

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
October 17, 2002

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, October 17, 2002 in the Children's Program Room of the Northport Public Library.

I The meeting was called to order by Elizabeth McGrail at 10:30 a.m. Also attending were Robert Little, William Martin, Ruth McKay, C. Annette Carr, Assistant Director Eileen Minogue and Director Stephanie Heineman.

II MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of October 19, 2002 as amended, seconded by Mr. Martin and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Martin moved to approve warrant for \$215,195.55, page 3330, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve DEFERRED COMPENSATION warrant for \$1,796.04, page 3331, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$87,133.22, page 3332, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$166,508.33, page 3333, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

| | | |
|--------------------|-----------|--------------|
| September 27, 2002 | page 1789 | \$146,672.44 |
| October 11, 2002 | page 1790 | 149,489.98 |

IV COMMUNICATIONS

A letter was received from Janet von Berg, Director Emergency Services American Red Cross, thanking the library "for making it possible for the American Red Cross to use the classroom for Disaster Services training."

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:
That the library welcomes the rank of users, all who need services. Our doors are open and we accommodate all patrons who want to use the library.

Recognition of artist/writer, Elaine Mayers Salkaln, for her article which appeared in the New York Times Home Section, Fall 2002, which was researched in the library.

Our Annual Payroll Certification has been submitted.

Thank you to Chairperson for her bereavement card suggestion.

The death of Maryellen Moll's sister, Dr. Allison Moll, in Pennsylvania.

The death of Bridget Lane's son, Maurice.

The reception planned for honoring the narrators and interviewers of "Telling Our Story" will be held on Tuesday, October 22, at 3:30 - 5:00 p.m. (Tracks Through Time, Oral History Project, in celebration of New York Archives Week, October 6-23).

The attendance of a Newsday reporter at Pajama Time; and the reporter's interest in our Fireside Fridays.

Head of Reference, Nancy Morcerf's, report on the Virtual Reference Collection 2002-2003.

A proposal from the Northport Arts Coalition for partnership with our library from Sally Shorrock dated October 7, 2002.

The Director is teaching two sections of the class Public Library Directors' Management Institute Seminar in "Financial Management" to Library Administrators and "to be" Administrators on preparing a budget and presenting a budget.

VI PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

R. Sebastian Jindra-Cotilla, page/step I, Ref-Npt, 10/1/02;
Frederick Hansen, page/step 3, Ref-EN, 10/15/02, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:

Return from Leave of Absence
Patricia Moisan, Library Clerk/Step 4, Circulation Services, 12/1/02, seconded by Mr. Little and unanimously carried.

VII PUBLIC PARTICIPATION

Jerry Hannon, Executive Director Old Chester Hills in Elwood; Walter Rabe, President Greenlawn Civic Association; Elizabeth Koerner, Northport Village resident; and Renee Kaplan, Northport Village resident addressed the Board on library service to Elwood.

VIII SUFFOLK COOPERATIVE LIBRARY SYSTEM PROPOSED 2003 BUDGET

The Board conducted a brief review of the Suffolk Cooperative Library System proposed 2003 budget.

IX UNFINISHED BUSINESS

A The Board discussed Contracts With Unserved Districts.

Suffolk County Legislature, Henry L. Barton, Jr. Clerk of the Legislature:

Sense Resolution No. 52-2002 - Memorializing resolution requesting the State Commissioner of Education and the Suffolk Cooperative Library System to offer library services to the children of Elwood School District should the vote to establish a library be rejected.

B Mrs. McKay moved to approve the revised Internet Access Policy October 2002, seconded by Mr. Martin and unanimously carried.

XI DATE OF NEXT MEETING

Wednesday, November 20, 2002 at 10:30 a.m.

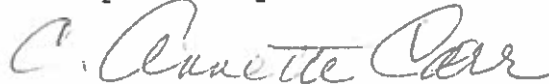
XIII ADJOURNMENT

Mr. Little moved to adjourn at 11:40 a.m., seconded by Mrs. Carr and unanimously carried.

XII Mrs. Carr moved to go into Executive Session to discuss matters related to Contract with Staff Association, seconded by Mr. Little and unanimously carried.

Mrs. McKay moved to leave Executive Session, seconded by Mr. Martin and unanimously carried.

Respectfully submitted,



C. Annette Carr
Secretary