letter was received from Kim Russell who has relocated to South Carolina, has returned her library card, and thanked the library for thirty years of library service.

DIRECTOR'S REPORT

The Library budget vote was a successful one and we appreciated all those who supported the budget.

A Community mailer prepared by ERM about the construction project program was sent this week to keep residents up to date.

The Library Public Relations Counsel has selected our November newsletter to receive a "Share the Wealth" award of distinction. Copies of our newsletter will be distributed at the American Library Association Conference in June.

A design board displaying samples of furniture and carpeting for the new East Northport Library was reviewed.

The East Northport Library furniture bids have been sent out, with the bid opening scheduled for Friday, April 18.

Mrs. Heineman and Mrs. Minogue have been meeting with numerous telephone vendors to prepare the specifications for a new telephone system for the new libraries.

Mrs. Heineman and Mrs. Minogue and the full-time librarian responsible for Collection Development are working towards a philosophy of coordinating, rather than duplicating, collections in the new libraries.

Mary Ellen Moll, Community Services Librarian, and Margaret Vespe, Branch Librarian are meeting with vendors to develop the cafe for the new libraries.

The Home Page is being enhanced with department contributions on their particular areas of services.

The Library received a Suffolk DeCentralization Grant to fund a November 1997 family concert featuring Patricia Shih.

PERSONEL REPORT

Mr. Goldblatt moved to approve "A" Salary Increases in the Personnel Report as follows:
Kimberly Stillwell, page/Step 2, Ref-Npt, 4/28/97, seconded by Mrs. McGrail and carried.

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report as follows:
Daniel DiSpigno, Jr., Guard/Step 1, Security, 3/22/97; Sara Herman, Page/Step 1, Children's, 3/17/97, seconded by Mr. Goldblatt and carried.

Personnel Report (cont.)

Mr. Goldblatt moved to approve "C" Resignations in the Personnel Report as follows:

Sabiha Jivanjee, Page/Step 1, Children's, 3/15/97, seconded by Mrs. McGrail and carried.

Mrs. McGrail moved to approve "E" Other-Approval of Civil Service Position as follows:

Trainee/Librarian I, Grade 14, Computer/Technical Services, 4/16/97, seconded by Mr. Goldblatt and carried.

ACCEPTANCE OF RESULTS OF LIBRARY BUDGET VOTE AND ELECTION OF TRUSTEE

Mr. Goldblatt moved to accept the results of the Library budget vote and election of Trustee, seconded by Mrs. McGrail and carried.

SEE ATTACHED PAGE

OTHER BUSINESS

The Board discussed their concerns for safe access to the Northport building for the patrons and their intention to present their concerns to the Northport Village Trustees.

DATE OF NEXT MEETING

May 15, 1997 in the Northport Library at 7:00 p.m.

ADJOURNMENT

Mr. Goldblatt moved to adjourn, seconded by Mrs. McGrail and carried.

Mrs. McGrail moved to go into Executive Session to discuss a personnel matter, seconded by Mr. Goldblatt and carried.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the Executive Session at 6:00 p.m., seconded by Mrs. McGrail and carried.

Respectfully submitted,

Elizabeth A McGrail

Elizabeth McGrail
Secretary

Exhibit II

I, FRANCES BURTON, Clerk of the Meeting for the Special District Meeting of Northport-East Northport Union Free School District held on April 8, 1997, do hereby CERTIFY the following returns on the proposed Library Budget for 1997/98 and to elect one Library Trustee for a term of five years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO. 1:
PROPOSED LIBRARY BUDGET
\$4,146,700 and \$730,500

YES NO
404 152

LIBRARY TRUSTEE

Michael L. Glennon - 430
Other - Write In - 0

TOTAL VOTES CAST BUDGET - 556

TOTAL VOTES CAST TRUSTEE - 430

Frances Burton

Frances Burton, Clerk of the Special District Meeting

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

SPECIAL MEETING

April 24, 1997

A special meeting of the Board of Trustees was held on April 24, 1997 in the Northport Library.

Michael Glennon called the meeting to order at 1:40 p.m. Also attending were Elizabeth McGrail, Stuart Goldblatt, Director Stephanie Heineman, and Assistant Director Eileen Minogue.

Absent with prior notice were Ruth McKay and C. Annette Carr.

AWARDING OF THE BID FOR THE FURNITURE CONTRACT FOR THE EAST NORTHPORT PROJECT

Mr. Goldblatt moved the following resolution:

Be it resolved, that based on the bid offering dated April 17, 1997 Hodkinson Associates, Inc. is awarded the East Northport Library Furniture Contract Number 6 in the amount of two hundred fifty thousand eight hundred fifty three dollars (\$250,853.) The Director of the Library is hereby authorized to enter into and execute all contracts necessary to carry out the terms of this award.

Seconded by Mrs. McGrail and unanimously carried.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the Special Meeting at 1:50 p.m., seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,

Elizabeth A. McGrail

Elizabeth McGrail
Secretary