

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of July 15, 2003

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Tuesday, July 15, 2003 in the Board Conference Room of the Northport library.

I Elizabeth McGrail called the meeting to order at 10:30 a.m. following the Annual Reorganizational Meeting. Also attending were Ruth McKay, Robert Little, William Martin, C. Annette Carr, Director Stephanie Heineman, Assistant Director Eileen Minogue, and Assistant Director James Olney..

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of June 19, 2003 as presented, seconded by Mrs. McKay and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$220,465.85, page 3389, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$1,546.54, page 3390, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$115,328.19, page 3391, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$166,640.33, page 3392, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payrolls for the period ending:

June 20, 2003	page 1808	\$150,583.70
July 3, 2003	page 1809	156,545.79

IV COMMUNICATIONS

Communications were received from the following:
Thank you from the George McDonald family for the basket of fruit sent by the Library after the death of Mr. McDonald, husband of Dora McDonald and father of Mary Ellen Bross.

Southold Free Library sent flowers to thank Stephanie Heineman and James Olney for their presentation.

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the packet she reported on the following:

Now in her sixteenth year as Director with a dedicated staff and Board.

Director elected Chairperson of the SCLS Long Range Planning Committee.

June as always was a busy month; PALS backroom work; some areas of work the technical staff do behind the scenes.

Practicality and philosophy of annual magazine subscription renewals.

Barbara Johnson is on a SCLS task force committee on Digitization. She is also participating with LILRC on the Digitization project.

The Summer Reading Club, "Old Long Island Was a Farm - Read and Grow", has started.

Review of Library's work with the School District's programs and services.

Thank you note to James Olney from Linda Quinn, retiring Director of the Academy of Information Technology, thanking him for being "the best Advisory Board Chairperson I could imagine."

The floral arrangement sent by the McCarty family, who are moving to Three Village, thanking the Youth Services Department for their patience, kindness and sense of community.

Thanks received from Isabella Eredita Johnson for the use of the library for her student piano recitals and also thanking Custodian Tony Calisto for his assistance.

That James Olney is working with Northport High School on their Career Day.

In the fall, prior to beginning work on the budget, there will be a meeting with each Department; sitting down, talking, and looking ahead.

Chairperson Betsy McGrail has inspired Administration to work on a new program of service which we will request in the 2004-2005 budget.

Trustee Bill Martin highly complimented the style and ability of the Director.

VI PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Joan Cetta, PT Library Clerk/Step 3, Local History, 7/1/03;
Jessica Copquin, Page/Step 1, Ref-Npt, 8/18/03, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "C" Resignations in the Personnel Report as follows:

Daniel DiSpigno, Security Guard/Step 3, Ref, 6/19/03; Lynn McClure, PT Custodian/Step 2, Buildings & Grounds, 6/19/03; Cary Tiernan, Page/Step 2, Ref-Npt, 6/16/03; Michael Cuilwik, Page/Step 5, Computer Services, 6/16/03; Raul Jindra-Cotilla, Page/Step 2, Ref-Npt, 6/13/03; Joseph Atkinson, Page/Step 1, Ref-EN, 6/19/03; Thomas Cappiello, Page/Step 3, Ref-Npt, 6/30/03; Julie Leone, Page/Step 3, Local History, 7/31/03, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report as follows:

Change of Status

Kathryn Cressy, PT Public Relations Assist/Step 2, Community Services, 8/18/03 (From full-time provisional to part-time) seconded by Mrs. Carr and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mrs. Carr moved to approve "B" New Employees in the Personnel Report as follows:

Christine Kim, Page/Step 1, Ref-EN, 7/21/03; Evan Bloecker, Page/Step 1, Ref-EN, 7/21/03, seconded by Mr. Martin and unanimously carried.

VIII LIBRARY FINES AND FEES

After a discussion and review of a report, "Library Fines An Effective Deterent to Delinquency?" submitted by Administration the Board agreed that there would be no changes in the fines and fees at this time.

IX UNFINISHED BUSINESS

A Board discussed contracts with Unserved District.

B CIPA

James Olney reviewed our existing Internet services, the CIPA guidelines and its impact locally and through SCLS, and the financial considerations.

X OTHER BUSINESS

The Director is on a PLDA committee to review proposed legislation that there be a uniform date for Library Budget Votes.

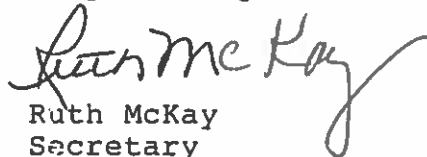
DATE OF NEXT MEETING

Thursday, August 21, 2003 at 10:30 a.m. (Financial Only)

XI ADJOURNMENT

Mr. Little moved to adjourn at 12:23 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary