

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY

MEETING OF FEBRUARY 26, 2026

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library was held in the Northport Library Conference Room on Thursday, February 26, 2026.

I. CALL TO ORDER

Vice President Lisa Herskowitz called the meeting to order at 10:01 am. Also present were Trustees Jacqueline Elsas, Margaret Hartough, Michelle Glennon, Assistant Director Andrew Salomon and Director James Olney. Absent with prior notice was President Carolyn McQuade.

II. PLEDGE OF ALLEGIANCE was recited by those attending.

III. ADOPTION OF THE AGENDA

Mrs. Elsas moved to approve the agenda, seconded by Mrs. Glennon, and unanimously carried.

IV. PERIOD FOR PUBLIC EXPRESSION

V. MINUTES OF PREVIOUS MEETING

Mrs. Hartough moved to approve the minutes of the regular board meeting held on January 22, 2026 seconded by Mrs. Elsas, and unanimously carried with Mrs. Glennon's abstention based on her absence from the prior meeting.

VI. FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of Warrants

Mrs. Elsas moved to approve warrant for \$246,125.03, page 4435, seconded by Mrs. Glennon and unanimously carried.

Mrs. Glennon moved to approve warrant for \$353,129.39, page 4436, seconded by Mrs. Hartough and unanimously carried.

Mrs. Hartough moved to approve warrant for \$374,822.14, page 4437, seconded by Mrs. Elsas and unanimously carried.

B. Payroll Register

Mrs. Elsas moved to approve payroll of \$224,007.42, page 2433, seconded by Mrs. Glennon and unanimously carried.

Mrs. Glennon moved to approve payroll of \$227,264.87, page 2434, seconded by Mrs. Hartough and unanimously carried.

C. Review of Monthly Expenditures

D. Review of Statistical Summary

VII. COMMUNICATION

No Communication to report

VIII. DIRECTOR'S REPORT

Administration

Library Advocacy Day was held on February 3, 2026 and library supporters met with Assemblymember Keith Brown and Senator Mattera's Legislative Director, Tim Ragazzo, to advocate for library funding. These meetings were scheduled with elected officials on New York Library Association's Library Advocacy Day to discuss the importance of libraries and to advocate for funding in the 2026 Legislative Session Budget process, which is currently underway.

Suffolk County notified us that they would no longer rent voting machines to local municipalities. As a result of this change, our *Clerk of the Vote* has prepared to conduct the 2026 Budget Vote and Trustee Election using paper ballots.

Adult and Teen Services

The Teen Advisory Board created care packages for individuals experiencing homelessness and donated them to *Helping Hand Rescue Mission Community Outreach Center* in Huntington Station.

The Library of Things webpage is now available on our website.

Greenlawn American Legion is resuming the American Flag Drop Box Collection for Libraries in the Town of Huntington. Our staff designed a new bookmark with the schedule for libraries in the town. The collection box will be in the Northport Building during the month of March and the East Northport Building during the month of April.

Fifteen patrons had one-on-one tech help appointments with a representative from SeniorNet to help learn how to use technology.

Building and Grounds

The elevator emergency shaft door in the Northport Building was serviced and is functioning properly. The elevators in both buildings passed the annual Level 2 New York State Inspection.

One of our cleaning companies communicated that new ice melt formulations have been particularly abrasive to flooring. They assured us that they are doing everything they can to keep our floors clean and protected.

Several trees at the Northport Building have been trimmed.

The chandelier in the East Northport reading room, in front of the fireplace, has been replaced.

Children and Family Services

On January 14th, former forensics teacher Angela Cancemi debuted her new program, *Candy Bar Caper*, at NENPL. This hands-on program for grades 4-6 had children analyzing hair samples, handwriting, and fingerprints to determine who stole a fictional KitKat bar from the Library Cafe.

Five-hundred-nine patrons completed our January "What a Great Pair" Scavenger Hunt where they were challenged to find pairs of well-known Children's book characters (e.g. Elephant and Piggie).

We are continuing to work with Playaway Products to refresh and promote our WhaZoodle Collection. Twenty WhaZoodles were replaced with updated titles and a listening station was added at the library for families to try them out before bringing one home.

Community Services

Sign-up and promotion began for AARP Tax-Aide. Appointments started on February 4, 2026.

NENPL Patron, Joanne Proscia, was interviewed by WLIW-FM regarding NENPL's *Playbill* exhibit, which was created from her donated personal collection of a lifetime of playbills. The exhibit was on display at the Floyd Memorial Library from November 22, 2025 – January 31, 2026.

NAC Presents! Pat Shea's Squeaky Clean Comedy Show entertained 78 patrons.

Shiloh Piano and Cello Duo "Touch the Sky: Taking a Journey Through Song" was enjoyed by 56 patrons. Shiloh is the premier piano and cello duo on Long Island and their performance explored genres including traditional music, jazz, pop, film score, anime, country, and good old rock and roll - all presented "Shiloh-style."

Customer Service and Materials Management

On January 9, 2026 1,855 long-expired library cards from pre-2022 were purged from Sierra. This process is completed annually.

Dry erase marker sets were added to the Library of Things for use with the dry erase board in the Northport Building lower-level meeting room. They are available to borrow from the Northport Circulation Desk.

Network and Systems

The Sierra 6.5 update on the county-wide catalog was completed on January 13, 2026.

Network and System Services worked with the AARP Tax Prep Volunteers to ensure that the first day of tax help would go smoothly.

IX. PERSONNEL REPORT

Mrs. Hartough moved to approve E. (Other) in the Personnel Report, seconded by Mrs. Elsas and unanimously carried.

Mrs. Elsas moved to approve E. (Other) in the Personnel Report Addendum, seconded by Mrs. Glennon and unanimously carried.

X. Motion to convene in Executive Session to discuss Kerouac unpublished manuscript litigation
Tabled to be discussed at the April Board meeting.

XI. OTHER BUSINESS

Appointment of Baldessari & Coster LLP to perform annual financial audit for fiscal year 2025-2026 due to the resignation of Toni Wu of Bayside CPA LLP

Mrs. Glennon moved to appoint Baldessari & Coster LLP to perform annual financial audit for fiscal year 2025-2026, seconded by Mrs. Hartough and unanimously carried.

The Library received a generous check from the Carnegie Corporation of New York in celebration of the 250th anniversary of the signing of the Declaration of Independence, (See attached).

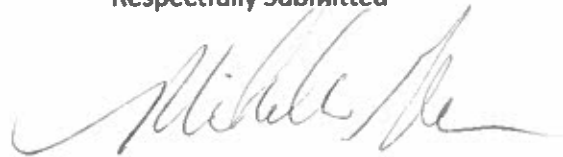
XII. DATES OF FUTURE MEETINGS

Tuesday, March 31, 2026	4:30 PM	Regular Board Meeting
Tuesday, March 31, 2026	7:30 PM	Public Information Meeting
Tuesday, April 14, 2026	9:00am-9:00pm	Library Vote & Trustee Election
Thursday, April 23, 2026	10:00am	Regular Board Meeting

XIII. ADJOURNMENT

Mrs. Hartough moved to adjourn meeting at 11:53am, seconded by Mrs. Elsas and unanimously carried.

Respectfully Submitted



Michelle Glennon
Secretary



Northport-East Northport Public Library

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185 Larkfield Road • East Northport, NY 11731 • 631-261-2313
www.nenpl.org

Dear Board Member:

The regular meeting of the Board of Trustees of the Northport-East Northport Public Library will be held on **Thursday, February 26, 2026, at 10:00 AM** in the Board Conference Room.

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda (Motion required)
- IV. Period for Public Expression
- V. Minutes of previous meeting(s) (Motion required)
- VI. Financial Secretary & Treasurer's Report
 - A. Approval of warrants (Motion required)
 - B. Acceptance of payroll registers (Motion required)
 - C. Review of monthly expenditures
 - D. Review of statistical summary
- VII. Communications
- VIII. Director's Report
- IX. Personnel Report (Motion required)
- X. Motion to convene in Executive Session to discuss Kerouac unpublished manuscript litigation (Motion required)
- XI. Other Business
- XII. Date of next library board meetings:
 - Tuesday, March 31, 2026, 4:30 PM – Regular Meeting
 - Tuesday, March 31, 2026, 7:30 PM – Public Information Meeting
 - Tuesday, April 14, 2026, 9:00 AM – 9:00 PM – Library Vote & Trustee Election
 - Thursday, April 23, 2026, 10:00 AM – Regular Meeting
- XIII. Adjournment

PERSONNEL REPORT

Approval of the Following Personnel Matters
February 26, 2026

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective Date</u>
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Promotion

Change of Status

Lisa Becker	PT Librarian I/Step I	Children & Family Svcs	01/28/26
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Request for Leave of Absence

Carolyn Cooney	PT Library Clerk	Customer Svc & Mtrls	05/13/26-05/23/26
Melissa Rockefeller	Page	Adult & Teen Svcs	02/26/26-03/09/26
Melissa Rockefeller	Page	Adult & Teen Svcs	03/16/26-03/23/26
Michelle DeNunzio	Café Worker	Café	03/25/26-04/01/26

Report approved by Board of Trustees


Secretary

**LIBRARY BOARD MEETING
FEBRUARY 26, 2026**

ACCOUNTS PAYABLE

4435 1/28/26	\$246,125.03	Two Hundred & Forty Six Thousand One Hundred & Twenty Five Dollars & Three Cents
4436 2/11/26	\$353,129.39	Three Hundred & Fifty Three Thousand One Hundred & Twenty Nine Dollars & Thirty Nine Cents
4437 2/26/26	\$374,822.14	Three Hundred & Seventy Four Thousand Eight Hundred & Twenty Two Dollars & Fourteen Cents

PAYROLL REGISTER

2433 1/30/26	\$224,007.42	Two Hundred & Twenty Four Thousand Seven Dollars & Forty Two Cents
2434 2/13/26	\$227,264.87	Two Hundred & Twenty Seven Thousand Two Hundred & Sixty Four Dollars & Eighty Seven Cents



January 16, 2026

James Olney, Director
Northport-East Northport Public Library
151 Laurel Avenue
Northport, NY 11768

Dear Northport-East Northport Public Library,

It gives me great pleasure to enclose this check from Carnegie Corporation of New York in celebration of the 250th anniversary of the Declaration of Independence. Andrew Carnegie wrote that libraries are “cradles of democracy” and it has been truly inspiring to hear accounts from across America of how the 1350-plus surviving Carnegie Libraries are serving their communities today.

This gift is freely given without conditions or expectations, you can spend it however you choose for the benefit of your library and community in commemoration of the 250th anniversary.

The response we have had to our renewed focus on libraries has been overwhelming and overwhelmingly positive. At a time of unprecedented strain to our social cohesion, libraries are among the few public institutions which play a genuinely unifying role. Thank you for all the good work you are doing.

With best regards,

A handwritten signature in cursive script that reads "Louise Richardson".

Dame Louise Richardson
President, Carnegie Corporation of New York