

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

MEETING OF NOVEMBER 19, 2015

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Conference Room on Thursday November 19, 2015.

- I. Chairperson Margaret Hartough called the meeting to order at 10:07am. Also present were Elizabeth Mc Grail, Georganne White, Andrea Gladding, Jacqueline Elsas, Assistant Director Nancy Morcerf and Director James Olney.
- II. THE PLEDGE OF ALLEGIANCE was recited by those attending.
- III. ADOPTION OF AGENDA
Mrs. Mc Grail moved to adopt the Agenda, seconded by Ms. White and unanimously carried.
- IV. MINUTES OF THE PREVIOUS MEETING
Ms. White moved to approve the minutes of October 14, 2015, as amended, seconded by Mrs. Gladding and unanimously carried.
- V. FINANCIAL SECRETARY & TREASURER'S REPORT
 - A. Approval of Warrants
Mrs. Gladding moved to approve warrant for \$181,243.01, page 4009, seconded by Mrs. Elsas and unanimously carried.
Mrs. Elsas moved to approve warrant for \$198,406.42, page 4010, seconded by Mrs. Mc Grail and unanimously carried.
Mrs. Mc Grail moved to approve warrant for \$182,806.90, page 4011, seconded by Ms. White and unanimously carried.
Ms. White moved to approve warrant for \$822,831.49, page 4012, seconded by Mrs. Gladding and unanimously carried.
 - B. PAYROLL REGISTER
Mrs. Gladding moved to approve the payroll of \$185,343.93 for the period ending October 23, 2015, page 2143, seconded by Mrs. Elsas and unanimously carried.
Mrs. Elsas moved to approve the payroll of \$188,551.05 for the period ending November 6, 2015, page 2144, seconded by Mrs. Mc Grail and unanimously carried.
 - C. Review of monthly expenditures
 - D. Review of statistical summary
- VI. COMMUNICATIONS
Mrs. Hartough read a thank you letter from a Northport teacher.

VII. DIRECTOR'S REPORT

Administration

The Northport-East Northport Public library has been nationally recognized for the eighth year in a row as a four-star library. We are very proud of this distinction that highlights the strong patron support we have for library programs and services.

This year's Workplace Violence Prevention Workshop discussed mental wellness and offered ways to stay safe when assisting individuals with mental wellness challenges. Tips for staying safe included being able to listen, having compassion, and being alert. Staff were encouraged to be calm, clear and consistent.

Emergency call buttons have been installed at the Circulation Desks, Cafes, Adult and Teen Services Desks, and Children and Family Services Desks to alert Security and other staff at public service desks when and where emergency assistance is needed.

Adult and Teen Services

The remaining cassette book titles have been removed from the media collection in both buildings. This outdated material type has been replaced by our CD book collection. A CD player with a cassette adapter is available for patrons who have not yet transitioned to the newer format.

An Afternoon with Laurel & Hardy, presented by Larry Wolff of the International Laurel & Hardy Appreciation Society, shared memorabilia, a PowerPoint with film clips, and even led the audience in a sing-a-long.

The Teen Advisory Board created Halloween cards that were mailed to children in hospitals around the country.

Our 24th Speaking of Writing Distinguished Author Visit hosted graphic novelist George O'Connor for a group of more than 200 captivated students from the middle school. His very popular and acclaimed Olympian series features the Greek Gods as the first super-heroes. The new school superintendent, Robert Banzer, and the district chairman for art and music, Izzet Mergen, were in attendance. Robert Banzer even tweeted a photo of the event.

Building and Grounds

Two aisles of book stacks have been removed from the East Northport mezzanine to provide space for three new study rooms. One aisle was reassembled in the media section to provide additional room for this popular collection.

Numerous bushes and perennials were planted around a central tree to create a memorial garden for Alice Mahoney in the Contemplation Garden on the Northport grounds. This area is awaiting electrical work to create dramatic lighting which may be viewed by the public from the main lobby, lower gallery, and teen room.

Concrete repairs to the sidewalks and exterior staircases have been completed at both buildings. The Northport building will feature additional outdoor seating, new garbage receptacles, and cigarette disposal containers.

The last phase of the Northport reading room chair repair project is coming to an end. Upon completion of the last batch, all the wooden chairs will have been rebuilt and refinished. It was not cost-effective to reupholster the East Northport reading room chairs so a similar wood chair has been selected and will be used to replace the worn-out fully-upholstered chairs.

Children and Family Services

Ocean Avenue School received the Summer Participation Recognition plaque recognizing them for having the highest percentage of students participate in the Summer Reading Club. The principal and the school librarian were thrilled to accept this plaque and posed for a congratulatory photo.

Thirty-one students enjoyed the Friday Night Science program that utilized science kits borrowed from the Suffolk Cooperative Library System.

Circulation

Reminder notices will now be sent to patrons whose library card is about to expire. This will hopefully address patron disappointment when expired cards suddenly stop online activities.

Community Services

The Volunteer Fair provided an opportunity for 189 patrons to learn about more than twenty organizations offering volunteer positions.

Operation Medicine Cabinet collected more than 29 pounds of unwanted medication from members of the community. This was a safe way to eliminate the possibility of these medications falling into the wrong hands while also protecting our water supply from contamination.

Network and Systems

A custom security camera display unit was developed in-house by our library's Network Services Department Head for the Children and Family Services Staff to help monitor the children's area. This configuration proved cost effective and so unique that details were wanted by members of a Long Island technology group.

Both the Pharos computer management software and ZoomText software have been upgraded.

A new video magnifier, the Merlin Elite HD with OCR, has been installed in each building.

VII. PERSONNEL REPORT

Ms. White moved to approve "B. New Employees" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve "C. Resignations" in the Personnel Report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve "E. Other" in the Personnel Report, seconded by Mrs. Mc Grail and unanimously carried.

Mrs. Mc Grail moved to approve "B. New Employees" in the Personnel Report Addendum, seconded by Ms. White and unanimously carried.

Ms. White moved to approve "C. Resignations" in the Personnel Report Addendum, seconded by Mrs. Elsas and unanimously carried.

IX. PERIOD FOR PUBLIC EXPRESSION

X. SCLS Proposed 2016 Operating Budget

Mrs. Gladding moved to accept SCLS Proposed 2016 Operating Budget, seconded by Mrs. Elsas and unanimously carried.

XI. Election of SCLS Board of Trustees Representative for the Town of Huntington, individual ballots were distributed.

XII. OTHER BUSINESS

Mr. Olney shared with the Board a letter from the Worker's Compensation Board.

The Library is looking into outsourcing snow removal.

XIII. DATES OF FUTURE MEETINGS

Thursday, December 17, 2015, 10am-Regular Meeting.

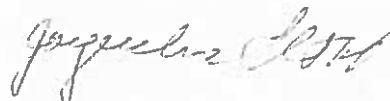
Thursday, January 21, 2016, 10am-Budget Work Session.

Thursday, January 21, 2016, 11am-Regular Meeting.

XIV. ADJOURNMENT

Mrs. Mc Grail moved to adjourn the Regular Meeting at 12:35pm, seconded by Ms. White and unanimously carried.

Respectfully submitted,



Jacqueline Elsas



Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, November 19, 2015, at 10:00 AM** in the Board Conference Room.

A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda
- IV. Minutes of previous meeting - (Motion required)
- V. Financial Secretary & Treasurer's Report
 - A. Approval of warrants (Motion required)
 - B. Acceptance of payroll registers (Motion required)
 - C. Review of monthly expenditures
 - D. Review of statistical summary
- VI. Communications
- VII. Director's Report
- VIII. Personnel Report – Exhibit I (Motion required)
- IX. Period for Public Expression
- X. SCLS Proposed 2016 Operating Budget (Motion required)
- XI. Election of SCLS Board of Trustees Representative for the Town of Huntington
- XII. Other Business
- XIII. Date of next library board meetings:
Thursday, December 17, 2015, 10:00 AM – Regular Meeting
Thursday, January 21, 2016, 10:00 AM – Budget Work Session
Thursday, January 21, 2016, 11:00 AM – Regular Meeting
- XIV. Adjournment

PERSONNEL REPORT
Approval of the Following Personnel Matters
November 19, 2015

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Andrew Cumming	PT Librarian I/Step 1	Adult & Teen Services	11/23/15
Sandra Schumacher	PT Librarian I/Step 1	Adult & Teen Services	11/30/15

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Samantha Walsh	PT Librarian I/Step 1	Adult & Teen Services	11/23/15
Anissa Elwarari	PT Librarian I/Step 1	Adult & Teen Services	11/27/15

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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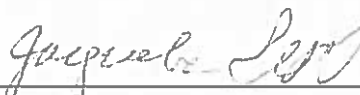
Promotion

Lori Marino	Permanent PT Librarian I/ Step 13	Adult & Teen Services	11/23/15
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Request for Leave

Marilyn Barker	Café Worker/\$11.00 hr.	Community Services	08/05/15 – 02/05/16
Dolores Faherty	PT Library Clerk/Step 7	Circulation Services	11/02/15 – 11/13/15
Joan Cetta	PT Library Clerk/Step 14	Adult & Teen Services	12/10/15 – 12/18/15

Report approved by Board of Trustees

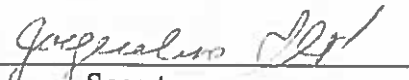


 Secretary

PERSONNEL REPORT
ADDENDUM
Approval of the Following Personnel Matters
November 19, 2015

A. Salary Increase				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
B. New Employees				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
Michelle Schatz	PT Library Clerk/Step 1	Circulation Services	11/17/15	
C. Resignations				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
Jesse Reinard	Network & Systems Technician/Step 12	Network & Systems	01/01/16	
D. Retirement				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	
E. Other				
<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>	

Report approved by Board of Trustees


Secretary

SUFFOLK
COOPERATIVE
LIBRARY SYSTEM

627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 • FAX: 631-286-1647

November 5, 2015

To: Member Library Directors;
Boards of Trustees
From: Kevin Verbese
Re: **SCLS Proposed FY 2016 Budget**

Enclosed with this memo is the **Proposed SCLS FY 2016 Operating Budget** for your review and consideration.

At its meeting on November 4, 2015 the SCLS Board of Trustees approved the enclosed SCLS FY 2016 Operating Budget and authorized its submission for member library approval. In order for this proposal to take effect more than 2/3 of member libraries must vote to approve the proposed budget before December 31, 2015.

Attached to this memo are the final proposed SCLS FY 2016 Budget, a final proposed Member Support Chart, and your budget ballot. **Please print the ballot out and use it to record your library vote.**

To gain a full understanding of this proposed budget, and its impact on the member libraries, we ask that you review both this packet and the previously distributed "draft" budget packet that was dated October 7, 2015.

There have been only a small number of changes made from the "draft" budget that was distributed in October. Most of the changes are based upon additional estimates and information that we have received subsequent to the "draft" budget being developed. The reasons behind each change are listed below.

Income

There were no changes to the income side of the budget from the first draft.

Expenditures

- 1) *Salaries* have been reduced significantly from the initial draft budget. They have moved from a first draft net decrease of \$130,660 to a final draft net decrease of \$201,831. These savings are due to retirements/resignations, re-assignment of some staff responsibilities, and planned changes to the internal SCLS organizational structure.

- 2) *Social Security* decreased an additional \$5,445 from the first draft based on the salary reduction explained above.
- 3) *Health Insurance* and *Health Insurance Retirees* expenses are expected to be lower than had been previously projected based on new estimates. This will result in new savings of approximately \$11,000.
- 4) *Postage and Freight* expenses will be increased from the first draft based on current experience in this area. Some of this is offset by pass through charges. The net increase from the first draft is \$4,000.
- 5) *Computer Services* increases by \$39,000 over the initial draft. This change is due primarily to the planned purchase of services from Zepheira that will make member library holding easily available on the open web through common search engines. A small amount of the increase is based on new service costs that will be well more than offset by staff savings.
- 6) *MCTD Tax* savings will increase a few dollars from the new estimate based on the lower projected salaries. This will be the last year that we will have any expense in this line due to new legislation that exempts SCLS from the tax.
- 7) *Equipment-Vehicles* will increase by about \$46,000 from the first estimate as we now see the need to replace one of our primary deliver vehicles that is going on ten years of age and is seeing a growing work load with the added deliveries from the new SCLS lending library as well as the regular daily deliveries.

The bottom line after these changes have been made is that the overall SCLS 2016 Budget is projected to increase by 3.96%. The operations side will decrease by 1.23% (\$83,737) and the Direct Offset side will increase by 8.16% (\$319,694.)

Member Support payments will decrease by 8.0% or \$195,58 in 2016.

Often we are asked why every library does not have the same percentage change in member support. Member library financial participation is determined by a formula that includes the library's service population (which has not changed this year) and the library's expenditures for the prior year (2014.) If your library's disbursements (less capital expenditures and debt service – as defined in your New York State Annual Report) increased more than the County average then your contribution change will be greater than the average. The final proposed member support chart **HAS** changed from the "draft" chart. **The version that is enclosed with this memo is the final chart.**

If possible, please address this issue at your next Board meeting and return the enclosed ballot to SCLS before December 31, 2015. Should you have any questions, please feel free to call me.

Thank you for your continued support of our collaborative efforts.

2016 BUDGET INCOME

SOURCE	2014	2015	2016	2015 to 2016	2015 to 2016
	Budgeted	Budgeted Actual	Proposed	\$ Change	% Change
N. Y. State	2,466,186	2,585,594	2,663,162	77,568	3.00%
Local Support Aid (LSSA)	284,761	298,547	307,503	8,956	3.00%
Outreach	202,882	212,705	219,086	6,381	3.00%
SCLS: CLA	134,919	142,905	147,192	4,287	3.00%
SCLS: CBA	14,376	14,783	15,226	443	3.00%
Misc. Grants	0	0	0	0	0.00%
Interest	9,000	9,000	8,000	(1,000)	-11.11%
Rental	42,965	44,112	45,200	1,088	2.47%
Delivery Service	3,000	3,000	3,000	0	0.00%
Mailing Overdues	70,800	74,800	93,000	18,200	24.33%
LI Talking Book Library	1,000	500	0	(500)	-100.00%
Miscellaneous	75,000	40,000	40,000	0	0.00%
E-rate Refunds	0	35,000	35,000	0	0.00%
Programs	2,500	2,500	5,000	2,500	100.00%
Contributions	500	500	1,000	500	100.00%
Library Contract Service	222,692	214,617	193,155	(21,462)	-10.00%
RFID Support	0	0	0	0	0.00%
Member Library Support	2,507,437	2,444,750	2,249,170	(195,580)	-8.00%
PALS Admin. Fee	640,322	692,424	707,306	14,882	2.15%
Sub-Total (Operational)	6,678,340	6,815,737	6,732,000	(83,737)	-1.23%
LLSA Member Libraries	402,882	422,389	435,061	12,672	3.00%
CLA CBA Central Library	320,723	335,087	345,140	10,053	3.00%
Suffolk E-Resources	700,400	700,400	700,400	0	0.00%
Coordinated Orders	750,000	850,000	850,000	0	0.00%
Downloadable Media	1,206,539	1,484,847	1,781,816	296,969	20.00%
Central Library support					
Non-fiction (Overdrive)	12,000	12,000	12,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
Delivery-Saturday	60,000	60,000	60,000	0	0.00%
Misc. Grants	0	0		0	0.00%
Sub-Total (Direct Offset)	3,507,543	3,919,723	4,239,417	319,694	8.16%
TOTAL INCOME	10,185,883	10,735,460	10,971,417	235,957	2.20%

2016 BUDGET EXPENDITURES

ACCOUNT TITLE	2014	2015	2016	2015 to 2016	2015 to 2016
	Budgeted	Budgeted	Proposed	\$ Change	% Change
<i>SALARIES</i>					
LIBRARIANS	1,352,300	1,317,852	1,221,145	(96,707)	-7.34%
CLERICAL	1,213,439	1,236,036	1,163,726	(72,310)	-5.85%
Shipping & Maint.	264,736	267,732	190,309	(77,423)	-28.92%
SUBSTITUTES & HOURLY	195,576	206,149	250,758	44,609	21.64%
SUB-TOTAL	3,026,051	3,027,769	2,825,938	(201,831)	-6.67%
<i>FIXED CHARGES & FRINGE BENEFITS</i>					
RETIREMENT	575,770	525,000	440,370	(84,630)	-16.12%
SOCIAL SECURITY	231,493	232,583	216,184	(16,399)	-7.05%
WORKER'S COMP.	40,000	40,000	40,000	0	0.00%
UNEMPLOYMENT	4,000	4,000	4,000	0	0.00%
DISABILITY	8,000	7,500	7,000	(500)	-6.67%
HEALTH INSURANCE	483,750	462,000	498,498	36,498	7.90%
HEALTH INS. RETIREES	483,750	462,000	498,498	36,498	7.90%
DENTAL	34,000	40,000	42,000	2,000	5.00%
OPTICAL	7,000	7,000	6,000	(1,000)	-14.29%
FLEXIBLE SPENDING	1,000	1,000	500	(500)	-50.00%
SICK & VAC. PAYOUTS	90,000	90,000	85,000	(5,000)	-5.56%
LONG TERM CARE INS.	6,000	6,000	5,000	(1,000)	-16.67%
INSURANCE INCENTIVE	10,000	11,120	9,000	(2,120)	-19.06%
Empl. Assist. Program	3,000	3,000	3,000	0	0.00%
SUB-TOTAL	1,977,763	1,891,203	1,855,050	(36,153)	-1.91%
<i>PROFESSIONAL FEES</i>					
	58,383	54,383	51,883	(2,500)	-4.60%
SUB-TOTAL	58,383	54,383	51,883	(2,500)	-4.60%
<i>LIBRARY MATERIALS</i>					
BOOKS	6,000	4,250	4,250	0	0.00%
SUFFOLK E-RESOURCES	700,400	700,400	700,400	0	0.00%
CBA MATERIALS	14,376	15,034	15,485	451	3.00%
CLA CBA CNTRL LIBRARY	320,723	321,220	330,857	9,637	3.00%
LLSA MEMBER LIBRARIES	402,882	403,177	415,272	12,095	3.00%
HOMEWORK HELP	375,000	375,000	375,000	0	0.00%
Downloadable Media	1,206,539	1,484,847	1,865,816	380,969	25.66%
COORDINATED ORDERS	750,000	850,000	850,000	0	0.00%
Misc. Grants	-	-	0	0	0.00%
SUB-TOTAL	3,775,920	4,153,928	4,557,080	403,152	9.71%

2016 BUDGET EXPENDITURES

ACCOUNT TITLE	2014	2015	2016	2015 to 2016	2015 to 2016
	Budgeted	Budgeted	Proposed	\$ Change	% Change
OPERATIONS					
OFFICE & LIB. SUPPLIES	43,365	42,000	39,000	(3,000)	-7.14%
TELEPHONE VOICE	18,300	21,960	22,860	900	4.10%
ISP SERVICE	81,600	81,600	86,300	4,700	5.76%
Line of Credit INTEREST	2,500	1,000	1,000	0	0.00%
POSTAGE & FRGHT SCLS	20,000	20,000	24,000	4,000	20.00%
POSTAGE OVERDUES	55,200	55,200	73,500	18,300	33.15%
PUBLICITY & PRINTING	75,000	75,000	125,000	50,000	66.67%
TRAVEL	16,500	16,050	18,550	2,500	15.58%
LOST IN TRANSIT	10,000	10,000	10,000	0	0.00%
OVERDUE SUPPLIES	8,400	8,400	10,500	2,100	25.00%
MEMBERSHIP DUES	9,600	10,000	16,600	6,600	66.00%
MAINT. - OFFICE EQUIP.	35,240	29,776	32,826	3,050	10.24%
COMPUTER SERVICES	224,486	248,045	326,195	78,150	31.51%
VEHICLE OPERATION	38,293	33,643	33,891	248	0.74%
VEHICLE MAINTENANCE	15,000	15,000	13,845	(1,155)	-7.70%
MCTD Tax	10,289	10,337	4,804	(5,533)	-53.53%
TRUSTEE EXPENSE	3,500	3,500	4,500	1,000	28.57%
PROGRAMS	25,000	20,000	30,000	10,000	50.00%
PROF. DEVELOPMENT	30,475	45,000	49,000	4,000	8.89%
Misc.	0	0	0	0	0.00%
SUB-TOTAL	722,748	746,511	922,371	175,860	23.56%
BUILDING OPERATIONS					
GAS	24000	20000	16,000	(4,000)	-20.00%
ELECTRICITY	110000	120800	105,750	(15,050)	-12.46%
WATER	1500	1000	1,000	0	0.00%
SUPPLIES-JANITORIAL	3500	3500	4,500	1,000	28.57%
CONTRACT SERVICES	295635	347335	348,065	730	0.21%
REPAIR - BLDG. & EQUIP.	50000	45000	65,000	20,000	44.44%
SUB-TOTAL	484,635	537,635	540,315	2,680	0.50%
INSURANCE	45,383	46,900	47,550	650	1.39%
EQUIPMENT	55,000	55,000	55,000	0	0.00%
EQUIPMENT - VEHICLES	-	-	46,230	46,230	100.00%
FACILITY RENOVATIONS	40,000	40,000	70,000	30,000	75.00%
SUB-TOTAL	140,383	141,900	218,780	76,880	54.18%
TOTAL EXPENSES	10,185,882	10,553,329	10,971,417	418,088	3.96%
TOTAL INCOME	10,185,883	10,735,460	10,971,417	235,957	

Proposed 2016 MEMBER LIBRARY SUPPORT @ -8.00% (OVERALL DECREASE)
 BASED ON ANNUAL REPORT FINANCIALS: 2014

SERVICE AREA CENSUS POP 2010 w/ CNTRTS 00/POP	SUPPORT HY 2010 POP	2014 AR DISB - 12.32 - (11.7+12.12-12.31)	DISBURSMTS 0.00566247 943,158	ACT 2015 CAL ML SUPP	PROF 2016 CAL ML SUPP	INCR PROF 2016 FROM 2015 ACT	\$ Change PROF 2016 FROM 2015 ACT
1,365	5,341	686,660	5,341	11,610	10,681	-8.00%	-929
26,210	19,297	2,521,823	14,280	36,786	33,576	-8.73%	-3,210
11,797	8,685	1,783,105	10,097	20,741	18,782	-9.45%	-1,959
13,965	10,281	2,123,300	12,023	24,702	22,305	-9.70%	-2,397
33,374	24,571	2,794,369	15,823	45,154	40,394	-10.54%	-4,760
87,253	64,238	6,901,283	35,681	110,279	99,919	-9.39%	-10,360
9,953 /	7,328	815,738	3,353	11,610	10,681	-8.00%	-929
24,603 +	18,113	2,736,270	15,494	34,620	33,607	-2.93%	-1,013
37,383	27,522	2,788,498	15,790	47,230	43,312	-8.30%	-3,918
8,556	6,299	1,957,846	11,086	18,597	17,385	-6.52%	-1,212
15,349	11,300	3,631,161	20,561	34,996	31,862	-8.17%	-3,134
44,686 **	32,899	5,190,438	29,391	65,781	62,290	-5.31%	-3,491
40,164	29,570	5,850,349	33,127	68,441	62,697	-8.39%	-5,744
30,505	22,459	3,337,123	18,896	45,055	41,355	-8.21%	-3,700
3,180	3,180	1,324,760	7,501	11,610	10,681	-8.00%	-929
25,760	18,965	2,811,408	15,920	37,502	34,885	-6.98%	-2,617
15,789	11,624	2,161,295	12,238	25,472	23,863	-6.32%	-1,609
13,353	9,831	1,443,968	8,176	20,179	18,007	-10.76%	-2,172
48,424	35,651	4,956,158	28,064	68,405	63,715	-6.86%	-4,690
6,089	5,341	848,042	5,341	11,610	10,681	-8.00%	-929
48,558	35,750	6,588,566	37,138	80,464	72,887	-9.42%	-7,577
15,468 +	11,388	1,893,492	10,722	24,041	22,110	-8.03%	-1,931
1,827	5,341	857,427	5,341	11,610	10,681	-8.00%	-929
18,722	13,784	4,110,851	23,278	41,025	37,061	-9.66%	-3,964
10,784	7,939	2,442,413	13,830	21,426	21,770	7.07%	1,656
34,810	25,628	8,607,825	48,742	76,824	74,370	-3.19%	-2,454
19,401	14,284	3,108,147	17,600	34,929	31,883	-8.72%	-3,046
6,741	5,341	1,109,807	5,341	11,610	10,681	-8.00%	-929
42,011	30,930	4,138,716	23,435	59,127	54,365	-8.05%	-4,762
65,435	48,175	5,609,792	31,765	81,565	79,940	-8.71%	-1,625
55,159 +	40,610	8,372,548	47,409	94,717	89,019	-7.07%	-5,698
5,844	4,195	1,145,522	6,486	11,610	10,681	-8.00%	-929
62,562	46,060	12,668,010	71,732	130,728	117,792	-9.90%	-12,936
3,326	5,341	723,837	5,341	11,610	10,681	-8.00%	-929
30,052	22,125	2,734,234	15,483	40,599	37,608	-7.37%	-2,991
30,785	22,665	3,589,238	20,324	46,386	42,989	-7.33%	-3,397
36,113	26,587	8,164,631	46,232	81,926	72,819	-11.12%	-9,107
52,929	38,968	8,305,504	47,030	91,212	85,997	-5.72%	-5,215
15,480 **	11,397	3,875,469	21,945	36,936	33,342	-9.73%	-3,594
2,095 +	5,341	710,298	5,341	11,610	10,681	-8.00%	-929
40,161 +	29,568	3,321,720	18,809	53,185	48,377	-9.04%	-4,808
13,443	9,897	3,752,393	21,248	35,071	31,145	-11.19%	-3,926
83,196	61,251	9,539,163	54,015	124,143	115,266	-7.15%	-8,877
18,580	13,679	2,521,466	14,278	30,848	27,957	-9.37%	-2,891
2,392	5,341	560,729	5,341	11,610	10,681	-8.00%	-929
117,801	86,728	11,920,042	67,497	166,730	154,225	-7.50%	-12,505
19,905 /	14,655	2,470,583	13,990	31,122	28,644	-7.96%	-2,478
38,650	28,455	4,928,460	27,907	60,824	56,362	-7.34%	-4,462
6,332	5,341	809,095	5,341	11,610	10,681	-8.00%	-929
27,918	20,554	2,962,931	16,777	41,331	37,331	-9.68%	-4,000
28,042	20,645	3,373,828	19,104	43,175	39,749	-7.94%	-3,426
9,481 +	6,980	2,108,617	11,940	20,437	18,920	-7.42%	-1,517
11,703	8,615	1,402,937	7,944	17,203	16,563	-3.72%	-640
1,499,157	1,124,585	107,587,615	1,124,585	2,444,750	2,249,170	-8.00%	-195,580

TOTALS: