

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
ANNUAL REORGANIZATIONAL MEETING
Meeting of July 18, 2006

Approved

The Annual Reorganizational Meeting of the Board of Trustees of the Northport-East Northport Public Library was held on July 18, 2006 at 10:00 AM followed by the Regular Monthly Meeting in the Board Conference Room of the Northport Public Library.

1) CALL TO ORDER

Ruth McKay, Chairperson, called the meeting to order at 10:04 AM. Also attending were J. Ronald Gaudreault, Robert Little, Elizabeth McGrail, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney. Appointed Trustee Andrea Gladding was also in attendance.

Library counsel Douglas McNally attended to give the oath of office to Ruth McKay, J.Ronald Gaudreault and Andrea Gladding.

2) OATHS OF OFFICE

Mr. McNally gave the oath of office to Mrs. McKay for a five year term, to Mr. Gaudreault for a three year term and Mrs. Gladding appointed until the next election June 30, 2007.

3) REORGANIZATION OF BOARD

Mr. Little moved to nominate *Mrs. McKay Chairperson*, seconded by Mr. Gaudreault and unanimously carried.

Mrs. McGrail moved to nominate *Mr. Little Vice-Chairperson*, seconded by Mr. Gaudreault and unanimously carried.

Mr. Little moved to nominate *Mrs. Gladding Secretary*, seconded by Mrs. McGrail and unanimously carried.

Mr. Little moved to nominate *Mr. Gaudreault Financial Secretary*, seconded by Mrs. McGrail and unanimously carried.

Mr. Gaudreault selected *Mr. Little and Mrs. McGrail to be on the Personnel Committee*, seconded by Mrs. Gladding and unanimously carried.

4) APPOINTMENTS

A. Mr. Little moved to appoint Douglas McNally as Library Attorney for 2006/2007 fiscal year, seconded by Mrs. McGrail and unanimously carried.

B. Mrs. McGrail moved to appoint Bernice Holmstrom as Library Treasurer for 2006/2007 fiscal year, seconded by Mr. Gaudreault and unanimously carried.

C. Mr. Gaudreault moved to appoint Graber & Co. to perform Annual Financial Audit for fiscal year 2005/2006, seconded by Mrs. Gladding and unanimously carried.

D. Mrs. Gladding moved to appoint Vollmer-Adair Agency, Inc. to manage insurance program for fiscal 2006/2007, seconded by Mr. Little and unanimously carried.

E. Mr. Little moved to appoint Beatty, Harvey & Associates as library architects for fiscal 2006/2007, seconded by Mrs. McGrail and unanimously carried.

F. Mrs. McGrail moved to appoint Claire Sarser as Clerk of the Annual 2007 Vote, seconded by Mr. Gaudreault and unanimously carried.

G. Mrs. Gladding moved to appoint Stephanie Heineman as Records Officer 2006/2007, seconded by Mr. Little and unanimously carried.

H. Mr. Gaudreault moved to appoint Claire Sarser as Records Management Officer 2006/2007, seconded by Mrs. McGrail and unanimously carried.

5) APPROVAL OF USE OF TREASURER'S FACSIMILE SIGNATURE

Mr. Little moved that the Board Financial Secretary, the Director, or the Assistant Directors to use the facsimile imprint of the Treasurer's signature in place of hand signature in the absence of the Treasurer, seconded by Mrs. McGrail and unanimously carried.

6) DESIGNATION OF SECOND SIGNATURE ON CHECKS OVER \$8,000.

Mrs. McGrail moved to approve Mr. Gaudreault as the designated Trustee or James Olney, Assistant Director a required second signature on checks over \$8,000 for July 1, 2006 through June 30, 2007, seconded by Mrs. Gladding and unanimously carried.

7) DESIGNATION OF SIGNATORIES FOR GENERAL FUND II

Mr. Gaudreault moved to designate Director Stephanie Heineman or Assistant Director Eileen Minogue as signatories for emergency payments of up to \$5,000 from General Fund II, seconded by Mrs. Gladding and unanimously carried.

8) DESIGNATION OF PAYROLL CERTIFICATION OFFICER

Mr. Little moved to designate Director Stephanie Heineman or Assistant Director Eileen Minogue as Payroll Certification Officer to certify that the number of individuals included in the payroll for the total amount of the payroll have regularly performed their duties in accordance with the terms of the employment by the Board and on the basis of personnel records maintained seconded by Mrs. McGrail and unanimously carried.

9) APPROVAL OF PAYMENT OF WARRANTS WHEN A QUORUM OF THE BOARD IS UNAVAILABLE

Mrs. McGrail moved to approve payment of warrants when a quorum of the Board is unavailable, seconded by Mr. Gaudreault and unanimously carried.

10) APPROVAL OF SUPPLEMENTARY WARRANTS

Mr. Gaudreault moved to approve Supplementary Warrants, seconded by Mrs. Gladding and unanimously carried.

11) APPROVAL OF NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY INVESTMENT POLICY; July 1, 2006 – June 30, 2007

Mrs. Gladding moved to approve Northport-East Northport Public Library Investment Policy; July 1, 2006 – June 30, 2007, seconded by Mr. Little and unanimously carried.

6 Pages attached

12) APPROVAL OF FIXED ASSET ITEM WITHDRAWALS FOR FISCAL 2005/2006

Mr. Little moved to approve fixed asset item withdrawals for fiscal 2005/2006, seconded by Mrs. McGrail and unanimously carried.

6 Pages attached

13) APPROVAL OF DEFERRED COMPENSATION AMOUNT FOR 2006/2007 FISCAL YEAR

Mrs. McGrail moved to approve deferred compensation in the amount of \$60,000 upon ratification of the staff contract July 1, 2006 - June 30, 2007 for 2006/2007 fiscal year, seconded by Mr. Gaudreault and unanimously carried.

14) APPROVAL OF TUESDAY, APRIL 10, 2007 TO HOLD ANNUAL LIBRARY VOTE AND TRUSTEE ELECTION

Mr. Gaudreault moved to approve Tuesday, April 10, 2007 to hold annual library vote and trustee election, seconded by Mrs. Gladding and unanimously carried.

15) DESIGNATION OF THE OBSERVER AND/OR THE TIMES OF NORTHPORT AS THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES

Mrs. Gladding moved to designate The Observer and/or The Times of Northport as the official newspapers for the publication of legal notices, seconded by Mr. Little and unanimously carried.

16) AUTHORIZATION TO PUBLISH NOTICE OF THE ANNUAL FINANCIAL AUDIT FOR FISCAL 2005/2006

Mr. Little moved to authorize to publish notice of the Annual Financial Audit for Fiscal 2005/2006, seconded by Mrs. McGrail and unanimously carried.

17) ADOPTION OF 2007 SCHEDULE OF HOLIDAY OPENINGS & CLOSINGS

Mr. Gaudreault moved to adopt the 2007 schedule of holiday openings & closings, seconded by Mrs. Gladding and unanimously carried.

Page attached

18) SCHEDULE OF 2006/2007 BOARD MEETINGS (DRAFT CALENDAR)
Mrs. Gladding moved to approve 2006/2007 Board Meetings (Draft Calendar), seconded by Mr. Little and unanimously carried.

Thursday, August 17, 2006	10:00 AM (Financial only)
Thursday, September 21, 2006	10:00 AM
Thursday, October 19, 2006	10:00 AM
Thursday, November 16, 2006	10:00 AM
Thursday, December 21, 2006	10:00 AM
Thursday, January 18, 2007	10:00 AM
Thursday, February 15, 2007	10:00 AM
Thursday, March 15, 2007	
Public Hearing	7:30 PM
Tuesday, March 20, 2007	10:00 AM
Tuesday, April 10, 2007	
Library Vote & Election of Trustee	9:00 AM to 9:00 PM
Thursday, April 19, 2007	10:00 AM
Thursday, May 17, 2007	10:00 AM
Thursday, June 21, 2007	10:00 AM

ADJOURNMENT

Mrs. McGrail moved to adjourn the Annual Reorganizational Meeting at 10:45 AM, seconded by Mr. Gaudreault and unanimously carried.

Respectfully submitted,



Andrea Gladding
Secretary

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

INVESTMENT POLICY

2006/2007

I. SCOPE

This investment policy applies to all monies and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the Northport-East Northport Public Library's investment activities are, in priority order,

- to conform with all applicable federal, state, and other legal requirements,
- to adequately safeguard principal,
- to provide sufficient liquidity to meet all operating requirements, and
- to obtain a reasonable rate of return.

III. DELEGATION OF AUTHORITY

The Northport-East Northport Public Library Board of Trustees' responsibility for administration of the investment program is delegated to the Director of the Library who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Northport-East Northport Public Library to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial decisions.

V. DIVERSIFICATION

It is the policy of the Northport-East Northport Public Library to diversify its deposits and investments by financial institutions, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the Northport-East Northport Public Library for all monies collected by any officer or employee of the Northport-East Northport Public Library to transfer those funds to the Accounting Clerk within two (2) days of deposit, or within the time period specified in law, whichever is shorter.

The Director of the Library is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies authorized for deposits and investment of Northport-East Northport Public Library monies up to the maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>	<u>Officer</u>
First National Bank of L.I.	\$1,200,000.00	Mary Sullivan, Manager
Fleet Bank, National Assoc.	\$1,200,000.00	Paul Philips, Manager
North Fork Bank	\$1,200,000.00	Raymond DiPresso, Manager

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law Section 10 all deposits of the Northport-East Northport Public Library including certificates of deposit and special time deposit, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by GML Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
2. By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the Northport-East Northport Public Library for a term not to exceed ninety (90) days with an aggregate value equal to 150% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt

obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk based capital requirements.

3. By an eligible surety bond payable to the Northport-East Northport Public Library for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by a depository and/or third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure Northport-East Northport Public Library deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the Northport-East Northport Public Library to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Northport-East Northport Public Library or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Northport-East Northport Public Library, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be comingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution, or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Northport-East Northport Public Library a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, Section 11, the Northport-East Northport Public Library authorizes the Director of the Library to invest monies not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificates of Deposit;

- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York
- Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Northport-East Northport Public Library

All investment obligations shall be payable or redeemable to the option of the Northport-East Northport Public Library, within such time as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Northport-East Northport Public Library within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Northport-East Northport Public Library shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Northport-East Northport Public Library. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Director of the Library is responsible for evaluating the financial position and maintaining a listing of proposed depositaries, trading partners, and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENT

The Director of the Library is authorized to contract for the purchase of investments:

1. Directly from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the Northport-East Northport Public Library shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or repayment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Northport-East Northport Public Library by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for the Northport-East Northport Public Library, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the Northport-East Northport Public Library a perfected interest in the securities.

APPENDIX A

SCHEDULE OF ELIGIBLE SECURITIES

1. Obligations issued by the United States of America, an agency thereof or a United States government sponsored corporation or obligations fully insured or guaranteed as to the payment of principal and interest by the United States of America, an agency thereof or a United States government sponsored corporation;
2. Obligations issued or fully insured or guaranteed by this state. Obligations issued by a municipal corporation, school district or district corporation of this state or obligations of any public benefit corporation which under a specific state statute may be accepted as security for deposit of public monies;
3. Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank; and
4. Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligations that represents the amount of the insurance or guaranty.

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

FIXED ASSETS AS OF JUNE 30, 2006

DELETIONS TO NORTHPORT AND EAST NORTHPORT

East Northport	\$81,885.67
Northport	\$114,774.84
GRAND TOTAL	\$196,660.51

Please note:

The actual acquired date is given for anything added, moved or deleted since July 1, 2003. Prior to July 1, 2003 the date acquired appears as 1/1 of the year on record. For older items which have no acquired date on record, the default date of 1/1/1900 is used.

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
FIXED ASSETS AS OF JUNE 30, 2006
EAST NORTHPORT BUILDING - DELETIONS

FIXED ASSET NO.	ITEM DESCRIPTION	COS	ACQUIRED	ACTION
0176	Laser Reader & Stand, LS6500 (Clerk)	\$2,090.00	1/1/1987	Discard
1746	Book Truck	\$152.45	1/1/1991	Discard
1885	File Cabinet; Letter Size; 3 Drawer	\$212.95	1/1/1991	Discard
2218	Polaroid Camera	\$29.99	1/1/1993	Discard
2483	Terminal Server	\$2,545.00	1/1/1996	Discard
2558	PowerEdge 200 Server; TAG B2R6B	\$6,408.55	1/1/1997	Discard
2576	Self Check	\$20,050.00	1/1/1997	Discard
2579	Touchmaster	\$69.95	1/1/1997	Discard
2586	Workstation Scanner	\$8,950.00	1/1/1997	Discard
2593	Self Check	\$20,050.00	1/1/1997	Discard
2629	Touchmaster	\$69.95	1/1/1997	Discard
2633	Computer Filter	\$83.00	1/1/1997	Discard
2634	Computer Filter	\$83.00	1/1/1997	Discard
2635	Privacy Filter	\$200.00	1/1/1997	Discard
2636	Privacy Filter	\$200.00	1/1/1997	Discard
2639	Router	\$3,348.00	1/1/1996	Discard
2965	Polaroid Camera	\$29.99	1/1/1998	Discard
4093	OptiPlex Gxa Computer; TAG DY64R	\$1,849.58	1/1/1998	Discard
4118	Dimension XPS R450; Pentium II; TAG U79WG	\$2,224.18	1/1/1999	Discard
4201	Video Scanner	\$3,850.00	1/1/1999	Discard
4205	Dimension XPS R450; Pentium II; TAG U79WP	\$2,224.18	1/1/1999	Discard
4261	Self Check Video Scanner	\$3,850.00	1/1/1997	Discard
4297	Privacy Filter	\$230.00	1/1/1999	Discard
4305	Privacy Screen	\$230.00	1/1/2000	Discard
4307	Dimension XPS T550Pentium III Tag BZIW4	\$1,873.00	1/1/2000	Discard

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
 FIXED ASSETS AS OF JUNE 30, 2006
 EAST NORTHPORT BUILDING - DELETIONS**

FIXED ASSET NO.	ITEM DESCRIPTION	COS	AQUIRED	ACTION
4558	DeskJet 810C Printer	\$149.95	1/1/2001	Discard
4599	PF450XL Privacy Filter	\$230.00	1/1/1999	Discard
4706	DeskJet 810C Printer	\$149.95	1/1/2002	Discard
4986	Refrigerator	\$300.00	5/12/2004	Discard
4987	Cash Register	\$152.00	5/12/2004	Discard

TOTAL DELETIONS FROM EAST NORTHPORT \$81,885.67

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
FIXED ASSETS AS OF JUNE 30, 2006
NORTHPORT BUILDING - DELETIONS**

FIXED ASSET NO.	ITEM DESCRIPTION	COS	AQUIRED	ACTION
0010	Typewriter; Model SD7600	\$375.00	1/1/1990	Discard
0068	Masterpiece (LC)	\$149.95	1/1/1991	Discard
0075	Laser Reader & Stand	\$598.00	1/1/1900	Discard
0121	Chair; Vinyl	\$85.00	1/1/1975	Discard
0177	Laser Reader & Stand, LS6501	\$2,090.00	1/1/1987	Discard
0606	Laser Reader & Stand, LS6500 (Librarian)	\$2,090.00	1/1/1987	Discard
0607	Laser Reader & Stand, OS6500	\$2,090.00	1/1/1987	Discard
1097	Grand Piano's Bench	\$3,000.00	1/1/1974	Discard
1490	Laser Reader & Stand (PALS - 7)	\$598.00	1/1/1992	Discard
1725	Laser Reader & Stand	\$2,090.00	1/1/1987	Discard
2366	Fax Line Manager (Storage)	\$149.99	1/1/1995	Discard
2420	Masterpiece	\$74.95	1/1/1997	Discard
2480	Cellular Phone	\$250.00	1/1/1996	Discard
2482	Terminal Server	\$2,545.00	1/1/1996	Discard
2484	Router	\$3,348.00	1/1/1996	Discard
2510	Isobar Touchmaster	\$74.95	1/1/1996	Discard
2557	PowerEdge 200 Server; TAG B2T4Q	\$4,979.14	1/1/1997	Discard
2640	Terminal Server	\$2,545.00	1/1/1996	Discard
3070	Fax Machine	\$199.00	1/1/1998	Discard
3983	Glare Filters	\$59.00	1/1/1999	Discard
3984	Glare Filter	\$40.00	1/1/1999	Discard
3986	Glare Filter	\$59.00	1/1/1999	Discard
4039	Glare Filters	\$59.00	1/1/1999	Discard
4102	DeskJet 672C Printer	\$200.00	1/1/1998	Discard
4163	DeskJet 672C Printer	\$200.00	1/1/1998	Discard

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
FIXED ASSETS AS OF JUNE 30, 2006
NORTHPORT BUILDING - DELETIONS

FIXED ASSET NO.	ITEM DESCRIPTION	COS	ACQUIRED	ACTION
4177	Self Check	\$20,050.00	1/1/1998	Discard
4178	Self Check Printer (Part of Self Check0	\$0.00	1/1/1998	Discard
4179	Self Check Video Scanner	\$3,850.00	1/1/1998	Discard
4190	Self Check Printer (Part of Self check)	\$0.00	1/1/1998	Discard
4191	Self Check	\$20,050.00	1/1/1998	Discard
4200	Video Scanner	\$3,850.00	1/1/1998	Discard
4207	Dimension XPS R450; Pentium II; TAG U79WK	\$2,224.18	1/1/1999	Discard
4208	Dimension XPS R450; Pentium II; TAG U79WE	\$2,224.18	1/1/1999	Discard
4217	Poweredge 4200 Server	\$7,856.00	1/1/1998	Discard
4245	Privacy Filter	\$230.00	1/1/1999	Discard
4246	DeskJet 672C Printer	\$200.00	1/1/1998	Discard
4290	DeskJet 697C Printer	\$149.00	1/1/1999	Discard
4292	Glare Filter	\$59.00	1/1/1999	Discard
4304	Privacy Screen	\$230.00	1/1/2000	Discard
4321	Dimension XPS T550; Pentium III; Tag BZ1VQ (Lil)	\$1,873.00	1/1/2000	Discard
4323	Dimension XPS T550; Pentium III; Tag BZ1YZ	\$1,873.00	1/1/2000	Discard
4340	DeskJet 810C Printer	\$149.95	1/1/2000	Discard
4491	Dimension XPS B866 Pentium III; Tag D118001	\$2,065.00	1/1/2000	Discard
4492	Dimension XPS B866 Pentium III; Tag 7218001	\$2,065.00	1/1/2000	Discard
4493	Dimension XPS B866 Pentium III; Tag 3218001	\$2,065.00	1/1/2000	Discard
4494	Dimension XPS B866 Pentium III; Tag 9218001	\$2,065.00	1/1/2000	Discard
4495	Dimension XPS B866 Pentium III; Tag C218001	\$2,065.00	1/1/2000	Discard
4496	Dimension XPS B866 Pentium III; Tag 1218001	\$2,065.00	1/1/2000	Discard
4497	Dimension XPS B866 Pentium III; Tag 5218001	\$2,065.00	1/1/2000	Discard
4517	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
FIXED ASSETS AS OF JUNE 30, 2006
NORTHPORT BUILDING - DELETIONS

FIXED ASSET NO.	ITEM DESCRIPTION	COS	ACQUIRED	ACTION
4518	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard
4539	Dimension XPS B886 Pentium III; TAG B218001 (DG)	\$2,065.00	1/1/2001	Discard
4586	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard
4587	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard
4588	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard
4589	Privacy Filter PF400XXL	\$287.00	1/1/2000	Discard
4601	3 Drawer Steel Index Card File	\$66.35	1/1/2001	Discard
4719	Custom Computer (A7M266)	\$1,320.00	1/1/2002	Discard
4741	Custom Computer A7V900 (JR)	\$1,140.00	1/1/2002	Discard
4747	Docuseal 400 Laminator	\$235.20	1/1/2002	Discard
4868	HP Fax 1230	\$225.00	1/1/2004	Discard
4905	HP OfficeJet 5110 Fax	\$183.00	12/1/2003	Discard
4910	IntelliFax-2800	\$198.00	1/1/2004	Discard
5180	OfficeJet Pro K550 (JV)	\$174.00	1/27/2006	Discard
5182	OfficeJet Pro K550 (JV)	\$174.00	2/16/2006	Discard

TOTAL DELETIONS FROM NORTHPORT \$114,774.84

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

2007 SCHEDULE OF HOLIDAY & SPECIAL CLOSINGS

January 1, 2007	Monday	New Year's Day Observed	Close all day
January 15, 2007	Monday	Martin Luther King Jr. Day	Close all day
February 19, 2007	Monday	Presidents' Day	Close all day
May 28, 2007	Monday	Memorial Day	Close all day
July 4, 2007	Wednesday	Independence Day	Close all day
September 3, 2007	Monday	Labor Day	Close all day
October 8, 2007	Monday	Columbus Day	Open 9 AM to 9 PM
November 11, 2007	Sunday	Veterans' Day	Open 1 PM to 5 PM
November 21, 2007	Wednesday	Thanksgiving Eve	Close at 5 PM
November 22, 2007	Thursday	Thanksgiving	Close all day
December 24, 2007	Monday	Christmas Eve Day	Close all day
December 25, 2007	Tuesday	Christmas Day	Close all day

For Scheduling Purposes Only, the Library is
Closed on the following Sundays:

December 31, 2006	Sunday	New Year's Eve Day	Close all day
April 8, 2007	Sunday	Easter Sunday	Close all day
May 27, 2007	Sunday	Memorial Day Weekend	Close all day