

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of March 12, 2013

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Board Conference Room on Tuesday, March 12, 2013 at 6:00 PM.

1) CALL TO ORDER

Chairperson Elizabeth McGrail called the meeting to order at 6:04 PM. Also attending were Robert Little, Margaret Hartough, Andrea Gladding, Patricia Flynn, Director James Olney and Assistant Director Nancy Morcerf.

2) PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited by those attending the meeting.

3) MINUTES OF PREVIOUS MEETINGS

Mrs. Flynn moved to approve the minutes of February 19, 2013 as amended, seconded by Mr. Little and unanimously carried.

4) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mr. Little moved to approve warrant for \$ 86,664.46, page 3882, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$272,782.10, page 3883, seconded by Mrs. Gladding and unanimously carried.

PAYROLL REGISTER

The Board accepted the payroll for the period ending:

March 01, 2013 Page 2074 \$ 181,527.32

B. Review of monthly expenditures

C. Review of statistical summary

5) COMMUNICATIONS

6) DIRECTOR'S REPORT

The Director's Report was given orally in addition to the packet available to the Trustees at the Circulation Desk prior to the meeting.

Administration-Participation in NYLA's Advocacy Day focused on \$ 102 Million in restoration to library aid which was supported by both houses in addition to aid off-setting approximately 75% of the MTA tax paid by libraries this year.

Administration (continued)

A local artist donated a painting entitled *Gwen*, the artist's depiction of the Gwendoline Steers, a tugboat that sank off Eaton's Neck in 1962.

The Northport Historical Society is celebrating 'Kerouac Month' with a presentation and a display highlighting materials on loan from the library's collection.

Adult Services—Our ongoing collection development process requires purchasing new materials to stay current and discarding materials that are no longer relevant or are in poor condition. Our current focus will provide additional space for our popular and growing media collections.

A new staff webpage has been introduced incorporating a format to consolidate blogging entries which simplifies access to postings.

Buildings and Grounds - Three issues noted during the fire marshal's inspection of the East Northport building have been addressed. These include an installation of a filler plate in an electrical panel, removal of locksets on lower-level public restrooms, and replacement of sprinkler connection sign on the exterior of the building.

Circulation—The February snow storm caused our circulation numbers to fall but renewal continues to be a popular patron option. Over 3,000 East Northport residents and 5,000 Northport residents took advantage of our online and telephone renewal service.

A recent review of our interlibrary loan statistics revealed that many libraries in Suffolk County are loaning their new materials. East Northport alone borrowed over 100 new items each month during the last four months.

Community Services—Sunday Family Specials were well attended in February. *The Accordion: Then and Now* entertained 75 patrons, 130 patrons were inspired by young savant pianist Brittany Maier and a *Photographic Safari to Kenya and Tanzania* transported 68 patrons to the wilderness.

The Friends of the Library have purchased a museum pass for our collection to the *Museum of Arts and Design* located in New York City.

Network and Systems—A wireless doorbell was installed at the Northport Reference Desk to alert the staff in the office when additional assistance is needed.

The installation of Ninite software allows for updates to multiple applications to take place at night providing improved compatibility, stability, and security while minimizing downtime.

Director's Report continued:

Tech Service - The books located in the 800s section of our collection are being freshened by replacing their worn spine labels and moving the old barcodes to the back cover of the book.

Youth Services--Presentations to the PTSA demonstrating online Homework Help resulted in a significant increase in usage up from 125 in January to 172 in February.

A recent initiative to promote Science, Technology, Engineering, and Mathematics (STEM) education in schools has already been in place at the library with our most recent programs; *Optical Conclusions, Whaddya Know about H₂O, Traveling Science Museum, Salt and Pepper Science* providing hands-on science experiments to children.

7) PERSONNEL REPORT

There are no personnel changes to report.

8) PERIOD FOR PUBLIC EXPRESSION

9) UNFINISHED BUSINESS

10) OTHER BUSINESS

Jack Kerouac's manuscript "The Town & Country," a donation to the Northport-East Northport Library, was appraised to ensure it is adequately insured.

Based on preservation needs, accessibility, and insurance costs, it was decided that we should investigate permanently loaning the manuscript to a public institution. We would stipulate that the Northport-East Northport Public Library retain ownership; however, the holding institution would be responsible to cover the cost of insurance.

There was a discussion to place Jack Kerouac's manuscript on permanent loan to the New York Public Library or the Library of Congress in Washington.

Brasher's 12 Volume "Birds & Trees of North America", a donation to the Northport-East Northport Library, was also appraised to ensure it is adequately insured. The books have been insured. It was decided to retain this set as part of the NENPL collection.

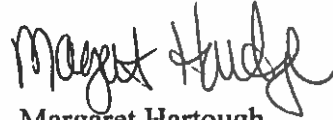
11) DATES OF FUTURE MEETINGS:

Tuesday, April 2, 2013	9:00 AM-9:00 PM	Library Vote
Tuesday, April 16, 2013	5:30 PM	Regular Board Meeting
Tuesday, May 21, 2013	5:30 PM	Regular Board Meeting

12) ADJOURNMENT

Mr. Little moved to adjourn at 6:50 PM, seconded by Mrs. Hartough and unanimously carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Margaret Hartough".

Margaret Hartough
Secretary