

Meeting of December 16, 1997

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on December 16, 1997 in the East Northport Library.

Michael Glennon called the meeting to order at 11:15 a.m. Also attending were Elizabeth McGrail, C. Annette Carr, Ruth McKay, Stuart Goldblatt, Assistant Director Eileen Minogue and Director Stephanie Heineman.

Douglas McNally, library counsel, also attended.

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of November 21, 1997 as presented, seconded by Mr. Goldblatt and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McGrail moved to approve warrant for \$80,575.50, page 2672, NORTHPORT BUILDING FUND, seconded by Mrs. Carr and unanimously carried.

Mrs. McGrail moved to approve warrant for \$115,050.44, page 2673, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$1,211.65, page 2674, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$1,595.00, page 2675, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$78,795.05, page 2676, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$4,000.00, page 2677, EAST NORTHPORT BUILDING FUND, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$38,404.00, page 2678, CAPITAL RESERVE FUND, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$109,546.55, page 2679, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$6,792.50, page 2688, EAST NORTHPORT BUILDING FUND, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$42,029.97, page 2689, NORTHPORT BUILDING FUND, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

November 28, 1997	Page 1558	\$95,399.88
December 12, 1997	Page 1559	92,218.98

COMMUNICATIONS

Letters were received from:

Robert J. Cannon, Northport, expressing praise for the new East Northport library and looking forward to a "super" new Northport library.

SCLS Board of Trustees and staff offering congratulations on the dedication of the East Northport library.

Judith M. Willner submitting her resignation effective January 14, 1998.

DIRECTOR'S REPORT

The Director's report was given orally and she discussed the following:

The East Northport Library Dedication on Sunday, December 7, 1997.

The staff's contribution to the success of the East Northport project.

The switch of room function of the Technical Services Office with the Media Collections in the new Northport Library building.

The omission in the Northport specifications for the general contractors for inground heating units in the walkways.

MOTION

Mr. Goldblatt moved to add heating units to the bridge, walkways and ramp for disabled persons in the new Northport Library now under construction, seconded by Mrs. McKay and unanimously carried.

Megan's Law

Community Services & Newsletter editor Mary Ellen Moll will be exploring new formats for the library newsletter.

OTHER

Discussed the location of the transformer at the Northport Library site.

Suggestions for the East Northport Library were discussed.

A sign will be posted "Children age 10 years and younger are permitted on the mezzanine only when accompanied by an adult."

PERSONNEL REPORT

Mrs. Carr moved to approve "A" Salary Increases in the Personnel Report as follows:

Kathryn Cressy, page/step 7, children's, 12/16/97; David Levitsky, page/step 8, computer, 12/4/97; William Levitsky, page/step 2, Ref, 12/3/97; Allison Limbacher, page/step 2, YA, 12/23/97; Kathryn McCabe, page/step 3, Ref, 12/16/97; Paul Vespe, page/step 6, children's, 12/29/97, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve "B" New Employees in the Personnel Report as follows:

Nicholas Soupious, page/step 1, children's, 11/21/97, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "C" Resignations in the Personnel Report as follows:
Judith Willner, Librarian III/Step 16, Head of Reference Dept, Ref, 1/14/98, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "E" Other in the Personnel Report as follows:
Approval of upgraded civil service position:
Librarian II, grade 11, ref, 12/15/97, to be filled by James Olney, grade 11/step 4, ref, 12/15/97, seconded by Mr. Goldblatt and unanimously carried.

Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:
Transfer from p-t Library Clerk to f-t Library Clerk:
Deborah Formosa, library clerk/step 1, ref, 12/15/97, (Upgrade from p-t Library Clerk to f-t Library Clerk), seconded by Mr. Goldblatt and unanimously carried.

DATE OF NEXT MEETING

Thursday, January 22, 1998 at 4:00 p.m. in the East Northport Library.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 12:37 p.m., seconded by Mrs. McKay and unanimously carried.

EXECUTIVE SESSION

Mr. Goldblatt moved to go into Executive Session, seconded by Mrs. McKay and unanimously carried.

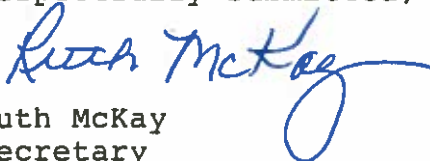
Mr. McNally discussed the Northport building program.

MOTION

Mr. Goldblatt moved to approve the amendment of the agreement with Turner Construction as detailed in the facsimile of Douglas McNally dated December 15, 1997, seconded by Mrs. McKay and unanimously carried.

Mr. Goldblatt moved to adjourn at 12:45 p.m., seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary