

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of December 21, 2000

The regular monthly meeting of the Board of Trustees was held on Thursday, December 21, 2000 in the Conference Room of the Northport Library.

Michael Glennon called the meeting to order at 9:34 a.m.

Also attending were C. Annette Carr, Ruth McKay, Elizabeth McGrail, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

MINUTES OF PREVIOUS MEETING

Mrs. Carr moved to approve the minutes of November 16, 2000 as amended, seconded by Mrs. McKay and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$150,804.51, page 3157, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$195,709.26, page 3158, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$128,755.42, page 3159, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

| | | |
|-------------------|-----------|--------------|
| November 24, 2000 | page 1640 | \$120,072.31 |
| November 8, 2000 | page 1641 | 122,316.83 |

COMMUNICATIONS

Communications were received from:

The Fred DeGeorge family thanking the Board for their caring support.

Margaret Davenport thanking the Board for her retirement gift.

DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

The Library Staff and Board of Trustees has been saddened by the loss of our former YA Librarian Fran Romer.

Letter from Irene G. Mazur requesting that the Library "reconsider levying fines on Senior Citizens." The Board was not in agreement with Mrs. Mazur. The Director, in responding to Mrs. Mazur will call attention to the many library services that are offered to our senior patrons.

Letter from Doreen Flanagan of East Northport whose daughter participated in the summer programs, thanking and praising the library for the "terrific programs" for children and the "creativity, hard work, patience and love" exhibited by the Children's Librarians.

Activities the library had this month.

A new series of computer training classes for staff by Ron Richards to be held in January, February, and March, 2001.

Director's Report (cont.)

New York Times article in the Sunday, December 3, 2000 edition, "A Construction Boom at Suffolk County Libraries," includes the Northport-East Northport Libraries.

Maxine Jurow, Executive Director Literacy Volunteers of America, Inc. thanking the Northport Public Library for providing space to run their English for Speakers of Other Languages Training Workshop #213.

James Olney's monthly report was reviewed and discussed.

The staff has formed into a library family - all the accomplishments and losses this year.

Thanks to the Board for their fine and considerate contributions.

PERSONNEL REPORT

Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report as follows:

Joyce Bernat, Cafe Worker/step 11, Community Services, 11/10/00; Michael Fouassier, page/step 2, Youth Services, 12/7/00; Samantha Frankel, page/step 2, Youth Services, 12/12/00; Damian Spiciarich, page/step 2, Youth Services, 12/13/00; Robert Flanagan, page/step 7, Ref.-EN, 12/16/00; Denise Becker, page/step 6, Ref-EN, 12/22/00; Marge Olita, page/step 5, PALS/Technical Svc, 12/14/00; Daniel Epstein, page/step 6, Media, 12/24/00, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Denise Fidotta, Cafe Worker/step 1, Community Services, 11/18/00; Edward Jennett, Guard/step 1, Security, 11/20/00; Danielle Kontovas, Cafe Worker/step 2, Community Services, 12/21/00; June White, pt Library Clerk/step 10, PALS/Technical Svc. 12/27/00; Maryellen Bross, pt Library Clerk/step 3, Circulation, 12/6/00; Katie Dickerson, page/step 4, Youth Services, 12/18/00, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "C" Resignations in the Personnel Report as follows:

Michael Losco, Guard/step 2, Security, 11/20/00; Shawn Beach, page/step 2, Ref-Npt, 11/27/00, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:

Change of status:

Barbara Lavin FT Account Clerk/step 3, Accounting, 12/27/00,
(Part time to full time)

Marianne Cunningham FT Library Clerk/step 4, Ref.,12/11/00
(Temporary to Permanent)

"E" OTHER (cont.)

New Positions:

Establish a PT Computer Technician Position, Computer Services,
12/21/00

To be filled by Jesse Reinard (presently page in Computer
Services) at Step 1, 12/26/00.

Establish a FT Library Clerk position, Youth Services, EN
12/21/00.

Convert PT Library Clerk position in Computer Services to
FT Library Clerk position Computer Services/Local History/
Client Services Departments, 12/21/00.

OLD BUSINESS

The Director will report on contracts with Unserved District
at the January Board Meeting.

DATE OF NEXT MEETING

January 16, 2001 at 9:30 a.m.

ADJOURNMENT

Mrs. McKay moved to adjourn at 10:15 a.m., seconded by Mrs.
Carr and unanimously carried.

Respectfully submitted,



William Martin
Secretary