

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of July 21, 2011

Approved

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, July 21, 2011, following the Reorganizational Meeting in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Mr. Little called the meeting to order at 11:08 AM. Also attending were Andrea Gladding, Patricia Flynn, newly elected Trustee Margaret Hartough, Director Eileen Minogue and Assistant Director James Olney.
Elizabeth McGrail was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. Hartough moved to approve the minutes of June 15, 2011 as amended, seconded by Mrs. Gladding and unanimously carried.

3) MINUTES OF SPECIAL MEETING

Mrs. Gladding moved to approve the minutes of the Special Meeting on June 29, 2011, seconded by Mrs. Flynn and unanimously carried. One page attached

4) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. Gladding moved to approve warrant for \$ 336,138.57, page 3808, seconded by Mrs. Flynn and unanimously carried.

Mrs. Flynn moved to approve warrant for \$ 221,501.12, page 3809, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$ 138,723.35, page 3810, seconded by Mrs. Gladding and unanimously carried.

The Board accepted the payrolls for period ending:

June 24, 2011	Page 2028	\$ 190,890.24
July 08, 2011	Page 2029	194,925.75

B. Review of monthly expenditures

C. Review of statistical summary

5) COMMUNICATIONS

The Board of Trustees received a note from retiring Trustee Ruth McKay thanking them for the "beautiful bracelet" and adding the sentiment that her 30 years on the Board has been an "adventure".

Communications (continued)

The Director and Assistant Director received a note from retiring Trustee Ruth McKay thanking them for her retirement reception and for the tree planted in her honor in the arboretum and "for 30 wonderful years."

6) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following library service area highlights.

Administration - Our Annual Department Head Luncheon provided a collegial atmosphere for our team leaders to share their top contributions to library service during the past year. Each received a copy of THE DAILY CARROT PRINCIPLE: 315 WAYS TO ENHANCE YOUR CAREER AND LIFE.

An insurance claim has been filed to recoup any compensation for the water-main break. A two day virtual ALA Conference webinar was offered with 32 librarians participating in one or more of the various topics.

Buildings & Grounds - The emergency water main repair was complicated by the proximity to the electrical and gas supply lines. Additionally, a hidden steel beam and an abandoned pipe impeded the installation of a new supply line.

A LIPA brownout during this heat wave caused damage to our air conditioning compressor in the main Reading Room, landscaping sprinkler system and the electric Courtyard sliding door.

Circulation - Patron self-registration for a temporary library card includes a GIS library locator map to help new residents identify which library district they belong to. Their temporary barcode will give them remote access to all Live-brary.com resources.

Community Services - The Outdoor Concert in the Library Courtyard drew 170 to the first one, Young Rebel Goombas. Our outreach to veterans continue with 2 sessions of "Health Services for Veterans" drawing 34 attendees.

Patron requests have brought back café mugs for purchase with a new design and color.

East Northport - *Let's Talk: Friendly English Conversation Group will meet 2 Fridays per month starting in September.*

Network & Systems - A self-service scanning station with a touch screen for easy navigation has been installed in Northport. A book-edge design protects the spine of book bindings from damage and software provides PDF files that may be searched by keywords.

Director's Report (continued)

Youth Services - Our annual Summer Reading Club has 1261 children registered to date with more than 100 programs planned and the Teen programs were completely booked with additional patrons on waiting lists.

The Northport Teen Center is now complete with its display of an original art creation by staff and flanked by ALA Read Posters which delighted the teens.

7) PERSONNEL REPORT

Mrs. Gladding moved to approve "A Salary Increase" in the Personnel Report, seconded by Mrs. Flynn and unanimously carried.

Mrs. Flynn moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve "C Resignations" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried. Three pages attached

PERSONNEL REPORT ADDENDUM

Mrs. Gladding moved to approve "New Employees" in the Personnel Report Addendum, seconded by Mrs. Hartough and unanimously carried. One page attached

8) PERIOD OF PUBLIC EXPRESSION

9) UNFINISHED BUSINESS

10) OTHER BUSINESS

Resolution

Be it resolved that the Northport-East Northport Public Library Board of Trustees recognizes the 30 years of service that Trustee Ruth McKay provided to the Library and community. She will always be remembered by the Board for leadership, dedication, guidance and for her sense of humor.

11) The Assistant Director reported on the New York State property tax relief law that caps school and local government taxes to two percent or the Consumer Price Index (CPI), whichever is lower. There is a provision in the law to exceed the cap but there are different provisions required under general municipal law and education law. The property tax relief law does not specify which law, municipal or education, libraries must follow leaving libraries with the recommendation to adhere to the cap so as to avoid having the possibility of their vote in court.

12) DATES OF FUTURE MEETINGS


August 2011- no meeting scheduled

September 15, 2011 - 10:00 AM - Regular Board Meeting

13) ADJOURNMENT

Mrs. Flynn moved to adjourn the regular meeting at 12:00 Noon, seconded by Mrs. Hartough and unanimously carried.

Respectfully submitted,


Elizabeth McGrail
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
July 21, 2011

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Vincent Catalano	Security Guard/\$18.49 hr	Security	07/05/11
Michael Collarini	Security Guard/\$17.99 hr	Security	07/05/11
James Grillo	Security Guard/\$17.99 hr	Security	07/05/11
William Hummel	Security Guard/\$19.70 hr	Security	07/05/11
Justin Ladick	Security Guard/\$17.99 hr	Security	07/05/11
John Monaco	Security Guard/\$17.99 hr	Security	07/05/11
Ralph Pellegrino	Security Guard/\$18.49 hr	Security	07/05/11
Salvatore Rapisardi	Security Guard/\$21.51 hr	Security	07/05/11
Charles Sentowski	Security Guard/\$19.70 hr	Security	07/05/11
Luigi Suriano	Security Guard/\$18.49 hr	Security	07/05/11
Katherine Allacco	Page/\$7.55 hr	Youth Services – EN	07/05/11
Briana Azzarelli	Page/\$8.40 hr	Youth Services - SRC	07/05/11
Annalee Barclay	Page/\$7.80 hr	Youth Services – EN	07/05/11
Kayden Becker	Page/\$7.55 hr	Circulation – Npt	07/05/11
Andrew Bloecker	Page/\$8.05 hr	East Northport	07/05/11
Timothy Bradford	Page/\$7.80 hr	East Northport	07/05/11
Olivia Calandra	Page/\$7.40 hr	Youth Services – Npt	07/05/11
Michael Cavallaro	Page/\$9.55 hr	Computer Services	07/05/11
Katherine Clark	Page/\$7.55 hr	Youth Services – EN	07/05/11
Christine Condon	Page/\$7.40 hr	Youth Services – EN	07/05/11
Jessica Connors	Page/\$8.05 hr	Circulation – Npt	07/05/11
Andrew Cowie	Page/\$8.15 hr	Youth Services – SRC	07/05/11
Joseph D'Accordo	Page/\$8.30 hr	Computer Services	07/05/11
Olivia D'Accordo	Page/\$8.40 hr	Youth Services – SRC	07/05/11
Victoria Galasso	Page/\$8.30 hr	Circulation – Npt	07/05/11
Sean Garbarino	Page/\$7.55 hr	Youth Services – Teen	07/05/11
Gabrielle Gatto	Page/\$8.05 hr	Youth Services – Teen	07/05/11
John Grandy	Page/\$7.55 hr	Circulation – Npt	07/05/11
Samantha Gross	Page/\$9.80 hr	Adult Services – Npt	07/05/11
Darla Gutierrez	Page/\$10.55	Youth Services – EN	07/05/11
Frederick Hansen	Page/\$11.30 hr	East Northport	07/05/11
Meagan Hartough	Page/\$8.05 hr	East Northport	07/05/11
Arizona Hutchinson	Page/\$7.55 hr	Youth Services – EN	07/05/11
Kaelie Kelleher	Page/\$7.80 hr	Youth Services – Npt	07/05/11
Charlotte Latuso	Page/\$8.80 hr	Circulation – Npt	07/05/11
Ruby Lindberg	Page/\$8.05 hr	PALS/Tech Services	07/05/11
Lauren Lipari	Page/\$7.80 hr	Youth Services – EN	07/05/11
Kayla MacDonald	Page/\$7.55 hr	Youth Services – Npt	07/05/11
Caitlyn Maceli	Page/\$8.55 hr	Circulation – Npt	07/05/11
Kelly Mercer	Page/\$7.55 hr	Computer Services	07/05/11

A. Salary Increase (Continued)

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Gabrielle Mikorenda	Page/\$7.40 hr	Youth Services – EN	07/05/11
Maryann Morrisroe	Page/\$11.05 hr	East Northport	07/05/11
Ryan Mortimer	Page/\$8.05 hr	Youth Services – Npt	07/05/11
Elizabeth Murphy	Page/\$8.05 hr	Youth Services – Npt	07/05/11
Kathryn Murphy	Page/\$8.40 hr	Youth Services – SRC	07/05/11
Kristin Murphy	Page/\$8.05 hr	Circulation – Npt	07/05/11
Lisa Olivieri	Page/\$9.05 hr	Youth Services – Npt	07/05/11
Andrew Pearlman	Page/\$9.30 hr	East Northport	07/05/11
Emily Powers	Page/\$7.55 hr	Circulation – Npt	07/05/11
Devin Reich	Page/\$7.55 hr	Computer Services	07/05/11
James Reiss	Page/\$8.90 hr	East Northport	07/05/11
Mary Jane Ritter	Page/\$11.30 hr	Adult Services – Npt	07/05/11
Emily Rodgers	Page/\$7.55 hr	Circulation – Npt	07/05/11
Miriam Roth	Page/\$13.30 hr	PALS/Tech Services	07/05/11
Nikita Rumsey	Page/\$7.55 hr	Circulation – Npt	07/05/11
Regina Sammis	Page/\$7.55 hr	Circulation – Npt	07/05/11
Nicole Schindel	Page/\$8.05 hr	Computer Services	07/05/11
Anoopa Singh	Page/\$8.05 hr	Youth Services – Npt	07/05/11
Genevieve Spuhler	Page/\$7.55 hr	Youth Services – Npt	07/05/11
Paulina Stewart	Page/\$8.55 hr	Youth Services – Npt	07/05/11
Sharon Thomas	Page/\$7.55 hr	Computer Services	07/05/11
Megan Tighe	Page/\$7.55 hr	Local History	07/05/11
Kerry Walsh	Page/\$9.55 hr	Computer Services	07/05/11
Patricia Welsh	Page/\$10.30 hr	East Northport	07/05/11
Marilyn Barker	Café Worker/\$9.80 hr	Community Services	07/05/11
Joyce Bernat	Café Worker/\$13.80 hr	Community Services	07/05/11
Rose Boccia	Café Worker/\$11.05 hr	Community Services	07/05/11
Florence Gorman	Café Worker/\$11.30 hr	Community Services	07/05/11
Jill Krahel	Café Worker/\$10.80 hr	Community Services	07/05/11
Jill Kuehn	Café Worker/\$10.80 hr	Community Services	07/05/11
Kathleen O’Sullivan	Café Worker/\$10.05 hr	Community Services	07/05/11
Caroline Prisco	Café Worker/\$11.30 hr	Community Services	07/05/11
John Souto	Café Worker/\$12.05 hr	Community Services	07/05/11
Dominick Tripolone	Café Worker/\$10.80 hr	Community Services	07/05/11

B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Olivia Bernard	Page/\$7.25 hr	Computer Services	08/08/11
Alexandra Bove	Page/\$7.25 hr	Circulation – Npt	08/08/11
Devin Dwyer	Page/\$7.25 hr	Circulation – Npt	08/08/11
Paolina Enrico	Page/\$7.25 hr	Circulation – Npt	08/08/11
Matthew Joyce	Page/\$7.25 hr	Circulation – Npt	08/08/11
Ashley Lizza	Page/\$7.25 hr	Computer Services	08/08/11
Jacob Restituto	Page/\$7.25 hr	Circulation – Npt	08/08/11
Andrew Rizzuti	Page/\$7.25 hr	Computer Services	08/08/11
Elena Suozzi	Page/\$7.25 hr	Computer Services	08/08/11
Kimberly Washburn	Page/\$7.25 hr	Youth Services – EN	07/25/11

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Damian Spiciarich	PT Custodian I/Step 6	Buildings & Grounds	06/22/11
Gary Becker	Security Guard/\$20.40	Security	07/02/11
Annalee Barclay	Page/\$7.80 hr	Youth Services – EN	07/22/11
Kayden Becker	Page/\$7.55 hr	Circulation – Npt	08/15/11
Katherine Clark	Page/\$7.55 hr	Youth Services – EN	08/19/11
Joseph D'Accordo	Page/\$8.30 hr	Computer Services	08/13/11
Gabrielee Gatto	Page/\$8.05 hr	Youth Services – Teen	08/12/11
Lauren Lipari	Page/\$7.80 hr	Youth Services – EN	07/20/11
Caitlyn Maceli	Page/\$8.55 hr	Circulation – Npt	08/18/11
Ryan Mortimer	Page/\$8.05 hr	Youth Services – Npt	08/10/11
Elizabeth Murphy	Page/\$8.05 hr	Youth Services – Npt	08/12/11
Kristin Murphy	Page/\$8.05 hr	Circulation – Npt	08/12/11
Emily Powers	Page/\$7.55 hr	Circulation – Npt	08/17/11
Devin Reich	Page/\$7.55 hr	Computer Services	08/13/11
Nikita Rumsey	Page/\$7.55 hr	Circulation – Npt	08/14/11
Stephen Suozzi	Page/\$7.40 hr	Computer Services	06/22/11

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**PERSONNEL REPORT
ADDENDUM**

Approval of the Following Personnel Matters
July 21, 2011

A. Salary Increase			
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
B. New Employees			
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Julia Jozefowski	Page/\$7.25 hr	Youth Services – EN	07/25/11
Benjamin Maritato	Page/\$7.25 hr	Youth Services – Npt	08/03/11
Victoria Vissicchio	Page/\$7.25 hr	Youth Services –Teen	08/08/11
C. Resignations			
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
D. Retirement			
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
E. Other			
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>