

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of July 16, 2009 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, July 16, 2009 in the Board Conference Room.

1) CALL TO ORDER

Chairperson Elizabeth McGrail called the meeting to order at 10:55 AM. Also attending were Andrea Gladding, Elizabeth McGrail, Ruth McKay, Patricia Flynn, Robert Little, Director Eileen Minogue and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING

Mr. Little moved to approve the minutes of June 11, 2009 as amended, seconded by Mrs. McKay and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McKay moved to approve warrant for \$ 216,621.24, page 3721, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 258,684.48, page 3722, seconded by Mrs. Flynn and unanimously carried.

Mrs. Flynn moved to approve warrant for \$ 190,044.86, page 3723, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$ 215,868.76, page 3724, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 692.00, page 3725, seconded by Mrs. Gladding and unanimously carried.

The Board accepted the payrolls for the period ending:

June 12, 2009	Page 1973	\$187,560.67
June 26, 2009	Page 1974	191,051.39
July 10, 2009	Page 1975	198,316.77

4) COMMUNICATIONS

An invitation was received from the Sayville Public Library to attend the opening of their new library building. 2,000 people attended the ceremony.

A letter from former Library Director Stephanie Heineman was received thanking the Library Board for her Retirement Reception.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following:

Renovation of the public restrooms on the main floor of the Northport Library will be completed soon.

The staff lounge in the Northport library is being renovated.

The "Novel Ideas" book discussion group led by Ann Cummings has been so well received by our patrons that they asked for it to be extended to include the summer months which will be done.

Assistant Director James Olney spoke about the following:

The new projection equipment for the community room in the Northport library that allows the projected picture to fill the entire screen. The old equipment has been installed in the Museum Cove where it is a perfect fit.

On line program registration for children's programs was well received by the patrons.

Patrons of the library can benefit from free passes to the American Museum of Natural History, Long Island Children's Museum, Long Island Museum, Cradle of Aviation, Whaling Museum Cold Spring Harbor and the Vanderbilt Museum. The library's web page will soon offer patrons the ability to reserve these passes from home.

Assistant Director James Olney and Client Services Dept. Head Barbara Johnson hosted a table at the farmer's market in Northport where they displayed informative materials about the library and distributed free cucumber seeds to be planted.

The failure of the fiber connection to the Internet and between the buildings was identified by Anthony Martocello, Head of Network & Systems, on Sunday evening May 12. He worked until the early hours on Monday morning to minimize the effect this outage would have on patrons and staff.

6) PERSONNEL REPORT

Mr. Little moved to approve "A Salary Increase" in the Personnel Report, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve "C Resignations" in the Personnel Report, seconded by Mrs. Flynn and unanimously carried.

Mrs. Flynn moved to approve "E Other" in the Personnel Report, seconded by Mr. Little and unanimously carried. Three pages attached

PERSONNEL REPORT ADDENDUM

Mr. Little moved to approve "B New Employees" in the Personnel Report Addendum, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E Other" in the Personnel Report Addendum, seconded by Mrs. Gladding and unanimously carried. One page attached

7) UNFINISHED BUSINESS

A. Northport Library Façade Failure

The library's structural engineer has approved a remedy with the intention that the project will be completed this summer.

B. LIBRARY2014

C. Metropolitan Transit Authority Payroll Tax

State lawmakers are calling for more oversight of the MTA. Brookhaven Town officials plan to recruit a coalition of Long Island cities and towns to oppose the MTA's "mobility tax."

8) Other Business

Chairperson Elizabeth McGrail shall send correspondence to the Staff Association representatives advising them that, as in the past, Douglas McNally, library attorney, shall represent the Administration and the Board in the upcoming staff contract negotiations.

9) Dates of future meetings:

August 2009 – no meeting scheduled

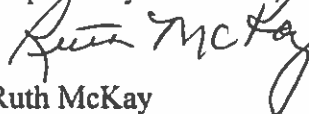
Thursday, September 17, 2009, 10:00 AM – Regular Board Meeting

10) Adjournment

Mr. Little moved to adjourn at 12:01 PM, seconded by Mrs. McKay and unanimously carried.

Following the adjournment of the Regular Board Meeting the Trustees and Administration joined the staff in the Community Room for the Third Annual Staff Recognition Ceremony and luncheon.

Respectfully submitted,



Ruth McKay
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
July 16, 2009

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Ellen Crawford	Library Clerk/Step 2* *credit for prior experience	PALS/Tech Services	06/15/09
Marilyn Barker	Café Worker/Step 6	Community Services	07/06/09
Joyce Bernat	Café Worker/Step 20+2	Community Services	07/06/09
Rose Boccia	Café Worker/Step 11	Community Services	07/06/09
Florence Gorman	Café Worker/Step 12	Community Services	07/06/09
Jill Krahel	Café Worker/Step 10	Community Services	07/06/09
Jill Kuehn	Café Worker/Step 10	Community Services	07/06/09
Stacie Kuprianchik	Café Worker/Step 2	Community Services	07/06/09
Kathleen O'Sullivan	Café Worker/Step 7	Community Services	07/06/09
Caroline Prisco	Café Worker/Step 12	Community Services	07/06/09
John Souto	Café Worker/Step 15	Community Services	07/06/09
Dominick Tripolone	Café Worker/Step 10	Community Services	07/06/09
Dorothy Windus	Café Worker/Step 11	Community Services	07/06/09
Elizabeth Allacco	Page/Step 3	Youth Services – EN	07/06/09
Briana Azzarelli	Page/Step 5	Youth Services – Teen	07/06/09
Ryan Baez	Page/Step 3	Youth Services – Npt	07/06/09
Kristin Butler	Page/Step 5	Circulation – Npt	07/06/09
John Colella	Page/Step 3	Computer Services	07/06/09
Andrew Cowie	Page/Step 4	Computer Services	07/06/09
Joseph D'Accordo	Page/Step 3	Computer Services	07/06/09
Olivia D'Accordo	Page/Step 5	Youth Services – Npt	07/06/09
Carla D'Amore	Page/Step 3	Circulation – Npt	07/06/09
Jake Everdean	Page/Step 3	Computer Services	07/06/09
Shaylyn Forte	Page/Step 6	Circulation – Npt	07/06/09
Victoria Galasso	Page/Step 2	Circulation – Npt	07/06/09
Samantha Gross	Page/Step 8	Adult Service	07/06/09
Darla Gutierrez	Page/Step 11	Youth Service – Npt	07/06/09
Frederick Hansen	Page/Step 14	East Northport	07/06/09
Michael Healy	Page/Step 2	Youth Services – EN	07/06/09
Alison Heinicke	Page/Step 3	Youth Services – EN	07/06/09
Bionca Hinton	Page/Step 3	Youth Services – Npt	07/06/09
Michael Kiley	Page/Step 6	Youth Services – EN	07/06/09
Brian Lambert	Page/Step 3	Computer Services	07/06/09
Charlotte Latuso	Page/Step 4	Circulation – Npt	07/06/09
Jessica Luning	Page/Step 5	East Northport	07/06/09
Caitlyn Maceli	Page/Step 3	Circulation – Npt	07/06/09
Samantha Miller	Page/Step 6	Circulation – Npt	07/06/09
Mary Ann Morrisroe	Page/Step 13	East Northport	07/06/09
Kathryn Murphy	Page/Step 5	Youth Services – Npt	07/06/09
Raymond Murphy	Page/Step 5	East Northport	07/06/09
Katherine Norman	Page/Step 5	Computer Services	07/06/09

A. Salary Increase (Continued)

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Lisa Olivieri	Page/Step 5	Youth Services – Npt	07/06/09
Courtney Oswald	Page/Step 5	Youth Services – EN	07/06/09
Brittany Pagnotta	Page/Step 3	Circulation – Npt	07/06/09
Andrew Pearlman	Page/Step 6	East Northport	07/06/09
Joseph Pokorny	Page/Step 3	Computer Services	07/06/09
Julie Pollard	Page/Step 7	Youth Services – EN	07/06/09
Melissa Rabbe	Page/Step 6	Youth Services – EN	07/06/09
Jessica Raguzin	Page/Step 1	Circulation – Npt	07/06/09
Thomas Reilly	Page/Step 7	Youth Services – EN	07/06/09
James Reiss	Page/Step 5	Computer Services	07/06/09
Mary Jane Ritter	Page/Step 14	Adult Service	07/06/09
Theodore Robinson	Page/Step 3	Youth Services – EN	07/06/09
Miriam Roth	Page/Step 20+1	PALS/Tech Services	07/06/09
Justine Rotondo	Page/Step 6	Adult Service	07/06/09
Paulina Stewart	Page/Step 3	Youth Services – Npt	07/06/09
Erin Tighe	Page/Step 5	Local History	07/06/09
Ashley Trainor	Page/Step 5	East Northport	07/06/09
Cathyjean Van Dyke	Page/Step 3	Youth Services – Npt	07/06/09
Suzanne Voizard	Page/Step 5	East Northport	07/06/09
Jessica Wallin	Page/Step 9	Youth Services – EN	07/06/09
Kerry Walsh	Page/Step 7	Computer Services	07/06/09
Victoria Walters	Page/Step 5	Circulation – Npt	07/06/09
Patricia Welsh	Page/Step 10	East Northport	07/06/09
Peter Zuchowski	Page/Step 3	Computer Service	07/06/09
Gary Becker	Security Guard/Step 5	Security	07/06/09
Vincent Catalano	Security Guard/Step 1	Security	07/06/09
William Hock	Security Guard/Step 4	Security	07/06/09
William Hummel	Security Guard/Step 3	Security	07/06/09
Karl Johnson	Security Guard/Step 1	Security	07/06/09
Ralph Pellegrino	Security Guard/Step 1	Security	07/06/09
Salvatore Rapisardi	Security Guard/Step 6	Security	07/06/09
Charles Sentowski	Security Guard/Step 3	Security	07/06/09
Luigi Suriano	Security Guard/Step 1	Security	07/06/09
John White	Security Guard/Step 1	Security	07/06/09
Robert Wilson	Security Guard/Step 1	Security	07/06/09

B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Ruby Lindberg	Page/Step 1	PALS/Tech Services	06/30/09
Christopher Savinetti	Page/Step 1	Computer Services	07/06/09
Marissa Blaszczyk	Page/Step 1	Computer Services	07/20/09
Benjamin Kramer	Page/Step 3 (rehire)	Computer Services	07/20/09
Sara Norouzieh	Page/Step 1	Computer Services	07/20/09
Nicole Schindel	Page/Step 1	Computer Services	07/20/09
Meagan Hartough	Page/Step 1	East Northport	07/20/09
James Carson	Page/Step 1	Computer Services	07/20/09

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Briana Azzarelli	Page/Step 5	Youth Services – Teen	07/31/09
Melissa Rabbe	Page/Step 6	Youth Services – EN	07/31/09
Katherine Norman	Page/Step 5	Computer Services	08/14/09
Peter Zuchowski	Page/Step 3	Computer Services	08/23/09
John Colella	Page/Step 3	Computer Services	08/28/09
Andrew Cowie	Page/Step 4	Computer Services	08/28/09
Joseph Pokorny	Page/Step 3	Computer Services	08/28/09
Allison Heinicke	Page/Step 3	Youth Services – EN	08/31/09

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Change of Retirement Date			
Stephanie Heineman	Director	Administration	07/30/09
Change of Appointment Date			
Eileen Minogue	Director	Administration	07/31/09

**PERSONNEL REPORT
ADDENDUM**

Approval of the Following Personnel Matters
July 16, 2009

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Anne Gelabert	PT Library Clerk/Step 1	Administration	07/20/09
Amanda Failla	Page/Step 1	Youth Services – EN	07/20/09
Anoopa Singh	Page/Step 1	Youth Services – Npt	07/27/09
Christine Biancavilla	Page/Step 1	Youth Services – EN	08/03/09

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Promotion Donna Brown	Librarian I/Step I (presently PT Librarian I)	Adult Services	07/20/09