

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY APPROVED
Meeting of March 21, 2002

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, March 21, 2002, at 10:30 a.m. in the Board Conference Room of the Northport Public Library.

I Elizabeth McGrail called the meeting to order at 10:33 a.m. Also attending were C. Annette Carr, Ruth McKay, Robert Little, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, library counsel, also attended.

William Martin was absent with prior notice.

II MINUTES OF PREVIOUS MEETING

Mr Little moved to approve the minutes of February 28, 2002 as presented, seconded by Mrs. Carr and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

A Mrs. McKay moved to approve warrant for \$144,619.56, page 3280, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$62,060.53, page 3281, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$199,040.02, page 3282, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

March 1, 2002	page 1774	\$135,968.41
March 15, 2002	page 1775	136,050.57

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:
The Information packet for the proposed 2002/2003 Library Budget.

How important it is to "get the vote out."

Thanked the Board members who were able to attend the George Beatty Architecture Collection Dedication.

The note from Mary Beatty including a check for \$1,000.00 for additional books for the collection.

The correspondence from Russell C. Vollmer, Vollmer-Adair Agency, Inc., regarding "Use of Library Facilities by Outside Groups."

The Michelle De George Memorial Garden to be dedicated in June.

VI PERSONNEL REPORT

Mr. Little moved to approve "B" New Employees in the Personnel Report as follows:

William Murphy, page/step 1, Youth Services, 3/6/02, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Christine Hickey, Seasonal page/step 4, Ref-EN, 2/1/02, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E" Other in the Personnel Report as follows:

Request for Leave of Absence

Patricia Moisan, Lib.Clerk/step 4, Reference, 3/1/02-12/1/02. seconded by Mr. Little and unanimously carried.

VIII NEW BUSINESS

Mrs. McKay moved to adopt the proposed loan rules changes as they appear on Analysis of Loan Rules dated March 15, 2002, seconded by Mr. Little and unanimously carried.

IX OLD BUSINESS

Discussed contracts with unserved districts.

X OTHER

SCLS PLAN OF SERVICE PROPOSED REVISION

Mrs. McKay moved to approve the proposed amendment to the SCLS Plan of Service, seconded by Mrs. Carr and unanimously carried as follows:

"The minimum cost of financial participation in the full service program (first established at \$3,000) of the Suffolk Cooperative Library System shall be increased until such minimum reflects the increased percentage cost contributed by all member libraries since the program's inception in 1995. Thereafter the minimum cost for participation in the full service program of SCLS shall be adjusted annually by the average percentage change approved by SCLS members in the annual budget vote."

XII Mrs. Carr moved to leave the regular meeting and go into Executive Session, seconded by Mr. Little and unanimously carried.

EXECUTIVE SESSION

The Board discussed matters related to two library contracts, Gem Flooring and Minch Construction Corporation.

Mrs. Carr moved to adjourn the Executive Session and return to the regular meeting, seconded by Mr. Little and unanimously carried.

RESOLUTIONS

After Executive Session discussions of two library contracts with Gem Flooring and Minch Construction Corporation the following Resolutions were made during the regular meeting:

Resolution 1. Resolve to approve the Gem litigation settlement as detailed in library counsel's letter of March 13, 2002. Moved by Mrs. Carr and seconded by Mr. Little and unanimously carried.

Resolution 2. Resolve to authorize the Director to sign a general release and certificate of completion to Minch Construction Corporation as part of the settlement of July 26, 1999. Moved by Mrs. Carr and seconded by Mr. Little and unanimously carried.

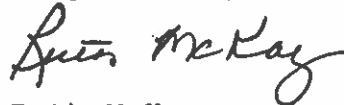
XI DATE OF NEXT MEETING

Tuesday, April 16, 2002 at 10:00 a.m.

XIII ADJOURNMENT

Mr. Little adjourned the regular meeting at 12:00 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary