

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of May 18, 2006

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held May 18, 2006 in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Ruth McKay, Chairperson, called the meeting to order at 1:00 PM. Also attending were J. Ronald Gaudreault, Robert Little, Elizabeth McGrail, Director Stephanie Heineman, and Assistant Director Eileen Minogue.

C. Annette Carr was absent.

Library Counsel Douglas McNally attended to discuss the staff contract.

2) MINUTES OF PREVIOUS MEETING

Mr. Little moved to approve the minutes of April 18, 2006 as amended, seconded by Mrs. McGrail and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McGrail moved to approve warrant for \$258,197.08, page 3560, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$75,236.10, page 3561, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$185,369.13, page 3562, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

April 21, 2006	page 1884	\$164,408.39
May 5, 2006	page 1885	169,052.57

4) COMMUNICATIONS

Communications were received from the following staff members:

Barbara Dattolico, Head of Northport Circulation Services, informed the Board of her intention to retire.

Patricia Stein, Youth Services Librarian, informed the Board of her intention to retire.

5) DIRECTOR'S REPORT

The Director's packet was distributed at the meeting and discussed. In addition to the packet she reported on the following:

"The Reflections Program sponsored annually by the national PTA with the intent to foster interest in the arts. Students from the Northport-East Northport school district created works expressing this theme" and were displayed in both libraries.

Youth services librarians Lisa Herskowitz and Candace Reeder's article "Help Kids Stay Safe, appeared in Newsday's Parents & Children.

Doris Gebel, Head of Youth Services, editor of Bridges to Understanding, featured by The Scarecrow Press, Inc.

The wonderful dedication ceremony of the Northport courtyard on May 7, 2006.

6) PERSONNEL REPORT

Mr. Little moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve "C" Resignations in the Personnel Report, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "D" Retirement in the Personnel Report, seconded by Mrs. McGrail and unanimously carried.

Mr. Gaudreault moved to approve "E" Other in the Personnel Report, seconded by Mr. Little and unanimously carried. Page attached

7) UNFINISHED BUSINESS

Library Courtyard

The dedication of the library Courtyard was held May 7, 2006 with wonderful weather and an enthusiastic audience of 250.

The Harris Circle of Friends was dedicated prior to the library Courtyard dedication.

Dedication of the Little Prince statue will be held on September 16, 2006.

Library Bear

A Bring Back the Bear Campaign to cast a permanent sculpture of the East Northport Library Bear is being launched with a request from our local legislators. Other funding avenues are being investigated including the town.

10) DATE OF NEXT LIBRARY BOARD MEETING
Tuesday, June 20, 2006 at 10:00 AM - Regular meeting

11) EXECUTIVE SESSION

Mrs. McGrail moved to leave the regular meeting and convene in Executive Session to discuss staff contract, seconded by Mr. Gaudreault and unanimously carried.

Mr. Little moved to leave the Executive Session and return to the regular meeting, seconded by Mrs. McGrail and unanimously carried

12) ADJOURNMENT

Mr. Gaudreault moved to adjourn at 2:22 PM, seconded by Mr. Little and unanimously carried.

Respectfully submitted,


Elizabeth McGrail
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
May 18, 2006

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Lindsay Wieland	Page/Step 1	Youth Services	05/08/06
Richard Barkey	PT Librarian Trainee/18 Credits	Youth Services	05/30/06
Ralph Pelligrino	Security Guard/Step 1	Reference	05/18/06

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Lorraine Chambers	Page/Step 3	Reference – EN	04/10/06

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Barbara Dattolico	Principal Library Clerk/Step 17	Circulation	December 2006
Patricia Stein	Librarian II/Step 20	Youth Services	December 2006

E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Promotion			
Emily McNamara (Previously Library Clerk)	Principal Library Clerk/Step 6	Circulation	05/08/06
Ellen Granelli (Previously part-time Library Clerk)	Library Clerk/Step 2	Circulation	05/29/06
Mary Lee Gaylor (Previously part-time Librarian Trainee, completed MLS)	PT Librarian/Step 1	Local History	05/15/06

Seasonal Pages

Kaitlin Regensberger	Seasonal Page/Step 4	Youth Services	05/08/06 – 08/31/06
Goffredo Avagliano	Seasonal Page/Step 8	Youth Services	06/12/06 – 08/31/06
Christina DeMartino	Seasonal Page/Step 6	Youth Services	06/12/06 – 08/31/06
Brian Paccione	Seasonal Computer Page/Step 5	Computer Services	06/05/06 – 08/31/06
Margaret Tiernan	Seasonal Page/Step 5	Youth Services	05/22/06 – 08/31/06