

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of May 17, 2007

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Thursday, May 17, 2007, at 10:00 AM in the Board Conference Room.

1) Chairperson Ruth McKay called the meeting to order at 10:05 AM. Also attending were Andrea Gladding, Elizabeth McGrail, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

Robert Little was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mr. Gaudreault moved to approve the minutes of April 19, 2007 as presented, seconded by Andrea Gladding and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

Approval of warrants

Mrs. Gladding moved to approve warrant for \$ 5,709.78, page 3608, seconded by Mr. Gaudreault and carried.

Mr. Gaudreault moved to approve warrant for \$ 271,677.81, page 3609, seconded by Mrs. Gladding and carried.

Mrs. Gladding moved to approve warrant for \$ 599.00, page 3610, seconded by Mr. Gaudreault and carried.

Mr. Gaudreault moved to approve warrant for \$ 83,629.94, page 3611, seconded by Mrs. Gladding and carried.

Mrs. Gladding moved to approve warrant for \$ 192,662.26, page 3612, seconded by Mr. Gaudreault and carried.

Mr. Gaudreault moved to approve \$ 285.00, COURTYARD FUND, page 3613, seconded by Mrs. Gladding and carried.

The Board accepted the payroll for the period ending:

| | | |
|----------------|-----------|---------------|
| April 20, 2007 | Page 1915 | \$ 173,063.94 |
| May 04, 2007 | Page 1916 | 176,533.88 |

4) COMMUNICATIONS

A note was received from the residents of the Atria, 10 Cheshire Place, East Northport thanking the library for providing them with classic videos for their viewing enjoyment.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

The first Prom Fashion Show sponsored by the Teen Department.

Upgrading the buildings and grounds at East Northport.

Construction changes to be made in the area around the Northport gallery and stairway.

6) PERSONNEL REPORT

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve "C" Resignations in the Personnel Report, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve "E" Other, Seasonal Pages, in the Personnel Report, seconded by Mrs. McGrail and unanimously carried. Page Attached

7) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

Effort is being made to encourage patrons to purchase bricks for the walkway.

B. Scudder Avenue Bookdrop

The library is hopeful the Scudder Avenue changes will be done soon.

C. Special District Article - Newsday

The library has responded in detail to Newsday's request for information for a story they are doing on "special taxing districts" on Long Island.

D. Bridge Restoration Project

Bids received compared to budget Board of Trustees approved in Fall 2006.

8) DATES OF NEXT LIBRARY BOARD MEETING

Thursday, June 14, 2007, 10:00 AM - Regular Board Meeting

Thursday, July 12, 2007, 10:30 AM - Reorganization Meeting

11:00 AM - Regular Board Meeting

12:00 PM - Staff Appreciation Ceremony

9) ADJOURNMENT

Mrs. McGrail moved to adjourn the meeting at 10:50 AM, seconded by Mr. Gaudreault and unanimously carried.

Respectfully submitted,

Andrea Gladding

Andrea Gladding

Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
May 17, 2007

A. Salary Increase

| <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-------------|----------------------------------|-------------------|-----------------------|
|-------------|----------------------------------|-------------------|-----------------------|

B. New Employees

| <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-------------|----------------------------------|-------------------|-----------------------|
|-------------|----------------------------------|-------------------|-----------------------|

| | | | |
|-----------------|-------------|-------------------|----------|
| Steven Dragone | Page/Step 1 | Computer Services | 05/14/07 |
| Courtney Oswald | Page/Step 1 | Youth Services | 05/18/07 |

C. Resignations

| <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-------------|----------------------------------|-------------------|-----------------------|
|-------------|----------------------------------|-------------------|-----------------------|

| | | | |
|------------|-------------|----------------|----------|
| Erin Grego | Page/Step 1 | Youth Services | 05/07/07 |
|------------|-------------|----------------|----------|

D. Retirement

| <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-------------|----------------------------------|-------------------|-----------------------|
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E. Other

| <u>Name</u> | <u>Position & Grade/Step</u> | <u>Department</u> | <u>Effective Date</u> |
|-------------|----------------------------------|-------------------|-----------------------|
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|-----------------------|----------------------|----------------|---------------------|
| Seasonal Pages | | | |
| Kaitlin Regensburger | Seasonal Page/Step 3 | Youth Services | 05/10/07 – 08/31/07 |
| Suzanne Voizard | Seasonal Page/Step 2 | Reference – EN | 05/21/07 – 08/31/07 |
| Christina DeMartino | Seasonal Page/Step 5 | Youth Services | 06/01/07 – 08/31/07 |