

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of April 17, 2008

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, April 17, 2008 in the Board Conference Room of the Northport Library.

1) CALL TO ORDER

Chairperson Robert Little called the meeting to order at 10:00 AM. Also attending were Elizabeth McGrail, Andrea Gladding, J. Ronald Gaudreault, Ruth McKay, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Assistant Director James Olney was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of March 19, 2008 meeting as amended, seconded by Mrs. McKay and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McKay moved to approve warrant for \$ 300,231.44, page 3662, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 2,262.44, page 3663, COURTYARD FUND, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 95,478.28, page 3664, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$ 187,704.11, page 3665, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

March 21, 2008	Page 1940	\$186,369.55
April 04, 2008	Page 1941	180,865.91

B. Review of monthly expenditures

C. Review of statistical summary

4) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance the report contained the following:

Expressed thanks and appreciation to all the trustees and particularly to Trustee Elizabeth McGrail for their hard work in "getting out" the 2008/2009 budget vote.

Director's Report continued:

Expressed appreciation to Claire Sarser, Clerk of the vote, for excellent work and attention to detail during the budget vote.

Review of Suffolk County votes on library budgets held in April showed Northport-East Northport in the top three with a ratio of Yes to No votes of 4.87 to 1.

Letter from Ms. Margaret Patane, Stockholm, Sweden regarding public libraries in the future and response to letter from Mrs. Heineman.

**5) PERSONNEL REPORT**

Letter of resignation was received from computer page Stephen J. Latuso thanking the Library for "the privilege to work along side such distinguished members of our Community."

Mrs. McGrail moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. McKay and unanimously carried.

Mrs. McGrail moved to approve "C Resignations" in the Personnel Report, seconded by Mrs. McKay and unanimously carried.

Mr. Gaudreault moved to approve "E Other" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried. One page attached

**6) ACCEPTANCE OF RESULTS OF LIBRARY BUDGET VOTE AND ELECTION OF TRUSTEE**

Mrs. Gladding moved to accept the results of the library budget vote 2008/2009 and election of Trustee, seconded by Mrs. McGrail and unanimously carried.

One page attached

**7) UNFINISHED BUSINESS**

A. Special District Article – Newsday

B. Bridge Restoration Project

The contractors are completing the punch-list items

8) Director Stephanie Heineman distributed a copy of a document entitled: Excellence In Action: Professional Standards for Administration and the Northport-East Northport Public Library prepared for the Board of Trustees, April 2008 by Stephanie Heineman Director, Eileen Minogue Assistant Director and James Olney Assistant Director.

9) DATE OF NEXT LIBRARY BOARD MEETING  
Thursday, May 15, 2008 10:00 AM Regular Board Meeting

10) ADJOURNMENT  
Mrs. McGrail moved to adjourn the meeting at 11:00 AM, seconded by Mrs. McKay and  
unanimously carried.

Respectfully submitted,



J. Ronald Gaudreault  
Secretary

**PERSONNEL REPORT**  
Approval of the Following Personnel Matters  
April 17, 2008

**A. Salary Increase**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**B. New Employees**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Charlotte Latuso	Page/Step 1	Media Services	04/18/08
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**C. Resignations**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Doris Velez	Page/Step 1	Media Services	03/28/08
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**D. Retirement**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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**E. Other**

<u>Name</u>	<u>Position &amp; Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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Change of Title Jason Ladick	PT Librarian/Step 1 (Previous Guard)	Reference Services	05/05/08
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I, CLAIRE J. SARSER, Clerk of the Meeting for the Special District Meeting of Northport-East Northport Union Free School District held on April 8, 2008, do hereby CERTIFY the following returns on the proposed Library Budget 2008/2009 and to elect one Library Trustees for a term of five years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO. 1:  
PROPOSED LIBRARY BUDGET  
\$ 8,934,600

503            105  
YES            NO

LIBRARY TRUSTEE

Elizabeth McGrail            -            523  
Other - Write In            -            0

TOTAL VOTES CAST BUDGET            608

TOTAL VOTES CAST TRUSTEES  
Elizabeth McGrail            523

  
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Claire J. Sarser, Clerk of the Special District Meeting