

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of May 18, 2000

The regular monthly meeting of the Board of Trustees was held in the Community Room of the Northport Library on May 18, 2000.

Michael Glennon called the meeting to order at 3:05 p.m. Also attending were Ruth McKay, Elizabeth McGrail, C. Annette Carr, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

MINUTES OF PREVIOUS MEETING

Mrs. Carr moved to approve the minutes of April 19, 2000 as amended, seconded by Mr. Martin and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Martin moved to approve warrant for \$1,827.60, page 3090, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$162,122.71, page 3091, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$84,681.47, page 3092, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$121,774.85, page 3093, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$392.90, page 3094, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

April 28, 2000	page 1625	\$113,325.42
May 12, 2000	page 1626	117,820.12

COMMUNICATIONS

Communications were received from:

Rosalie Toja, thanked the Board of Trustees, Assistant Director and Director for her gift and lunch on the occasion of her leaving the library to accept a position as a Reference Librarian at the Brentwood Public Library.

DIRECTOR' REPORT

The Director's Report was given orally and in addition to the Director's Packet she reported on the following:

Patron Roz Schwartz's Bright Idea and follow-up conversation with Eileen Minogue praising the Library and staff.

Library Public Relations Council's panel of judges for the "Share the Wealth packets submitted by Mary Ellen Moll has chosen our November 1999 Newsletter for distribution to the Library Public Relations Council membership.

Chris Crutcher, author and recipient of the 2000 Margaret A. Edwards Award for lifetime achievement in writing for young adults, spoke at the library to an audience of Northport-East Northport Middle School students. The Middle School students who had participated in Books, Bytes and Beyond and Battle of the Books enjoyed the luncheon with Mr. Crutcher which followed his presentation and book signing.

Colette Malik, Children's Librarian,, visited the Birchwood Adult Home in East Northport in April and read five books to grandchildren of the residents.

The purchase of our first flat screen computer.

The Wilkes Gallery generously framed a 1975 crewel work of the old East Northport Library. It is hanging on the stairwell to the downstairs level at East Northport.

The change from two to three videos for borrowing from the Children's Department.

Considering a review of our fine structure for overdue materials.

Huntington libraries will try to collaborate on holding their budget vote on the same day.

Irving Toliver, President SCLS, has proposed that the Trustees of all the Huntington Public Libraries have a get-together.

The Smithtown main library and the Commack Branch are closed for emergency repairs; we, therefore, are "obligated to serve their patrons at some level."

Doris Gebel, Head of Children's Services, has applied for the Marshall Cavendish Excellence in Library Programming detailing the Museum Cove and in particular "The Age of the Automobile". Mrs. Gebel has also applied for The Lee Elliot Memorial Grant for the programs sponsored by Children's Services. Mrs. Gebel's work was commended.

A SUNY Stony Brook Certificate program for librarians "Public Relations, Perpetually Polishing the Positive" was presented on May 2, 2000 by Director Stephanie Heineman, Assistant Director Eileen Minogue and Head of Community Services Mary Ellen Moll in the Northport and East Northport Libraries as part of Principles of Public Library Organization and Management.

PERSONNEL REPORT

Mrs. McKay moved to approve "A Salary Increase in the Personnel Report as follows:

Emmalee Dyling, pt Library Clerk/step 2, Circulation, 5/2/00;
Ryan Quinn, page/step 2, Ref.Npt, 5/2/00; Laura DeNapolì,
page/step 2, Ref.N., 5/20/00; Joyce Bernat, cafe worker/step
10, Community Services, 5/10/00; Danielle Kontovas, cafe worker/
step 2, Community Services, 5/10/00; Megan Sheridan, cafe/worker/
step 2, Community Services, 5/13/00; Stephanie Epstein, Library
Clerk/step 3, Administration, 5/29/00; Patricia Moisan, Library
Clerk/step 3, Ref., 5/29/00, seconded by Mrs. McGrail and
unanimously carried.

Personnel Report (cont.)

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report as follows:

Shaun Beach, page/step 1, Ref.N, 4/25/00; Dean Rzonca, page/step 1, Computer, 4/25/00; Karen Butler, pt Library Clerk/step 1, Circulation, 5/8/00; Brett Karagannis, page/step 1, Ref.N, 5/4/00;; Nina Deluca, page/step 1, Media, 5/1/00, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Marie Petrucello, page/step 1, Children's, 4/28/00, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Erin Cressy, End of Temporary Assignment as Library Clerk, 4/28/00

Page/step 14, Reference, 5/1/00, seconded by Mrs. McKay and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report Addendum as follows:

Amy Harris, page/step 9, Ref.N., 4/19/00, seconded by Mrs. Carr and unanimously carried.

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report as follows:

Tristan Keaster, page/step 1, Children's, 5/11/00; Rita Meade, Summer/page/step 6, Children's, 5/16/00; William Little, Summer page/step 5, Ref.EN, 5/17/00, seconded by Mrs. Carr and unanimously carried.

EAST NORTHPORT CLEANING BIDS:AWARDING OF CONTRACTS

Mrs. Carr moved to award the East Northport Cleaning Contract for the period June 1, 2000 through May 31, 2002 to Martins Building Maintenance Corp. at \$21,360 per year, seconded by Mr. Martin and unanimously carried.

OLD BUSINESS

Contracts with Unserved Districts

The Fact Sheet of the Elwood Contract Disbursement was reviewed.

Mr. Martin moved to authorize the Library Director to execute a one-year extension of the Elwood Library District Services Contract based on the terms set forth in the SCLS Memorandum of Agreement, seconded by Mrs. McGrail.

The motion was approved 4-1 with Mrs. McKay voting no.

George E. Beatty, Architect, Remembrance

The Director continues to be in discussion with Todd Harvey.

The Asharoken Garden Club has made suggestions for the Contemplation Garden.

Meeting of May 18, 2000

APPROVED 4.

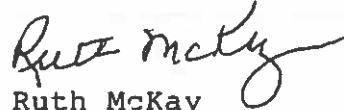
DATE OF NEXT MEETING

Wednesday, June 21, 2000 at 4:00 p.m. preceded by a Netwalks Basics presentation at 3:00 p.m.

ADJOURNMENT

Mrs. McGrail moved to adjourn at 4:32 p.m. seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary