

**NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY**  
Meeting of April 19, 2007

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Thursday, April 19, 2007, at 10:00 AM in the Board Conference Room.

1) Chairperson Ruth McKay called the meeting to order at 10:00 AM. Also attending were Andrea Gladding, Elizabeth McGrail, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

J. Ronald Gaudreault was absent with prior notice.

**RECOGNITION OF C. ANNETTE CARR**

Following the regular Board Meeting C. Annette Carr was recognized for her twenty-six years of service as a member of the Northport-East Northport Library Board of Trustees. Family, friends, Trustees and Director Heineman, and Assistant Directors Minogue and Olney gathered in front of the Dwarf Japanese Maple tree dedicated to Mrs. Carr. The unveiling of an engraved plaque recognizes her achievement.

**2) MINUTES OF PREVIOUS MEETING**

Mr. Little moved to approve the minutes of March 20, 2007 as presented, seconded by Andrea Gladding and unanimously carried.

**3) FINANCIAL SECRETARY & TREASURER'S REPORT**

**Approval of warrants**

Mrs. McGrail moved to approve warrant for \$ 284,026.98, page 3604, seconded by Mrs. Gladding and unanimously carried.

Mr. Little moved to approve warrant for \$ 3,070.21, page 3605, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 146,153.81, page 3606, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$ 196,136.80, page 3607, seconded by Mrs. Gladding and unanimously carried.

The Board accepted the payroll for the period ending:

March 23, 2007	Page 1913	\$ 176,471.74
April 6, 2007	Page 1914	176,401.93

**4) COMMUNICATIONS**

A card from Florida was received from Chairperson Ruth McKay.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

The new larger enhanced format for the Library Newsletter.

Legislators Breakfast to be held at Harborfield Public Library in Greenlawn on 8:30AM - 10:00 AM on May 18, 2007. The theme is to be Libraries and Legislators Change Lives.

6) PERSONNEL REPORT

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "C" Resignations in the Personnel Report, seconded by Mrs. McGrail and unanimously carried. Page attached

7) ACCEPTANCE OF RESULTS OF LIBRARY BUDGET VOTE AND ELECTION OF TRUSTEES

Mrs. McGrail moved to accept the results of the Library Budget Vote and election of Trustees, seconded by Mrs. Gladding and unanimously carried. Two pages attached

8) STAFF SERVICE AWARD LAPEL PIN PROGRAM

Mr. Little moved to approve the Staff Service Award Lapel Pin Program, seconded by Mrs. McGrail and unanimously carried.

9) BRIDGE RESTORATION PROJECT

Mrs. McGrail moved for the Director, Stephanie Heineman, to be authorized to approve bids for the Northport bridge restoration, based on the documents presented, and award the contract, seconded by Mrs. Gladding and unanimously carried. Page attached

10) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

Alan Olita, Head of Buildings and Grounds, presented site work proposals for the East Northport Library.

C. Special District Article

Director Kevin Verbese SCLS updated the Northport-East Northport Library on the Newsday investigation into "special taxing districts."

11) DATES OF NEXT LIBRARY BOARD MEETINGS

Thursday, May 17, 2007, 10:00 AM – Regular Board Meeting

Thursday, June 14, 2007, 10:00 AM – Regular Board Meeting

Meeting of April 19, 2007

Page Three

Approved

**12 ADJOURNMENT**

Mr. Little moved to adjourn at 11:10 AM, seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,



Andrea Gladding  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
April 19, 2007

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Nora Nolan	PT Library Clerk/Step 3	Community Services	04/23/07

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Matthew Bruckenthal	Page/Step 1	Reference – EN	04/04/07
Michael Cabasso	Page/Step 1	Youth Services	04/11/07

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**BID OPENING**  
**Thursday, March 29, 2007, 9:30 AM**  
**ENTRANCE BRIDGE REPAIRS**  
**NORTHPORT BUILDING**

In attendance at this opening were:

Stephanie Heineman, Director; Eileen Minogue, Assistant Director; James Olney, Assistant Director; Alan Olita, Head of Buildings & Grounds; Christopher Sepp, Beatty, Harvey & Associates;

Joe Knesich  
Name

J. Anthony Enterprises, Inc.  
Company

Kevin Anderson  
Name

Kevin Anderson Electric  
Company

**Contract No. 1 – General Construction**

**BIDS:**

Company: J. Anthony Enterprises, Inc. Bid Amount: \$ 120,000

Company: Ferran Development Bid Amount: \$ 156,500

Company: Lipsky Enterprises, Inc. Bid Amount: \$ 232,577

**Contract No. 2 – Electrical**

**BIDS:**

Company: Cross Electric Bid Amount: \$ 35,990

Company: Kevin Anderson Electric Bid Amount: \$ 17,074.80  
Bid Amount: \$ 20,484 Alternate  
(inclusive of base bid)

Beatty, Harvey & Associates is reviewing the bids.

**TALLY SHEET  
SPECIAL DISTRICT MEETING  
NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
APRIL 10, 2007**

**PROPOSITION – ANNUAL LIBRARY BUDGET**

	YES	NO
<b>EAST NORTHPORT</b>		
Machine 96848	151	28
Machine 96959	50	7
<b>NORTHPORT</b>		
Machine 96983	123	28
Machine 96863	103	19
<b>ABSENTEE BALLOTS</b>	38	7
<b>AFFADAVIT BALLOTS</b>	1	0
<b>GRAND TOTALS</b>	466	89

**LIBRARY TRUSTEE**

	<u>Robert Little</u>	<u>Andrea Gladding</u>	<u>Other</u>
<b>EAST NORTHPORT</b>			
Machine 96848	135	151	0
Machine 96959	42	46	0
<b>NORTHPORT</b>			
Machine 96983	125	123	0
Machine 96863	92	103	0
<b>ABSENTEE BALLOTS</b>	39	40	0
<b>AFFADAVIT BALLOTS</b>	1	1	0
<b>GRAND TOTALS</b>	434	464	0

**TOTAL NUMBER OF VOTES CAST FOR BUDGET**

Northport 273    East Northport 236    Absentee 45    Affidavit 1    **TOTAL 555**

**TOTAL NUMBER OF VOTES CAST FOR TRUSTEE**

Northport 443    East Northport 374    Absentee 79    Affidavit 2    **TOTAL 898**

I, CLAIRE J. SARSER, Clerk of the Meeting for the Special District Meeting of Northport-East Northport Union Free School District held on April 10, 2007, do hereby CERTIFY the following returns on the voting on the proposed Library Budget 2007/2008 and to elect two Library Trustees, one for a term of five years and one for a term of three years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO. 1:  
PROPOSED LIBRARY BUDGET  
 \$ 8,724,100

YES      NO  
 466        89

LIBRARY TRUSTEE

Andrea Gladding                      -      464  
 Robert Little                            -      434  
 Other - Write In                        -      0

TOTAL VOTES CAST BUDGET                      555

TOTAL VOTES CAST TRUSTEES

Gladding                                      464  
 Little    434



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 Claire J. Sarser, Clerk of the Special District Meeting