

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of January 24, 2006 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on January 24, 2006 in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Ruth McKay called the meeting to order at 10:00 AM. Also attending were C. Annette Carr, Elizabeth McGrail, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

Douglas McNally, library counsel, attended for the Executive Session to discuss the staff contract.

Carolyn McQuade attended for period of public participation.

BUDGET WORK SESSION

Mr. Little moved to leave the regular meeting and convene to the Budget Work Session, seconded by Mrs. McGrail and unanimously carried.

The Budget Information Meeting for the public will be held on March 9, 2006 at 7:30 PM.

Mrs. McGrail moved to adjourn the Budget Work Session at 11:00 AM and return to the regular monthly meeting, seconded by Mrs. Carr and unanimously carried.

2) MINUTES OF PREVIOUS MEETING

Mr. Little moved to approve the minutes of December 20, 2005 as amended, seconded by Mrs. McGrail and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A Approval of warrants

Mrs. McGrail moved to approve warrant for \$ 194,376.13, page 3545, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$ 120,499.44, page 3546, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$ 179,263.21, page 3547, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

December 30, 2005	page 1876	\$172,639.21
January 13, 2006	page 1877	165,289.79

4) COMMUNICATIONS

Edward C. Wendol President SCLS Board of Trustees informed the Library Board of Trustees that SCLS is searching for a candidate for a new Director. Director Stephanie Heineman has been chosen by the Public Library Director's Association to represent the Suffolk Library Directors in the process.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

Acknowledged the good work by the staff.

That the Northport-East Northport library was recognized by the Northport Times as their choice for *The Good Neighbors of the Year*.

The new addition to the library of downloading audio books from our website has been a success. The public school teachers have expressed their enthusiasm for the new service, particularly for students with learning disabilities.

Ms. Linda Bryan and Ms. Deborah Formosa were nominated by a Northport-East Northport library patron for the New York Times 2005 Librarian Award

Doris Gebel, Head of Youth Services, will report on the Newbery Award and Newbery Club in February.

Seventeen young adults attended the first Teen Advisory Board Meeting.

There were 8,954 "hits" on the Library web site. Most heavily used on Tuesdays and Wednesdays and are most productive between 1:00 PM and 4:00 PM. The use of the library web site is global.

The Homebound Brochure has been revamped. There are thirty patrons receiving homebound service. Holidays mugs filled with greenery and decorations made by our teens were distributed to the homebound to their delight and appreciation.

Assistant Director James Olney and Head of Reference Nancy Morcerf gave a presentation to staff members of the Northport VA to acquaint them with the facilities the Library has to offer that can assist them in their efforts to enrich the lives of the veterans.

The staff of the Art Department headed by Peter Falotico from the Northport Schools were invited to a presentation with Assistant Director James Olney, Head of Reference Nancy Morcerf, Youth Services Librarian Lisa Herskowitz, and Teen Services Librarian Candace Reeder, of the Art Collection.

6) PERSONNEL REPORT

Mr. Little moved to approve "New Employees" in the Personnel Report, seconded by Mrs. Carr and unanimously carried. Page attached

7) PERIOD OF PUBLIC PARTICIPATION

Carolyn McQuade attended the entire regular monthly Board Meeting.

8) TRUSTEE VACANCY - SCHEDULE OF CANDIDATE INTERVIEWS

There are seven candidates to be interviewed to fill the position of Trustee on Thursday, January 26, 2006.

9) APPROVAL TO PRESENT PROPOSED LIBRARY BUDGET 2006/2007 TO THE COMMUNITY ON APRIL 4, 2006

Mrs. McGrail moved to approve presenting the \$8,171,100 proposed Library budget 2006/2007 to the community on April 4, 2006, seconded by Mrs. Carr and unanimously carried.

10) UNFINISHED BUSINESS

A. US Patriot Act

"Senators yesterday reached a tentative agreement to extend the expiring provisions of the USA Patriot Act for six months to allow the bill's critics to continue to seek additional civil-liberties safeguards in the anti-terrorism law."

B. Library Courtyard

The plaque listing the names of those who made donations will be made of stainless steel with the engraved names in black.

The Little Prince statue will be made of bronze, four feet high at a cost of \$16,400. The contract will be signed soon.

12) DATE OF NEXT REGULAR BOARD MEETING

Tuesday, February, 21, 2006 at 10:00 AM

LIBRARY COUNSEL'S REQUEST FOR INCREASE IN HOURLY FEE

Mrs. Carr moved to agree to the request of library counsel Douglas McNally for an increase in his hourly fee, July 1, 2006, seconded by Mr. Little and unanimously carried

13) MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS STAFF CONTRACT

Mrs. McGrail moved to go out of the regular meeting and convene in Executive Session with library counsel Douglas McNally to discuss staff contract, seconded by Mrs. Carr and unanimously carried.

14) ADJOURNMENT

Mrs. Carr moved to go out of the Executive Session and return to the regular Board meeting to adjourn, seconded by Mr. Little and unanimously carried. (12:50 PM)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Elizabeth McGrail", followed by a horizontal line.

Elizabeth McGrail
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
January 24, 2006

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Arthur Zapke	Computer Page/Step 5	Computer Services	01/09/06
Lorraine Chambers	Page/Step 3	Reference – EN	01/09/06
Michelle Vagner	Librarian Trainee/27 Credits	Youth Services – YA	01/30/06
Michael Cabasso	Page/Step 1	Youth Services – Npt	01/25/06
Olivia D'Accordo	Page/Step 1	Youth Services – Npt	01/25/06

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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