

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of June 11, 2009 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, June 11, 2009 at 10:00 AM in the Board Conference Room.

1) CALL TO ORDER

Chairperson Robert Little called the meeting to order at 10:02 AM. Also attending were Andrea Gladding, Elizabeth McGrail, Ruth McKay, Director Stephanie Heineman and Assistant Directors Eileen Minogue and James Olney.

J. Ronald Gaudreault was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of May 11, 2009 as amended, seconded by Mrs. Gladding and carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. Gladding moved to approve warrant for \$ 257,928.04, page 3717, seconded by Mrs. McKay and carried.

Mrs. McKay moved to approve warrant for \$ 80,014.85, page 3718, seconded by Mrs. Gladding and carried.

Mrs. Gladding moved to approve warrant for \$ 243,828.54, page 3719, seconded by Mrs. McKay and carried.

Mrs. McKay moved to approve warrant for \$ 15,388.80, page 3720, seconded by Mrs. Gladding and carried.

The Board accepted the payrolls for the period ending:

May 15, 2009	Page 1971	\$ 182,074.10
May 29, 2009	Page 1972	185,156.17

B. Review of monthly expenditures

C. Review of statistical summary

4) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following:

Assistant Directors Eileen Minogue and James Olney attended the 2009 SCLS Spring Trustee Workshop on Holding Effective Public Library Board of Trustee Meetings held at the Elwood Library on June 8, 2009.

Director's Report (continued)

Luncheon for the Department Heads of the Northport-East Northport Public Library was held on June 9, 2009. The assigned reading was "*Dealing with Difficult People*" by Christina Osborne.

Words of appreciation were expressed to the Board of Trustees for their service to the library community, their attention and cooperation and support for the Director enabling the library to be the outstanding institution it is today.

5) PERSONNEL REPORT

Mrs. McKay moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. Gladding and carried.

Mrs. Gladding moved to approve "C Resignations" in the Personnel Report, seconded by Mrs. McKay and carried.

Mrs. McKay moved to approve "E Other" in the Personnel Report Addendum, seconded by Mrs. Gladding and carried. Page attached

PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "B New Employees" in the Personnel Report Addendum, seconded by Mrs. Gladding and carried.

Mrs. Gladding moved to approve "C Resignations" in the Personnel Report Addendum, seconded by Mrs. McKay and carried.

Mrs. McKay moved to approve "E Other" in the Personnel Report Addendum, seconded by Mrs. Gladding and carried. Two pages attached

6) PERIOD OF PUBLIC PARTICIPATION

It was agreed that from this time forward the Period of Public Participation shall be called PERIOD OF PUBLIC EXPRESSION.

7) UNFINISHED BUSINESS

A. Northport Library Façade Failure

The steel work has not passed inspection. Plans how to correct the problem are being discussed.

B. LIBRARY2014

The staff continues to forward suggestions.

C. Metropolitan Transit Authority Payroll Tax

Assistant Director Eileen Minogue attended a meeting at the Town Hall hosted by Town of Huntington Supervisor Frank Petrone to discuss "How the special taxing districts in the town could repeal this payroll tax."

8) THE NEW N.Y. GOVERNMENT REORGANIZATION AND CITIZEN  
EMPOWERMENT ACT

The Board of Trustees and Administration agreed that "It is an extremely troubling piece of legislation for public libraries and for the concept of 'home rule'."

9) REVIEW OF CLEANING ONTRACT BIDS FOR 07/01/09 – 06/30/12

Mrs. McGrail moved to approve the following resolution, seconded by Mrs. McKay and unanimously carried.

RESOLUTION

WHEREAS Martins Building Maintenance Corp. is our present contract cleaner for the Northport-East Northport Public Library; and

WHEREAS their work has been acceptable; and

WHEREAS they are the lowest bidder for both the Northport Library and the East Northport Library buildings and have been deemed responsible;

THEREFORE the Board of Trustees of the Northport-East Northport Public Library is Awarding the cleaning contracts for the July1, 2009 through June 30, 2012 to Martins Building Maintenance Corp.

10) DATE OF FUTURE METINGS:

Thursday, June 25, 2009, 3:00 – 5:30 PM – Reception Honoring Retiring Director

Thursday, July 16, 2009, 10:00 AM - Annual Reorganizational Meeting

11:00 AM - Regular Board Meeting

12:00 PM - Staff Recognition Ceremony

August 2009 – No meeting scheduled

11) ADJOURNMENT

Mrs. McKay moved to adjourn the meeting at 11:15 AM, seconded by Mrs. Gladding and unanimously carried.

Respectfully submitted,

Robert Little  
Chairperson

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
June 11, 2009

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

Ryan Mortimer	Page/Step 1	Youth Services – Npt	06/15/09
Elizabeth Murphy	Page/Step 1	Youth Services – Npt	06/15/09
Jessica Connors	Page/Step 1	Circulation – Npt	06/22/09
Kristin Murphy	Page/Step 1	Circulation – Npt	06/22/09
Gabrielle Gato	Page/Step 1	Youth Services – Teen	07/13/09
Timothy Crowley	Guard/Step 1	Security	06/12/09

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

Evan Bloecker	Page/Step 10	Adult Services – EN	05/30/09
Melissa Panarello	Page/Step 3	Youth Services – Npt	06/18/09
Benjamin Kramer	Page/Step 2	Computer Services	06/20/09

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

<b>Promotion</b> Denise Campbell	Permanent PT Librarian/Step 7	Computer Services	05/13/09
-------------------------------------	-------------------------------	-------------------	----------

<b>Seasonal Pages</b> Michael Kiley	Seasonal Page/Step 5	Youth Services	06/15/09
Thomas Reilly	Seasonal Page/Step 6	Youth Services	06/15/09

**PERSONNEL REPORT  
ADDENDUM**

Approval of the Following Personnel Matters  
June 11, 2009

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

Eileen Eyring	PT Library Clerk/Step 1	Circulation – EN	06/15/2009
---------------	-------------------------	------------------	------------

**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

Brendan Dwyer	Page/Step 4	Youth Services – Npt	06/05/09
---------------	-------------	----------------------	----------

**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
-------------	----------------------------------	-------------------	-----------------------

Promotion Erin McNally	Librarian Trainee/Entry (presently PT Librarian Trainee)	Youth Services	07/06/09
---------------------------	---	----------------	----------