

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public library was held on Thursday, May 15, 2003, in the Board Conference Room of the Northport Library.

I The meeting was called to order by Elizabeth McGrail at 10:33 a.m. Also attending were C. Annette Carr, Ruth McKay, Robert Little, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of April 15, 2003 as amended, seconded by Mrs. McKay and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$225,573.22, page 3376, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$58,617.45, page 3377, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$158,359.76, page 3378, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

April 25, 2003	page 1804	\$147,078.31
May 9, 2003	page 1805	150,145.92

IV COMMUNICATIONS

Notes were received from the following:

Peg Brozek and family thanking the library "for your kind sympathy and tribute to the memory of Margaret C. Doran."

Postcard from Robert Little from the French Riviera.

Alice Thorsen, a homebound patron, expressing her appreciation to the library for the helpful staff and facilities.

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the packet she reported on the following:

Thanked Mrs. McGrail for wise counsel and intervention with a patron issue.

Thanked Mr. Martin who as head of the Personnel Committee single-handedly negotiated with the staff for a new Staff Contract and Terms.

Thanked Mr. Little for attending with the Director and Assistant Director the Legislative visits to restore State Library funds.

Thanked Mrs. Carr for her community spirit and dedication to the library for offering her home for the Annual Department Head Luncheon Meeting.

Thanked Mrs. McKay for being such a dedicated patron, alerting the administration to patron issues.

Laurie Farr, Young Adult Librarian, has remarried and is now Laurie Farr-Kindler.

The vandalized windows on the South side of the building have been repaired.

Older Americans Month, programs for older Americans.

Saki Sato, Library page, Congressional Art Competition award.

The display table this month features Antiques and was assembled by Mrs. Minogue and staff.

Michael Conte's, whose firm Syntax (then ER&M), assisted the library with PR during the Bond issue campaign new brochure.

VI EXECUTIVE SESSION

Mr. Martin moved to go into Executive Session to discuss a matter related to the staff contracts, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to go out of Executive Session and back into the Regular Meeting, seconded by Mr. Little and unanimously carried.

VII STAFF CONTRACTS

Contract-Staff Association July 1, 2003 - June 30, 2006.
Mr. Little moved to approve the Staff Contract and Terms, July 1, 2003-June 30, 2006, seconded by Mrs. Carr and unanimously carried.

Terms of Employment - Custodial Workers July 1, 2003-June 30, 2006.

Mrs. Carr moved to approve the Terms of Employment-Custodial Workers, July 1, 2003-June 30, 2006, seconded by Mr. Little and unanimously carried.

Non-Contract Staff (Pages, Cafe, Security) July 1, 2003-June 30, 2004

Mr. Martin moved to approve Non-Contract Staff (Pages, Cafe, Security), seconded by Mrs. Carr and unanimously carried.

Administration

Mrs. McKay moved to approve Administration July 1, 2003-June 30, 2007, seconded by Mr. Little and unanimously carried.

VIII PERSONNEL REPORT

Mr. Little moved to approve "B" New Employees in the Personnel Report as follows:

Wahida Ali, Seasonal Page/Step 1, Youth Services, 5/20/03-8/31/03,
Samantha Frankel, Seasonal Page/Step 2, Youth Services, 5/16/03-8/31/03,
Adam McCabe, Seasonal Computer Page/Step 3, Computer Services, 5/16/03-8/31/03,
Jonathan Michie, Seasonal Page/Step 2, Youth Services, 5/16/03-8/31/03,
Dean Rzonca, Seasonal Computer Page/Step 4, Computer Services, 5/26/03-8/31/03,

Abbey Stillman, Seasonal Page/Step 4, Youth Services, 5/16/03-8/31/03; Marshall Voizard, Seasonal Page/ Youth Services, 5/16/03-8/31/03; Mary Kathryn Williams, Seasonal Page/Step 2, Youth Services, 5/16/03-8/31/03; F. Alan Olita, PT Custodian I/Step 1, Buildings & Grounds, 4/19/03; seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Joyce Grandy, Cafe Worker/Step 3, Community Services, 5/1/03; Matthew Swanson, Computer Page/Step 2, Computer Services, 5/2/03, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Deceased

Margaret Doran, PT Library Clerk/Step 5, Accounting, 4/9/03, seconded by Mrs. McKay and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "B" in the Personnel Report Addendum as follows:

Cathy Robinson, PT Library Assistant/Step 4, Youth Services, 6/9/03, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report Addendum as follows:

Promotional Upgrades

James Olney, Assistant Director/Step 4, Administration, 6/9/03; Stephen Ingram, Librarian II/Step 5, Computer Services, 6/9/03; Jeanne Vadasz, Senior Library Clerk/Step 6, Computer Services, 6/9/03, seconded by Mrs. Carr and unanimously carried.

IX REVISION OF THE REGULATIONS

Mrs. Carr moved to approve the revision of the Regulation for Use of the Northport-East Northport Public Library Meeting Rooms, seconded by Mr. Martin and unanimously carried.

XI UNFINISHED BUSINESS

Contracts with Unserved District

Michael Squillante has been named the Director of the newly formed Elwood Public Library.

XIII DATE OF NEXT REGULAR MEETING

Thursday, June 19, 2003 at 10:30 a.m.

XIV ADJOURNMENT

Mrs. McKay moved to adjourn at 11:35 a.m., seconded by Mr. Little and unanimously carried.

Respectfully submitted,



C. Annette Carr
Secretary