

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of March 21, 2006

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on March 21, 2006 in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Robert Little, Vice-Chairperson, called the meeting to order at 10:03 AM. Also attending were C. Annette Carr, Elizabeth McGrail, J.Ronald Gaudreault, Director Stephanie Heineman, Assistant Director James Olney, and Assistant Director Eileen Minogue

Library Counsel Douglas McNally attended to discuss the staff contract. Ruth McKay was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of February 21, 2006 as amended, seconded by Mrs. Carr and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. Carr moved to approve warrant for \$247,730.68, page 3553, seconded by Mr. Gaudreault, and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$103,146.60, page 3554, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$189,870.76, page 3555, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

February 24, 2006	Page 1880	\$169,262.37
March 10, 2006	Page 1881	167,423.93

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

The Public Information Meeting for the 2006/2007 Northport-East Northport Library Budget held March 9, 2006.

The Research Report by the Long Island Association. Prepared by Dr. Pearl M. Kamer, LIA Chief Economist, March 2006, placing the economic value on the services of the Northport-East Northport Public Library.

Director's Report (cont.)

The three prospective candidates interviewed for the position of Director of SCLS on March 13, 2006. Director Stephanie Heineman represented the Library Directors of Suffolk County at the interview process.

Article and picture of Library benefactor Dorothy Sammis appearing in the Northport Historical Society and Museum Newsletter.

Article and picture of J. Ronald Gaudreault, newly appointed Library Trustee, in The Northport Observer accepting the Mary Ann Brown Award for his 41 years of service to Huntington Hospital and for his instrumental role in establishing the Dolan Family Health Center.

Betsy McGrail, Trustee and quilter, featured as a mover and shaker by the Times of Northport on March 2, 2006.

Assistant Director James Olney reported on the newly installed Pharos software system.

6) ACCEPTANCE OF NEW YORK STATE ANNUAL REPORT FOR PUBLIC AND ASSOCIATION LIBRARIES – 2005

Mrs. McGrail moved to accept the New York State Annual Report for Public and Association Libraries – 2005, seconded by Mrs. Carr and unanimously carried.

7) PERSONNEL REPORT

Mr. Gaudreault moved to approve "E" Other in the Personnel Report, seconded by Mrs. McGrail and unanimously carried. Page attached

PERSONNEL REPORT ADDENDUM

Mr. Gaudreault moved to approve "B" New Employees in the Personnel Report Addendum, seconded by Mrs. McGrail and unanimously carried Page attached

8) UNFINISHED BUSINESS

A. US Patriot Act

President George W. Bush signed the renewal of the amended US Patriot Act. The so-called 'library provision' was amended.

B. Library Courtyard

Dedication of the courtyard will take place on May 7, 2006 at 3:00 PM.

Assistant Director James Olney visited Albany on Library Legislation Day to speak to our legislators.

10) OTHER

The library budget vote will take place April 4, 2006 9:00AM – 9:00PM

11) DATE OF NEXT REGULAR BOARD MEETING  
Tuesday, April 18, 2006 at 10:00 AM.

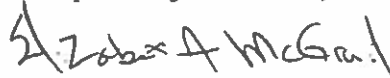
12) MOTION TO CONVENE IN EXECUTIVE SESSION  
Mrs. McGrail moved to convene in executive session to discuss staff contract with  
Library counsel Douglas McNally

Mrs. McGrail moved to leave the executive session and return to the regular  
meeting, seconded by Mr. Gaudreault and unanimously carried.

13) The Board unanimously agreed to an increase in compensation of \$185. monthly  
beginning July 1, 2006 to Clerk to the Board Jean Wilson.

14) ADJOURNMENT  
Mrs. McGrail moved to adjourn the regular meeting at 11:34 AM, seconded by Mr.  
Gaudreault and unanimously carried.

Respectfully submitted,



Elizabeth McGrail  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
March 21, 2006

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**Promotion**

Michelle Vagner	Librarian I/Step I (Previously Librarian Trainee; completion of MLS)	Youth Services	02/27/06
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**PERSONNEL REPORT  
ADDENDUM**

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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Caren Kaller	PT Librarian I/Step 5	Youth Services	04/03/06
Mary Daulton	PT Librarian Trainee/27 Credits	Youth Services	04/03/06

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