

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of October 24, 2006 Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on October 24, 2006 in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Chairperson Ruth McKay called the meeting to order at 10:05 AM. Also attending were Elizabeth McGrail, J. Ronald Gaudreault, Andrea Gladding, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING

Mr. Little moved to approve the minutes of September 21, 2006 as amended, seconded by Mrs. McGrail and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT
APPROVAL OF WARRANTS

Mrs. McGrail moved to approve warrant for \$218,218.22, page 3579, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$1,834.30, page 3580, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$1,680.00 COURTYARD FUND, page 3581, seconded by Mr. Gaudreault and unanimously carried.

Mr. Little moved to approve warrant for \$4641.81, page 3582, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$177,200.41, page 3583, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$132,273.63, page 3584, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$239,106.28, page 3585, seconded by Mr. Little and unanimously carried.

The Board accepted the payroll for the period ending:

September 8, 2006	Page 1895	\$1,655.46
September 22, 2006	Page 1896	177,598.02
October 6, 2006	Page 1897	179,028.66
October 20, 2006	Page 1898	189,046.12

4) COMMUNICATIONS

Postcards were received from Mr. Little from Kenya and Dubai.

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet she reported on the following:

Alex McKay praising the "reference staff for their efficiency and diligence" in finding the source of some lines of poetry inscribed on a plaque in the Viet Nam Veteran's Park in Huntington.

Assistant Director Eileen Minogue and Assistant Director James Olney were commended for assisting Director Heineman during her absence in running the library efficiently and also were commended for their assistance teaching her Library class at C.W. Post College.

Thank you letter received from representative of the Saint Exupery family Monsieur Francois D'Agay, Saint-Exupery's nephew and godchild, for The Little Prince "project."

Suffolk County's 20th Legislative breakfast was held on September 22, 2006 at the Connetquot Library. Keynote speaker arranged by James Olney was Ted Burrows, Northport resident, and author of "Gotham".

Patrons have nominated many of our staff members for the New York Times Librarian of the Year Award.

Two hundred Middle School Students attended the 15th Annual Speaking of Writing Distinguished Author Visits featuring writer Todd Strasser.

The Northport-East Northport School District is putting together a task force to study drug and alcohol use in the district. The task force shall include Candy Reeder, Teen Librarian, as a representative from the Northport- East Northport Library.

6) PERSONNEL REPORT

Mrs. McGrail moved to approve "B" New Employees in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Mrs. McGrail moved to approve "C" Resignations in the Personnel Report, seconded by Mr. Gaudreault and unanimously carried.

Page attached

7) STAFF CONTRACT, July 1, 2006 – June 30, 2009
RESOLUTION

Board resolution to approve the terms of contract as determined in the agreement signed by the staff representatives and to authorize the Library Board of Trustees to approve the terms and sign the document.

Mr. Gaudreault moved to approve the staff contract July 1, 2006 – June 30, 2009 and to sign the document, seconded by Mrs. Gladding and unanimously carried.

8) UNFINISHED BUSINESS

Library Bear

The Record published an article about Returning the Bear to East Northport. The library is "now turning to the community to continue the fundraising effort."

New York State Construction grant money is also being sought to use for work on the bridge at the Northport Library.

9) SCLS TRUSTEE, TOWN OF HUNTINGON

The Board voted and signed their approval for Irving Toliver, representing the Town of Huntington, to the SCLS Board of Trustees.

Trustee workshop on November 18, 2006 in Bellport. Director Stephanie Heineman, Assistant Director Eileen Minogue, and Assistant Director James Olney shall attend.

10) DATE OF NEXT MEETING

Wednesday, November 15, 2006 9:30 AM Regular Meeting

11) ADJOURNMENT

Mr. Gaudreault moved to adjourn at 11:20 AM, seconded by Mrs. Gladding and unanimously carried.

Respectfully submitted,



Andrea Gladding
Secretary

PERSONNEL REPORT
Approval of the Following Personnel Matters
October 24, 2006

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Erin Grego	Page/Step 1	Youth Services	10/02/06
Arianna Spiros	Page/Step 1	Youth Service	10/02/06

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Rocco Aloe	Security Guard/Step 1	Security	09/22/06
John Brennan	Security Guard/Step 5	Security	09/22/06
Carlos Fragoso	Page/Step 4	Reference – Npt	09/26/06
Daniel Cipoletti	Page/Step 3	Reference – EN	10/15/06

D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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