

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
ANNUAL REORGANIZATION MEETING

Michael Glennon called the Annual Reorganization Meeting of the Board of Trustees of the Northport-East Northport Public Library to order at 1:00 p.m. on July 15, 1999 in the Community Room of the Northport Library.

Also attending were C. Annette Carr, Elizabeth McGrail, Ruth McKay, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, Library Counsel, gave the Oath of Office for Trustee to William Martin for the term 1999/2004.

REORGANIZATION OF BOARD

Mrs. McKay moved to elect Michael Glennon Chairperson, seconded by Mrs. McGrail and unanimously carried.

Mrs. McKay moved to elect Mrs. McGrail Vice-Chairperson, seconded by Mrs. Carr and unanimously carried.

Mrs. McGrail moved to elect Mrs. McKay Secretary, seconded by Mrs. Carr and unanimously carried.

Mrs. McKay moved to elect William Martin Financial Secretary, seconded by Mrs. McGrail and unanimously carried.

Mr. Martin moved to select Mrs. Carr, Mrs. McGrail and Mrs. McKay as members of the Personnel Committee, seconded by Mrs. Carr and unanimously carried.

Mrs. McKay moved to designate Stephanie Heineman and Eileen Minogue as alternate, to sign payroll and supplementary warrants, seconded by Mrs. McGrail and unanimously carried.

Upon a motion by Mrs. McGrail, seconded by Mrs. Carr, the Board unanimously authorized the payment of usual and necessary bills when a quorum of the board is unavailable upon approval of two Board members, and the Board of Trustees shall ratify the approval of the voucher itemizing such expenditures at the next scheduled monthly Board meeting.

Mrs. Carr moved to approve Northport-East Northport Public Library Investment Policy, July 1, 1999-June 30, 2000, seconded by Mr. Martin and unanimously carried.

Mrs. McKay moved to table approval of Deferred Compensation and amount for 1999/00 fiscal year, seconded by Mrs. McGrail and unanimously carried.

Mrs. McKay moved to adopt schedule of holiday openings and closings for 2000, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve Tuesday, April 11, 2000 to hold Annual Library Election and Trustee Vote, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to table approval of the Clerk of the Annual Vote, seconded by Mrs. McGrail and unanimously carried.

Mr. Martin approved designation of The Observer and The Record as the official newspapers for the publication of Legal Notices, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve Vollmer-Adair Agency, Inc. to manage insurance program, seconded by Mrs. McGrail and unanimously carried.

Mrs. Carr moved to approve Fixed Asset Item Withdrawals in the amount of 68,308.44, as attached, to withdraw, seconded by Mr. Martin and unanimously carried.

Mrs. McKay moved to approve Claire Sarser as Records Management Officer, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve Stephanie Heineman as Records Access Officer, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve Schedule of 1999/00 Board Meetings, seconded by Mr. Martin and unanimously carried.

Schedule of 1999/00 Board Meetings

Thursday, August 19, 1999	10:30 a.m. (Financial Only)
Thursday, September 23, 1999	to be announced
Thursday, October 21, 1999	to be announced
Thursday, November 18, 1999	to be announced
Thursday, December 16, 1999	to be announced
Thursday, January 20, 2000	to be announced
Thursday, February 17, 2000	to be announced
Thursday, March 16, 2000	to be announced
Thursday, March 23, 2000	7:00 p.m.
Public Hearing	
Tuesday April 11, 2000	9:00 a.m. to 9:00 p.m.
Library Vote & Election of Trustee	
Tuesday, April 18, 2000	to be announced
Thursday, May 18, 2000	to be announced
Thursday, June 15, 2000	to be announced

ADJOURNMENT

Mr. Martin moved to adjourn the Annual Reorganization Meeting, seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,

C. Annette Carr
 Ruth McKay *for Ruth McKay.*
 Secretary