

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of March 10, 2005 Unapproved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Thursday, March 10, 2005 in the Board Conference Room of the Northport Library.

1) William Martin called the meeting to order at 5:35 PM. Also attending were Elizabeth McGrail, C. Annette Carr, Robert Little, Director Stephanie Heineman, and Assistant Director Eileen Minogue.

Ruth McKay and Assistant Director James Olney were absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of February 15, 2005 as amended, seconded by Mr. Little and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mr. Little moved to approve warrant for \$233,933.22, page 3502, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$86,633.33, page 3503, seconded by Mr. Little and unanimously carried.

The Board accepted the payroll for the period ending:

| | | |
|-------------------|-----------|--------------|
| February 25, 2005 | page 1854 | \$161,283.26 |
|-------------------|-----------|--------------|

4) COMMUNICATIONS

Two cards were received from Robert Little on vacation in Galapagos-Ecuador.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

Alan Olita is to be commended for his work as new Head of Buildings and Grounds.

The Libraries closed at 3:00 PM on Tuesday, March 8, 2005 because of inclement weather.

The new Director of SCLS, Bruce Massis, toured both libraries with Director Stephanie Heineman and Assistant Directors Eileen Minogue and James Olney on February 24, 2005.

Assistant Director Eileen Minogue, Assistant Director James Olney, and Director of SCLS Bruce Massis met with Legislator Andrew Raia on February 24, 2005.

Director's Report (continued)

Library Directors of the Town of Huntington had a meeting with Senator Carl Marcellino on February 10, 2005 at the South Huntington Public Library.

The Northport Community Room will be open on Wednesday afternoons for the use of those who are being tutored.

Ely Roll, Director, and Carroll Perpignano, Parent Education Facilitator, Tiny Tots Community Play School, Trinity Episcopal Church, Northport, thanking the Youth Services Department and Doris Gebel and her staff for their "time and effort."

6) PERSONNEL REPORT

Mrs. McGrail moved to approve "C" Resignations in the Personnel Report, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report, seconded by Mrs. Carr and unanimously carried. Page attached

8) UNFINISHED BUSINESS

C. Library Courtyard

\$126,125 has been raised for the Library Courtyard.

10) DATE OF NEXT LIBRARY BOARD MEETING

Tuesday, April 19, 2005 at 10:30 AM

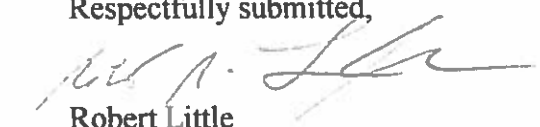
DATE OF LIBRARY BUDGET VOTE

Tuesday, April 5, 2005 9:00 AM - 9:00 PM

11) ADJOURNMENT

Mrs. Carr moved to adjourn at 6:13 PM, seconded by Mr. Little and unanimously carried.

Respectfully submitted,


Robert Little
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
March 10, 2005

| A. Salary Increase <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-----------------------------------|--|-------------------|-----------------------|
| B. New Employees <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
| C. Resignations <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
| Nicole Economou | Page/Step 4 | Local History | 02/26/05 |
| D. Retirement <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
| E. Other <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
| Promotion | Heather Littlewood FT Library Clerk/Step 2 | Circulation | 03/14/05 |