

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of September 25, 2007 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Tuesday, September 25, 2007 in the Board Conference Room.

1) Chairperson Robert Little called the meeting to order at 10:00 AM. Also attending were Andrea Gladding, Ruth McKay, Elizabeth McGrail, J. Ronald Gaudreault, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING

Mr. Gaudreault moved to approve the July 12, 2007 Reorganizational meeting as amended, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve the July 12, 2007 Regular Meeting as amended, seconded by Mrs. McKay and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McGrail moved to approve warrant for \$ 549.80, page 3624, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 205,012.92, page 3625, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 284,816.36, page 3626, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 591.62, page 3627, COURTYARD FUND, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$ 101,911.04, page 3628, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 196,081.04, page 3629, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 352,596.24, page 3630, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 216,065.09, page 3631, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$ 95,593.00, page 3632, seconded by Mr. Gaudreault and unanimously carried.

The Board accepted the payroll for the period ending:

July 13, 2007	Page 1921	\$ 182,654.89
July 27, 2007	Page 1922	185,546.41
August 10, 2007	Page 1923	183,581.00
August 24, 2007	Page 1924	187,319.54
September 5, 2007	Page 1925	180,267.67

**D. SCLS 2006 Statistical summary of Annual Reports**

The Board reviewed the SCLS 2006 Statistical summary of Annual Reports

**4) COMMUNICATIONS**

Notification was received from SCLS that the term of office of Stuart Horowitz as a member of the SCLS Board of Trustees, representing libraries in the Town of Huntington, expires on December 31, 2007.

Trustee McGrail received a postcard from her children showing a library in Pennsylvania the children had visited.

**5) DIRECTOR'S REPORT**

The Director's Report was given orally. In addition to the packet mailed in advance she reported on the following:

A summary section of The Northport-East Northport Public Library economic value study was published by the Americans for Libraries Council.

Violence in the Workplace training was conducted by the Assistant Directors in compliance with new regulations.

The East Northport Festival and the Northport Cow Harbor Day Library booths were popular and successful.

Library's homebound services received positive feedback received from patrons.

**6) PERSONNEL**

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Mrs. Gladding moved to approve "C" Resignations in the Personnel Report, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E" Other in the Personnel Report, seconded by Mrs. McGrail and unanimously carried. One page attached

7) PALS BY-LAWS MODIFICATIONS

Mrs. McGrail moved to approve the PALS By-Laws Modifications, seconded by Mr. Gaudreault and unanimously carried.

8) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

The walkway paving will start in October. A documentary video on the history of the Library Bear is being created.

B. Scudder Avenue Book Drop

The new book drops are being well utilized.

C. Newsday Special District Article

The Newsday article on Special Districts is slated to be published in October.

D. Bridge Restoration Project

Materials have been ordered. The bridge entrance to the Northport library will be closed on October 1, 2007 until the restoration work has been completed.

9) DATE OF NEXT REGULAR MEETINGS

Thursday, October 18, 2007 at 10:00 AM

Wednesday, November 14, 2007 at 10:00 AM

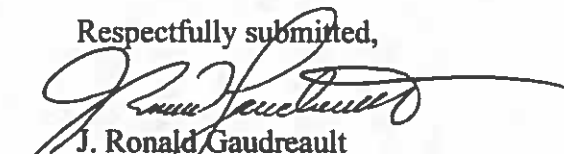
10) ADJOURNMENT

Mrs. McGrail moved to adjourn at 11:37 AM, seconded by Mr. Gaudreault and unanimously carried.

Following the meeting a brief tour of the completed Northport building renovation projects was conducted.

The Personnel committee met with Administration following the tour.

Respectfully submitted,



J. Ronald Gaudreault  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
September 25, 2007

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Amy Wendol	PT Librarian I/Step 6	Youth Services	08/06/07
Anthony De'Garavito	Page/Step 1	Computer Services	08/13/07
Michael Marchese	Page/Step 1	Computer Services	08/15/07
Katherine Norman	Page/Step 1	Computer Services	08/16/07
Thomas Hatzfeld	Page/Step 1	Computer Services	08/20/07
James Reiss	Page/Step 1	Computer Services	08/20/07
Erin Tighe	Page/Step 1	Local History	08/20/07
Jessica Luning	Page/Step 1	Reference – EN	09/04/07
Ashley Trainor	Page/Step 1	Reference – EN	09/04/07

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Caroline Greenberg	Page/Step 3	Local History	08/10/07
Matthew Henken	Page/Step 3	Reference – Npt	08/16/07
Matthew DiGiorolamo	Page/Step 7	Computer Services	08/17/07
Kerry Walsh	Page/Step 5	Computer Services	08/17/07
Samantha Gross	Page/Step 5	Reference – Npt	08/23/07
Daniel Pochtrager	Page/Step 6	Computer Services	08/24/07
Jordan VanBrink	PT Library Clerk/Step 1	Administration	08/31/07
Justine Rotondo	Page/Step 3	Reference – Npt	09/01/07
Cathy Robinson	PT Librarian I/Step 3	Youth Services	09/08/07
Jennifer Rocks	Page/Step 1	Youth Services	09/16/07

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Promotion F. Alan Olita	Head Custodian/Step 15	Buildings & Grounds	08/13/07