

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of September 20, 2001

The regular monthly meeting of the Board of Trustees was held on Thursday, September 20, 2001 in the Community Room of the Northport Library.

Elizabeth McGrail called the meeting to order at 10:50 a.m.

Also attending were Ruth McKay, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

C. Annette Carr was absent with prior notice.

Fred DeGeorge, Head of Buildings and Grounds, also attended for his presentation.

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of the Annual Reorganization Meeting as presented, seconded by Mr. Martin.

Mr. Martin moved to approve the minutes of the Regular Meeting of July 19, 2001 as presented, seconded by Mrs. McKay.

Mrs. McKay moved to approve the minutes of the Regular Meeting of August 16, 2001 as presented, seconded by Mr. Martin.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$188,988.66, page 3234, seconded by Mr. Martin.

Mr. Martin moved to approve warrant for \$155,304.17, page 3235, seconded by Mrs. McKay.

Mrs. McKay moved to approve warrant for \$46,218.66, page 3236, seconded by Mr. Martin.

Mrs. McKay moved to approve warrant for \$173,442.88, page 3237, seconded by Mr. Martin.

Mr. Martin moved to approve warrant for \$63,435.09, page 3238, seconded by Mrs. McKay.

The Board accepted the payroll for the period ending:

August 17, 2001	page 1659	\$135,539.02
August 31, 2001	page 1660	134,052.02
September 14, 2001	page 1661	135,728.80

COMMUNICATIONS

Communications were received from the following:

SCLS informing the Board that SCLS Trustee Irving Toliver's term is expiring.

E-mail from Barbara Kruse of East Northport praising the August monthly exhibit table regarding Sea and Sand.

Communications (cont.)

Alex Zelinka thanking the library for the use of the library facilities for his Boy Scout Court of Honor.

Clark Gavin, Legislative Aide to Presiding Officer Paul J. Tonna Suffolk County Legislature for the assistance he received on his Eco-tourism research.

Bill Brady praising the reading program for children.

A patron's comment about the cafe "Always a pleasure."

Kudos from the Director Stephanie Heineman to the staff for their rescue efforts for patrons in need.

Letter from Director Stephanie Heineman to Mayor Roxanne Browning thanking her and the Village Board for the beauty of the calming island on Laurel Avenue.

Jerry Nichols, SCLS, congratulating the Northport-East Northport Library for their "Live Librarian" reference program.

DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

Library "In House" produced flyers, bibliographies, bookmarks and miscellaneous handouts.

Library's service to our schools - special loan service.

The Museum Cove's "Striking a Chord" brochure.

Doris Gebel's Committee on Bilingual Books for Children brochure, sponsored by the Association for Library Service to Children a division of ALA.

Thank you letter to Mr & Mrs. McGrail for their assistance in the presenting of a show for the Boy Scout parents.

FRED DE GEORGE - BUILDINGS & GROUNDS

Mr. De George reviewed the accomplishments of the Building & Grounds Department over the summer.

PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Paul Vespe, page/step 8, Ref-Npt, 7/30/01; Amanda Kott, page/step 1, Media Services, 8/2/01; Melissa Zapke, page/step 1, Youth Services, 8/1/01; Caroline Prisco, cafe worker/step 1, Community Services, 8/22/01; Florence Gorman, cafe worker/step 1, Community Services, 8/23/01; Faye Michels, cafe worker/step 1, Community Services, 8/27/01; Carl Limbacher, Computer page/step 1, Computer Services, 8/22/01; Jordan Van Brink, page/step 1, Media Services, 9/6/01; David Cooper, Security Guard/step 1, Ref, 9/10/01; Matthew Petretti, Computer page/step 1, Computer services, 9/11/01; Seconded by Mrs. McKay.

Mrs. McKay moved to approve Lauraine Farr, Librarian II/step 1, Youth Services-YA Specialist, 10/15/01 (Upon completion of probationary period, 4/15/02, credit for prior experience adjustment to step 6), seconded by Mr. Martin.

Personnel Report (cont.)

Denise Becker, page/step 6, Youth Services, 8/17/01; Katie Dickerson, page/step 4, Youth Services, 8/16/01; Elizabeth Dragone, page/step 3, Youth Services, 8/11/01; Lauren Esposito, page/step 5, Youth Services, 8/16/01; Samantha Frankel, page/step 1, Youth Services, 8/17/01; Rita Meade, page/step 6, Youth Services, 8/16/01; Amelia Moller, page/step 4, Youth Services, 8/16/01; Abbey Stillman, page/step 4, Youth Services, 8/16/01; Marshall Voizard, page/step 4, Youth Services, 8/16/01; Danielle Kontovas, page/step 2, Ref-Npt, 8/8/01; Danielle Kontovas, Cafe Worker/step 2, Community Services, 8/8/01; Paul Vespe, page/step 8, Ref-Npt, 8/17/01; Bryan Heller, page/step 1, Ref-Npt, 8/28/01; Mary Elizabeth Wine, page/step 4, Ref-Npt, 8/29/01; Louisa Bikowski, page/step 3, Ref-EN, 8/17/01; Christine Hickey, page/step 4, Ref-EN, 8/17/01; Scott Schultz, page/step 3, Ref-EN, 8/18/01; William Little, page/step 5, Ref-EN, 8/31/01; Melissa Zapke, page/step 1, Youth Services, 8/27/01; Nicole Andreas, page/step 1, Youth Services, 9/7/01; Jean Carroll, p-t Library Clerk/step 1, Circulation Npt, 9/9/01.

Seconded by Mr. Martin.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Transferred from Reference Services to Computer Services:

James McDonald, page/step 1, Computer Services, 8/2/01.

Seconded by Mrs. McKay.

Mrs. McKay moved to approve creating a pt Clerical position to support Community Services, seconded by Mr. Martin.

OLD BUSINESS

The Board discussed contracts with unserved Districts.

The Board discussed CIPA the Children's Internet Protection Act.

NEW BUSINESS

Mr. Martin moved to appoint Robert Little as Library Trustee to fill the seat vacated by Michael Glennon, from October 1, 2001 - June 30, 2002, seconded by Mrs. McKay.

OTHER

The Board was informed that we will be replacing the Community Room carpet in Northport.

The Industrial Appraisal Co. of Pittsburg, PA. has been retained to appraise the property value of both library buildings at the suggestion of the library's insurer, Vollmer-Adair Co., for insurance purposes.

Meeting of September 20, 2001

APPROVED 4.

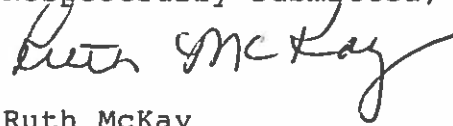
DATE OF NEXT MEETING

Thursday, October 18, 2001 at 10:30 a.m.

ADJOURNMENT

Mrs. McKay moved to adjourn at 12:00 p.m., seconded by Mr. Martin.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ruth McKay". The signature is written in dark ink and is positioned above the typed name.

Ruth McKay
Secretary