



# Northport-East Northport Public Library

151 Laurel Avenue • Northport, NY 11768 • 631-261-6930  
185 Larkfield Road • East Northport, NY 11731 • 631-261-2313  
[www.nenpl.org](http://www.nenpl.org)

Dear Board Member:

The Annual Reorganizational Meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, July 17, 2025 at 9:30 AM** followed by the Regular Monthly Meeting in the Board Conference Room of the Northport Public Library.

## ANNUAL REORGANIZATIONAL AGENDA

- I. Call to Order
- II. Adoption of Agenda (Motion required)
- III. Reorganization of Board
  - A. Election of President, Vice-President, Secretary, and Financial Secretary (Motion required)
  - B. Selection of members of Personnel Committee
  - C. Selection of members of Capital Improvements Committee
- IV. Appointments
  - A. Andrew Martingale of Quatela Chimeri, PLLC as Library Attorney for 2025/2026 fiscal year (Motion required)
  - B. Philip DeDora as Library Treasurer for 2025/2026 fiscal year (Motion required)
  - C. Bayside CPA PLLC to perform Annual Financial Audit for fiscal 2025/2026 (Motion required)
  - D. Borg Insurance Agency & Associates, Inc. to manage insurance program for fiscal 2025/2026 (Motion required)
  - E. Frances M. Byrne Clerk of the 2026 Library Budget Vote (Motion required)
  - F. James Olney as Records Access Officer 2025/2026 (Motion required)
  - G. Andrew Salomon as Records Management Officer 2025/2026 (Motion required)
  - H. Barbara Dattolico as Recording Secretary to the Board of Trustees 2025/2026 (Motion required)
  - I. Cristina Spinelli, CPA, as Internal Auditor for fiscal 2025/2026 (Motion required)
  - J. F. Alan Olita as Building Emergency Contact for 2025/2026 (Motion required)
  - K. Charles Cornetta as Security Consultant for 2025/2026 (Motion required)
- V. Approval of Use of Facsimile Signature (Motion required)
- VI. Designation of Signatories for General Fund II (Motion required)
- VII. Designation of Payroll Certification Officer (Motion Required)
- VIII. Approval of Payment of Warrants when a quorum of the Board is unavailable (Motion required)
- IX. Approval of Supplementary Warrants (Motion required)
- X. Approval of Northport-East Northport Public Library Investment Policy (Motion required)
- XI. Approval of Fixed Asset Item Withdrawals for fiscal 2024/2025 (Motion required)

- XII. Review of Fund Balance Policy (Motion required)
- XIII. Approval of Tuesday, April 14, 2026, to hold Annual Library Vote and Trustee Election (Motion required)
- XIV. Designation of The Observer and/or The Times of Northport as the official newspapers for the publication of Legal Notices (Motion required)
- XV. Authorization to publish notice of the Annual Financial Audit for fiscal 2024/2025 (Motion required)
- XVI. Adoption of 2026 Schedule of Holiday Openings & Closings – Attached (Motion required)
- XVII. Review of Procurement Guidelines Policy (Motion required)
- XVIII. Schedule of 2025/2026 Board Meetings (Draft Calendar) (Motion required)
 

Thursday, August 14, 2025	10:00 AM	
Thursday, September 18, 2025	10:00 AM	
Thursday, October 23, 2025	10:00 AM	
Thursday, November 20, 2025	10:00 AM	
Thursday, December 18, 2025	10:00 AM	
Thursday, January 22, 2026	10:00 AM	
Thursday, February 26, 2026	10:00 AM	
Tuesday, March 31, 2026	5:30 PM	
Tuesday, March 31, 2026	7:30 PM	- Public Hearing
Tuesday, April 14, 2026	9AM - 9PM	- Library Vote & Trustee(s) Election
Thursday, April 23, 2026	10:00 AM	
Thursday, May 21, 2026	10:00 AM	
Thursday, June 18, 2026	10:00 AM	
Thursday, July 16, 2026	9:30 AM	Reorganizational Meeting
Thursday, July 16, 2026	11:00 AM	
- XIX. Adjournment