

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of January 25, 2005 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Tuesday, January 25, 2005 in the Board Conference Room of the Northport Library.

1) William Martin called the meeting to order at 10:10 AM. Also attending were Ruth McKay, Elizabeth McGrail, C. Annette Carr, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue, and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING
Mrs. McKay moved to approve the minutes of December 14, 2005 as amended, seconded by Mrs. McGrail and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT
A. Approval of warrants
Mrs. McGrail moved to approve warrant for \$243,047.05, page 3494, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$192,589.10, page 3495, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$96,436.07, page 3496, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$177,266.92, page 3497, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$7,592.40, page 3498, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

December 17, 2004	page 1848	\$168,515.00
December 31, 1004	page 1849	166,530.98
January 14, 2005	page 1850	163,191.78
December 31, 2004	page 1851	5,386.90

4) COMMUNICATIONS
Joanne Halpern thanked the Library for the beautiful plant sent to her after the death of her husband.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

Teenager vandalism occurred on January 1, 2005 when shrubs were set on fire in the front of the Northport Library behind the benches. The Northport Police are handling the matter.

A letter was received from patron Roy Eberhardsen informing the Director of the kind actions of Library Guard Sal Rapisardi in voluntarily changing a flat tire on Mr. Eberhardsen's car in the parking lot.

The Board agreed to continue to call visitors to the library "patrons."

Teens in the Teen Volunteer Program made Holiday arrangements from mugs and filled them with greenery and delivered them to the Library's homebound patrons.

Assistant Director James Olney spoke about PALS and how it assists patrons with the online catalog.

The Library continues to support library students in many ways.

Library patrons are pleased with the new Web Page.

Family Place Libraries Program "continues to grow and expand both nationally and regionally."

Suffolk County Legislator Lynne Nowick notified Margaret Brozek, Friends of the East Northport Library, that because of the dedication and exceptional community work being done by Friends, she has secured \$5,000 for them to further their work.

A request for reconsideration of a Library video THE PASSION OF THE CHRIST was received by a patron and will be reported on next month.

6) PERSONNEL REPORT

Mr. Little moved to approve "C" Resignations in the Personnel Report, seconded by Mrs. Carr and unanimously carried. Page attached

PERSONNEL REPORT ADDENDUM

Mrs. Carr moved to approve "D" Retirement in the Personnel Report Addendum, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E" Other in the Personnel Report Addendum, seconded by Mrs. McGrail and unanimously carried. Page attached

8) UNFINISHED BUSINESS

C. Library Courtyard

\$117,000 has been raised for the building of the Courtyard .

Everything Green Designs, Inc., the Library's landscapers, is donating \$7,500 in kind to the Courtyard project.

The "Library Courtyard will include space in memory of Harris Stack" the four year old boy who was killed in December while sleighriding in front of his home. Separate funds are being raised from the community for this memorial.

10) DATE OF NEXT MEETING

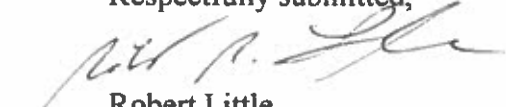
Tuesday, February 15, 2005 at 10:30 AM.

11) ADJOURNMENT

Mrs. McKay moved to adjourn the Regular Meeting at 10:50 AM., seconded by Mrs. McGrail and unanimously carried.

A Budget Work Session immediately followed.

Respectfully submitted,



Robert Little
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
January 25, 2005

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Shane Morrissey	Page/Step 2	Reference – Npt	01/12/05
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**PERSONNEL REPORT
ADDENDUM**

Approval of the Following Personnel Matters
January 25, 2005

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Frederick DeGeorge Custodial Worker III/Step 20+ Buildings & Grounds 03/01/05

E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Promotion

F. Alan Olita	Custodial Worker III/Step 12	Buildings & Grouns	01/28/05
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