

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of March 26, 1998

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on March 26, 1998 in the Gildersleeve Community Room of the East Northport Public Library.

Michael Glennon called the meeting to order at 4:00 p.m. Also attending were Ruth McKay, Stuart Goldblatt, Elizabeth McGrail, Assistant Director Eileen Minogue and Director Stephanie Heineman.

C. Annette Carr was absent with prior notice.

Douglas McNally, Library counsel, also attended.

Nancy Morcerf and James Olney, Reference Librarians, attended for the period of their presentation.

MINUTES OF PREVIOUS MEETING

Mr. Goldblatt moved to approve the minutes of February 26, 1998 as amended, seconded by Mrs. McKay and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McGrail moved to approve warrant for \$195,652.50, page 2728, **NORTHPORT BUILDING FUND**, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$89,766.77, page 2729, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$234,041.20, page 2730, **NORTHPORT BUILDING FUND**, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$3,240.00, page 2731, **CAPITAL RESERVE FUND**, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$87,499.59, page 2732, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$2,517.50, page 2733, **NORTHPORT BUILDING FUND**, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$3,250.00, page 2742, **EAST NORTHPORT BUILDING FUND**, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$130,113.81, page 2743, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant for \$2,452.12, page 2744, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the period ending:

March 6, 1998	page 1566	\$87,389.85
March 20, 1998	page 1567	89,478.83

COMMUNICATIONS

Communications were received from:

Robert A. Keenan of Elwood who wrote "hoping that you could explain to me the reason that I need to pay \$250. annually to check a book out of a public library."

Angela Lehner, Human Resources Officer, SCLS, thanking Mrs. Minogue for the tour of the East Northport Library; and praising the facilities.

Angela Lehner, Human Resources Officer, SCLS, thanking Mrs. Heineman for her tour of the Library.

Andrew Hamm, Director of the Babylon Public Library, thanking Mrs. Minogue for the "great" tour of the East Northport Library.

Andrew Hamm, Director of the Babylon Public Library, thanking Mrs. Heineman for the "enjoyable" tour of the East Northport Library.

Karen Steinhaus, Cub Scout Den 3, Pack 42, thanking Mrs. Gebel for her time and storytelling on March 11, 1998 which enabled them "to earn credits towards an elective 'Books, Books, Books'."

Cub Scout Dens 1 & 2, Pack 312, thanking the Library for their tour thereby providing them with the information they needed for a Cub Scout requirement.

Ruth and Alex McKay from Spain.

DIRECTOR'S REPORT

The Director's Report was given orally and she discussed the following:

The Annual Library Budget Vote for 1998/99 scheduled for Tuesday, April 7, 1998 from 9:00 a.m. to 9:00 p.m. in the Gildersleeve Community Room in the East Northport Library.

The Public Information Meeting on March 19, 1998 when two of the candidates for Trustee were introduced. (incumbent Elizabeth McGrail and Thelma Jackson); The budget was presented by Mrs. Heineman.

A letter which appeared in The Record by Abraham Thompson which praised the Board, Assistant Director and Director for their part in the success of the East Northport Library building and urging the community to vote and approve the budget for 1998/99.

Her wish for a large turnout and encouraging the community to vote on April 7, 1998.

PERSONNEL

Mr. Goldblatt moved to approve "A" Salary Increases in the Personnel Report as follows:

Donald Becker, page/step 5, Ref, 3/20/98; Michael Higgins, page/step 2, Media, 3/10/98; William Little, page/step 2, ref, 3/24/98; Rita Meade, page/step 4, Children's, 3/1/98; Meghan Sullivan, page/step 4, Children's, 3/1/98; Ryan Theiss, page/step 2, ref, 3/20/98; Christine Thompson, page/step 6, Children's, 3/6/98, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report as follows:

Charles Donovan, Guard/step 1, Security, 2/18/98; Mary Philbin, p/t Library Clerk/step 1, Circulation, 3/3/98; Joseph Cipoletti, p/t Cust. Worker/step 1, Custodial, 3/14/98, seconded by Mrs. McKay and unanimously carried.

Mr. Goldblatt moved to approve "E" Other in the Personnel Report as follows:

Jose Tolentino, Custodial worker/step 10, Custodial, 3/30/98, seconded by Mrs. McGrail and unanimously carried.

OLD BUSINESS

Northport Contract #6 - Library Furniture Northport:

Mr. Goldblatt moved to ratify the Northport Contract #6 - Library Furniture Northport, seconded by Mrs. McGrail and unanimously carried.

Internet Access Policy:

Nancy Morcerf and James Olney (members of the Internet Access Policy Committee) presented the draft of the Northport-East Northport Public Library Internet Access Policy.

INTERNET ACCESS POLICY

Mrs. McKay moved to adopt the Internet Access Policy as written, seconded by Mr. Goldblatt and unanimously carried.

OTHER

The Director, Assistant Director and Trustees will attend a meeting of the Village Board on Tuesday April 21, 1998 at 6:30 p.m. to discuss traffic calming.

DATE OF NEXT MEETING

April 23, 1998 (time to be established) in the new Northport Library.

ADJOURNMENT

Mr. Goldblatt moved to adjourn at 5:10 p.m., seconded by Mrs. McGrail and unanimously carried.

EXECUTIVE SESSION

Mrs. McKay moved to go into Executive Session to discuss matters regarding Library contracts and personnel matters, seconded by Mr. Goldblatt and unanimously carried.

Mrs. McGrail moved to go out of Executive Session, seconded by Mrs. McKay and unanimously carried.

Mrs. McGrail moved to return to regular session, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to confirm the following resolution:

RESOLUTION

WHEREAS, Lever Construction Corp., a contractor in connection with the construction of the East Northport Library has a final claim for work, extras and damages in the amount of \$341,651.00, and

WHEREAS the Trustees dispute such claim, and

WHEREAS, the Trustees wish to approve settlement of such claim for the sum of \$185,500.00 subject to the conditions specified in this resolution.

Now therefore be it resolved that the claim of Lever Construction Corp. shall be settled for the sum of \$185,500.00 upon the following conditions:

1) Lever's production of releases of all liens filed by all subcontractors of Lever and general releases of all other subcontractors of Lever,

2) Lever's completion of all punch list items as determined by Library's architect and construction manager.

The Director is authorized to execute all documents necessary to carry out the terms of this resolution.

seconded by Mrs. McGrail and unanimously carried.

ADJOURNMENT

Mr. Goldblatt moved to adjourn the regular meeting at 5:20 p.m., seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary