

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of September 21, 2000

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, September 21, 2000.

Michael Glennon called the regular meeting to order at 4:00 p.m. in the Community Room of the Northport Library.

Also attending were William Martin, Elizabeth McGrail, C. Annette Carr, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Ruth McKay was absent with prior notice.

MINUTES OF PREVIOUS MEETINGS

Mr. Martin moved to approve the minutes of the reorganizational meeting of July 20, 2000 and amended, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve the minutes of the regular meeting of July 20, 2000 as presented, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve the minutes of the regular meeting of August 17, 2000 as presented, seconded by Mrs. McGrail and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McGrail moved to approve warrant for \$183,185.67, page 3131, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$127,934.47, page 3132, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$62,252.81, page 3133, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$162,217.69, page 3134, seconded by Mrs. McGrail.

The Board accepted the payroll for period ending:

August 18, 2000	page 1633	\$121,148.95
September 1, 2000	page 1634	117,935.22
September 15, 2000	page 1635	118,944.97

COMMUNICATIONS

A communication was received from the following:
Ms. Genie Lerch-Davis, Lake Zurich, Illinois to Barbara Johnson thanking Mrs. Johnson for "her warm hospitality."

Kenneth A. Henninger "concerning the distressing noise volume in the library's periodical section."

DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

Newly re-elected C. Annette Carr was previously sworn in by library counsel Douglas McNally at her home and was welcomed by the Director.

The Director thanked Michael Glennon for his assistance on many library issues.

Review of the summer activities including: The Reading Club, Kerouac and St. Exupery exhibits, and cooperative projects with the Northport Historical Society.

Children's Department has hired two media specialists from the Northport Schools to work part-time.

Signage in Northport is nearly completed.

Computer Resources Brochure prepared by Deborah Formosa, Computer Librarian, for distribution in October.

Ron Richards to conduct a series of staff training workshops in Microsoft Word.

Two patrons accompanied by their seeing eye dogs were observed visiting the East Northport Library.

Library chosen as a Beta test site for the new III Millenium Circulation System.

Vandalism in the East Northport library building and parking lot.

1999 SCLS Statistical Summary of Annual Report.

PERSONNEL

Mrs. McGrail moved to approve "A" Salary Increase in the Personnel Report as follows:

Mary E. Wine, page/step 4, Ref-Npt, 9/4/00; Donald Becker, page/step 12, Ref-Npt, 9/19/00; Christine Hickey, page/step 5, Ref-Npt, 9/12/00; Deborah Formosa, Librarian Trainee/27 credits, Computer Services, 8/21/00; Michael Cuilwik, Computer Page/step 4, Computer Services, 9/3/00; Ryan Van Nostrand, Computer page/step 4, Computer services, 9/3/00; Christine Thompson, page/step 11, Ref-Npt, 9/7/00; Paul Byrne, page/step 5, Media, 9/8/00, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Maureen Comerford, p-t Lib. Trainee/27 Credits, Ref-Npt, 9/8/00; Adam McCabe, Computer page/step 1, Computer Services, 8/23/00; Linda Dickman, p-t Librarian/Step 6, Children's, 8/29/00; Stephanie Little, page/step 1, Ref-EN, 9/13/00; Grace Cullen, p-t Library Clerk/step 1, Circulation-EN, 9/18/00; Jill Unkel, p-t Library Clerk/step 1, Circulation-Npt, 9/26/00, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Paul Vespe, Guard/step 1, Security, 8/19/00; William Little, Page/step 5, Ref-EN, 9/1/00; Meredith Greenberg, Computer page/step 5, Computer Services, 8/10/00; Christine Lynch, Computer Page/step 2, Computer Services, 8/12/00; Michael Higgins, Computer page/step 5, Computer Services, 8/18/00; Allison Limbacher, page/step 6, Ref-EN, 8/28/00; Jason Horesco, Guard/step 2, Security, 8/28/00; Laura Gleason, page/step 2, Ref-EN, 9/1/00; Maryellen Bross, p-t Library Clerk/step 3, Circulation-EN, 9/5/00; Carol Brand, Librarian III/Step 20, Computer Services, 9/22/00, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "D" Retirement in the Personnel Report as follows:

Frances Romer, Change of retirement date, 9/21/00, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Temporary 90 Day Appointment Change
Marianne Cunningham, Library Clerk/step 1, Ref-Npt, 9/11/00 to 12/11/00.

Promotion

Christine Thompson, p-t Librarian Clerk/step 1, Circulation-EN, 9/11/00.

Seconded by Mrs. Carr and unanimously carried.

Tender of resignation received from Carol Brand.

PERSONNEL REPORT ADDENDUM

Mrs. Carr moved to approve "E" Other in the Personnel Report Addendum as follows:

Promotions

James Olney, Librarian III/step 7, Computer & Client Services, 9/25/00; Barbara Johnson, Librarian III/step 15, Local History and Client Services, 9/25/00, Angela Richards, Librarian II/Step 7, PALS & Technical Div. Coordinator, 9/25/00, seconded by Mrs. McGrail and unanimously carried.

OLD BUSINESS

The Elwood School District will hold another Library Services Vote on September 25, 2000.

OTHER

There is a position open for SCLS Trustee representing the Town of Huntington.

DATE OF NEXT MEETING

Thursday, October 26, 2000 Time to be announced

ADJOURNMENT

Mr. Martin moved to adjourn the regular meeting at 4:30 p.m., seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to go into Executive Session, to discuss Deferred Compensation Benefit, seconded by Mrs. McGrail and unanimously carried.

Mrs. Carr moved to end the Executive Session at 5:35 p.m., seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,



William Martin
Secretary