

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

MEETING APRIL 23, 2020

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, April 23, 2020 via telephone conference.

I. CALL TO ORDER

Chairperson Georganne White called the meeting to order at 10:00am. Also present were Margaret Hartough, Jacqueline Elsas, Judith Bensimon, Elizabeth McGrail, Assistant Director Nancy Morcerf and Director James Olney.

II. PLEDGE OF ALLEGIANCE was recited by those attending.

III. ADOPTION OF THE AGENDA

Mrs. Hartough moved to adopt the agenda, seconded by Mrs. Elsas and unanimously carried.

IV. PERIOD FOR PUBLIC EXPRESSION

V. MINUTES OF PREVIOUS MEETING

Mrs. Elsas moved to approve the minutes of February 20, 2020, seconded by Mrs. Bensimon and unanimously carried.

VI. FINANCIAL SECRETARY & TREASURER'S REPORT

Due to the emergency closing imposed by the coronavirus, the March Board Meeting was not held. Warrants and payroll for March and April were approved at this meeting.

A. Approval of Warrants - March

Mrs. Bensimon moved to approve warrant for \$211,443.82, page 4198, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$289,715.88, page 4199, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$284,260.63, page 4200, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve warrant for \$200,656.87, page 4201, seconded by Mrs. Bensimon and unanimously carried.

B. Payroll Register - March

Mrs. Bensimon moved to approve payroll of \$205,133.13, page 2266, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve payroll of \$205,378.07, page 2267, seconded by Mrs. Hartough and unanimously carried.

- A. **Approval of Warrants - April**
Mrs. Elsas moved to approve warrant for \$180,029.49, page 4202, seconded by Mrs. Bensimon and unanimously carried.
Mrs. Bensimon moved to approve warrant for \$400,575.61, page 4203, seconded by Mrs. McGrail and unanimously carried.
 - B. **Payroll Register - April**
Mrs. McGrail moved to approve payroll of \$199,711.94, page 2268, seconded by Mrs. Hartough and unanimously carried.
Mrs. Hartough moved to approve payroll of \$191,812.80, page 2269, seconded by Mrs. Elsas and unanimously carried.
Mrs. Elsas moved to approve payroll of \$ 189,245.83, page 2270, seconded by Mrs. Bensimon and unanimously carried.
 - C. **Review of Monthly Expenditures**
 - D. **Acceptance of New York State Annual Report for Public and Association Libraries**
Mrs. Bensimon moved to accept New York State Annual Report for Public and Association Libraries, seconded by Mrs. McGrail and unanimously carried.
- VII. **COMMUNICATIONS**
No communications to report.
- VIII. **DIRECTOR'S REPORT**
The Director spoke of how he and the staff are working from home, attending on-line workshops and keeping in touch with patrons.
- IX. **RESOLUTION TO APPROVE CONTINUATION OF RETAINING WALL PROJECT**
Mrs. McGrail moved to approve Resolution of Continuation of Retaining Wall Project, seconded by Mrs. Hartough and unanimously carried.
- X. **OTHER BUSINESS**
Mr. Olney spoke of the upcoming Budget Vote and we await information from the State on how to proceed.
- XI. **DATES OF FUTURE MEETING**
- | | | |
|-------------------------|---------|-----------------|
| Thursday, May 21, 2020 | 10:00am | Regular Meeting |
| Thursday, June 18, 2020 | 10:00am | Regular Meeting |
- XII. **MOTION TO CONVENE IN EXECUTIVE SESSION TO DISCUSS STAFF CONTRACT**
Mrs. Hartough moved to convene in Executive Session to discuss staff contract, second by Mrs. Elsas and unanimously carried.

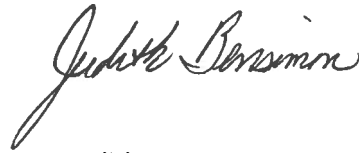
Mrs. Elsas moved to exit from Executive Session, seconded by Mrs. Bensimon and unanimously carried.

Mrs. Hartough made a motion to pay both contract and non-contract staff their regularly scheduled hours until the library reopens, seconded by Mrs. Bensimon and unanimously carried.

XIII. ADJOURNMENT

Mrs. McGrail moved to adjourn meeting at 12:25pm, seconded by Mrs. Hartough and unanimously carried

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Judith Bensimon". The signature is written in a cursive style with a long, sweeping tail on the letter "J".

Judith Bensimon

Secretary



Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, April 23, 2020, at 10:00 AM** via telephone conference.

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meeting (Motion required)
- VI. Financial Secretary & Treasurer's Report
 - A. Approval of warrants (Motion required)
 - B. Acceptance of payroll registers (Motion required)
 - C. Review of monthly expenditures
 - D. Acceptance of New York State Annual Report for Public and Association Libraries – 2019 (Motion required)
- VII. Communications
- VIII. Director's Report
- IX. Resolution to approve continuation of Retaining Wall Project (Motion required)
- X. Other Business
- XI. Dates of next library board meetings:
Thursday, May 21, 2020, 10:00 AM – Regular Meeting
Thursday, June 18, 2020, 10:00 AM – Regular Meeting
- XII. Motion to convene in Executive Session to discuss Staff Contract.
- XIII. Adjournment

IX. Resolution to approve continuation of Retaining
Wall Project (Motion required)

RESOLUTION:

WHEREAS, construction on the Library's Retaining Wall Replacement project (the "Project") at the Northport building is near completion, and requires approximately two more weeks of construction by 2 or 3 workers. The construction takes places primarily outdoors;

WHEREAS, the project relates to the health and safety of the Library patrons insofar as it also involves the installation of a new egress stairway.

WHEREAS, on March 27, 2020, the Library received notice from the Project's contractor, Web Construction Corp. ("Web"), that construction would be suspended until it received confirmation that project was outside the purview of Executive Order 202.6, and its progeny, requiring, amongst other things, suspension of non-essential construction;

WHEREAS, Web is requiring indemnification against any potential fines levied by the State for violation of Executive Orders prior to re-commencing construction;

WHEREAS, through counsel, the Library wrote to the New York State Department of Economic Development d/b/a Empire State Development ("ESD"), in charge of designating businesses and/or projects as essential, seeking clarification regarding whether the Project could continue;

WHEREAS, by email response dated April 13, 2020, the ESD confirmed that the Project may continue;

NOW THEREFORE, BE IT RESOLVED, that in conformity with the ESD determination, the Library deems its project to be essential, outside the purview of Executive Order 202.6, and authorizes the continuation of the Project construction until completion.

BE IT FURTHER RESOLVED, that the Library authorizes the Director to sign an agreement with WEB, providing it with indemnification up to \$10,000.00, in the event that such a fine is levied against it for continuing with construction on the Project.

